

**REGULAR MEETING
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
MARCH 8, 2004**

The regular meeting of the East Nottingham Township Board of Supervisors was held in the Township building on March 8, 2004. Those present were Chairman, Samuel A. Goodley, Jr., Vice-Chairman, Thomas J. Olivieri and Supervisor, Charles D. Shelton; Zoning Officer, Kathy Kovach; Treasurer, Pamela A. Mason; Secretary, Mary Ellen McCormack; and numerous guests.

Chairman, Samuel A. Goodley, Jr., called the meeting to order at 7:03pm.

Meeting commenced with the Vice-Chairman, Thomas J. Olivieri, leading the Pledge of Allegiance.

On motion by the Chairman Goodley, seconded by the Vice-Chairman Olivieri, it was unanimously approved to accept the agenda as presented.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

Public Presentations:

Oxford Mainstreet Inc. (OMI) – Ms. April Ennis-Pierson, Manager of OMI, presented an overview of OMI from its conception to present date while highlighting accomplishments to date and the planned goals and objectives anticipated.

Southern Chester County Concerned Citizens Organization (SCCCO) – Mr. Dave Scaggs, President SCCCCO, discussed the establishment, purpose and goals of the SCCCCO and the issue of commercial composting. It was also requested ENT review any ordinance currently being proposed relative to composting and effects it may have on the community.

Recurring Reports:

Minutes:

On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to accept the minutes of the **Special Meeting of February 3, 2004.**

Goodley, Olivieri, Shelton – Aye

Nay: -0-

On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to accept the minutes of the **Regular Meeting of February 9, 2004.**

Goodley, Olivieri, Shelton – Aye

Nay: -0-

On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to accept the minutes of the **Work Session Meeting of February 18, 2004.**

Goodley, Olivieri, Shelton – Aye

Nay: -0-

On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to accept the minutes of the **Work Session Meeting of February 23, 2004.**

Goodley, Olivieri, Shelton – Aye

Nay: -0-

Treasurer's Report:

(1) **Bills for Approval:** The treasurer presented the monthly treasurer's report stating that East Nottingham's total cash assets amounting to \$2,165,311.17. Bills totaling \$38,609.34 were presented for approval for payment from the General Fund. Income received for February 2004 totaled \$89,014.19 realized from taxes, escrow, court fines, franchise fees, permits, endowment fees, and fire hydrant reimbursement. On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to accept the Treasurer's Report and pay all bills presented from the General Fund for a total \$36,609.34. This includes carpet and tile for the School House, however payment will be made upon completion of work.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

608429

EAST NOTTINGHAM TOWNSHIP

Bills for Approval

March 8, 2004

Date	Number	Payee	Description	Amount
3/8/2004	3119	Farm Plan	hose, fittings, cap screw,bushing	76.44
3/8/2004	3120	ARAMARK	uniforms	337.02
3/8/2004	3121	Cameron's Inc.	painting supplies, shop supplies	422.40
3/8/2004	3122	Oxford Feed and Lumber	painting supplies	39.18
3/8/2004	3123	DM Stoltzfus & Son, Inc.	cinders	1,716.87
3/8/2004	3124	Terre Hill Concrete Products	box, inlet top, grate	446.00
3/8/2004	3125	Lawson Products, Inc.	plate, hex nuts, insulated rings,ties	268.28
3/8/2004	3126	McMinn's Ashpalt Co. Inc.	cold patch	357.12
3/8/2004	3127	Oceanport Industries, Inc.	salt	2,113.47
3/8/2004	3128	FreCom	repair radio in '93 truck	50.00
3/8/2004	3129	Cleaning Equip. Supply Co.	repair power washer	61.25
3/8/2004	3130	Long's Asphalt, Inc.	equipment rental	1,015.00
3/8/2004	3131	Keen Compressed Gas	oxygen	17.65
3/8/2004	3132	US Muncipal Supply, Inc.	traffic flag	13.08
3/8/2004	3133	Smith's Automotive, Inc.	tire	140.00
3/8/2004	3134	PP&L	gas heat	627.34
3/8/2004	3135	PECO	electric	534.32
3/8/2004	3136	Verizon	phone, fax lines	297.54
3/8/2004	3137	AT&T	long distance for phone, fax lines	208.59
3/8/2004	3138	Nextel	cell phones	232.77
3/8/2004	3139	SICO	heating fuel, diesel fuel	985.03
3/8/2004	3140	Oxford Tribune	1 yr subscription	20.95
3/8/2004	3141	MMPMET	2 mos health, life insurance	2,746.12
3/8/2004	3142	Office Depot	office supplies	132.69
3/8/2004	3143	Daily Local News	advertising	149.54
3/8/2004	3144	Donnelly Transmissions	3-inspections for trucks	154.50
3/8/2004	3145	BFI	trash removal	60.03
3/8/2004	3146	IFSC	tax parcel software	25.00
3/8/2004	3147	State Line Machine Inc.	snow plow blade, bolt, nut	216.90
3/8/2004	3148	H.A. Thomson Co.	add'l treasurer's bond	360.00
3/8/2004	3149	Armstrong	internet service	39.95
3/8/2004	3150	Berkheimer Associates	EIT commission	1,209.31
3/8/2004	3151	Chester Water Authority	1 fire hydrant	159.16
3/8/2004	3152	PSATS	4 - minute books	560.00
3/8/2004	3153	Winifred Moran Sebastian	solicitor fees	1,339.25
3/8/2004	3154	Ragan Engineering	engineering fees	2,652.56
3/8/2004	3155	Charles Shock, Inc.	building plan review fees	1,913.44
3/8/2004	3156	John D. Coldiron	building inspections, plan review fees	5,224.60
3/8/2004	3157	Pennsylvania One Call System, Inc.	monthly notification fee	54.60
3/8/2004	3158	William C. Weaver	back hoe rental	560.00
3/8/2004	3159	Russel Baker	labor-painting interior of schoolhouse	1,680.00
3/8/2004	3160	G&F Carpet	carpet & tile schoolhouse	1,425.00
3/8/2004	3161	Peoples Bank of Oxford	941 deposit	5,070.68
3/8/2004	3162	Samuel A. Goodley	mileage to meetings in W.C.	41.49
3/8/2004	3163	Samuel A. Goodley	Supervisor salary	367.91
3/8/2004	3164	Thomas Olivieri	Supervisor salary	553.44
3/8/2004	3165	C.David Shelton	Supervisor salary	553.44
3/8/2004	3166	James Hamlin	Tax collector wage	759.01
3/8/2004	3167	Pamela Mason	Treasurer wage	601.27
3/8/2004	3168	Petty Cash	supplies	19.15
			TOTAL GENERAL FUND	38,609.34

(2) **Return of Escrow Account** - The Treasurer, Pam Mason, requested BOS authorization to move an escrow account relating to the Hostetter/Shepard Farm, excluding engineering fees, from escrow to the township checking account as the developer has submitted a second plan with escrow. Motion was entered by Supervisor Shelton, seconded by Chairman Goodley and unanimously approved.

Goodley, Olivieri, Shelton - Aye

Nay: -0-

FOR THE RECORD: The Auditor General for the Commonwealth of Pennsylvania has provided their report on the ENT Report of the Liquid Fuels Tax (LFT) Fund submitted and stated that the report was presented fairly and approved as submitted for 2003.

Zoning Officer's (ZO) Report: The Zoning Officer, Kathy Kovach, reported a total of 10 permits were issued during February for fees totaling \$7,203 with construction costs amounting to \$1,045.854. This included one shed, two agricultural buildings and 15 certificates of occupancy.

Roadmaster Report: The February Roadmaster Report was submitted and accepted as presented with no outstanding issues.

New Items of Business:

A. Escrow Releases - On motion by the Chairman Goodley, seconded by the Vice-Chairman Olivier and Supervisor Shelton the following escrows were unanimously approved for release; **Blackburn Knoll**, Release #10 for \$22,583.75 (Goodley/Shelton);

Darlington Hunt IV, Release #27 for \$145.63 (Goodley/Olivieri); **Pennwood Subdivision**, Release #03 for \$70.00; and **Misty Meadows** (Goodley/Olivieri), Release #12 for \$302.52 (Goodley/Olivieri).

B. Subdivision/Land Development Plans:

(1) **Sam McMichael Land Development Plan** - Upon discussion the BOS approved a 60 day extension to May 10, 2004 on the request of Mr. McMichael versus September 3, 2004. On motion Chairman Goodley, seconded by Supervisor Shelton, it was unanimously approved to accept the Letter of Extension as amended for **Sam McMichael Land Development Plan** to run through and include the date of May 10, 2004.

Goodley, Olivieri, Shelton - Aye

Nay: -0-

(2) **1000 Hickory Hill Road** - Discussion revolved around the recommendation of township engineer, Ron Ragan, that a Land Development Plan (LDP) be provided by Jorgensen Landscape Supply due to nature of movement of any earth or materials prior to permit issuance. On motion Chairman Goodley, seconded by Supervisor Shelton, it was unanimously approved that a LDP be provided prior to issuance of any permit for Jorgensen Landscape Supply, while authorization the ZO to draft a letter to proprietor stipulating this required Procedure. However, a Use and Occupancy Permit may be issued in the interim.

Goodley, Olivieri, Shelton - Aye

Nay: -0-

(3) **Land Development Plan Definition Authorization** - After earlier discussion and on motion by Chairman Goodley, seconded by Supervisor Shelton it was unanimously approved to have the townships' engineer and solicitor consult and develop a uniform consistent definition as to what constitutes a situation that requires a LDP be filed with recommendation to BOS NLT April 12, 2004

Goodley, Olivieri, Shelton - Aye

Nay: -0-

C. Extension Letters

(1) On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri it was unanimously approved to accept the Letter of Extension for **Lawrlane Subdivision**. Extension will run through and include the date of June 30, 2004

Goodley, Olivieri, Shelton - Aye

Nay: -0-

(2) On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri it was unanimously approved to accept the Letter of Extension for **Jordan Manor/Tigue Farm**. Extension will run through and include the date of April 26, 2004.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

(3) On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri it was unanimously approved to accept the Letter of Extension for **Hickory Hill Road Tract**. Extension will run through and include the date of April 26, 2004.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

Correspondence:

Wilmer L. Hostetter letter 03/08/04; Re: Submitted Plans
 PSAT Legislative letter 02/05/04; Re: Rendell 2003/2004 Budget
 Local Gov't Commission, Acts Signed Into Law A/O January 2004
 OASA Authority Minutes
 OASD Agenda for 02/24/04
 Oxford Public Library Agenda for 02/26/04
 Union Fire Co. Report for 02/02/04 thru 02/29/04

Supervisors:

A. State Convention, 04/18/04 thru 04/21/04 – For registration purposes any ENT Staff planning to attend the 2004 PSAT convention should contact the secretary know NLT March 19th for registration purposes. In conjunction with, this a motion was entered by the Supervisor Shelton, seconded by Chairman Goodley, unanimously approving and authorizing the Treasurer, to submit required fees for Supervisors and staff to attend the State Convention.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

B. Seminar Attendees – Any staff or committee member interested in attending work or subject matter seminars should contact the secretary for registration submission. Again, in conjunction with the work or subject matter seminars, a motion was entered by Chairman Goodley, seconded by Supervisor Shelton and unanimously approved for the Treasurer, Zoning Officer and Secretary to attend work related training.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

C. Spring Clean-up Dates – On motion by Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved, setting the dates of April 23rd, Friday and April 24th, Saturday for the Annual ENT Spring Clean-up and advertise the same. Scheduled times are Friday, 6:00a-7:00p and Saturday, 6:00a-4:00p.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

D. Historical Commission (HC) Appointees – Vice-Chairman Olivieri reported the following township residents have offered to serve on the ENT HC and in accordance with HC ordinance are therefore appointed to the years stipulated. Ralph Denlinger and Kenneth Knapp, three years; Karen Olivier and Barbara Pollock, two years and Basia Manniso, one year respectively. A motion was then entered by Chairman Goodley, seconded by Supervisor Shelton, and unanimously approved appointing the above named individuals to the ENT HC.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

Congratulations and many thanks to all for their service. In addition, Ms. Marianne Russo, township resident and HC member, reported a meeting has been scheduled for March 23, 2004, at the township building for the HC and is open to the public. Motion was then entered by Chairman Goodley, seconded by Vice-Chairman Olivieri, authorizing expenditure for advertising of the HC scheduled meeting.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

E. Recognition of Ernie Delp – Supervisor, Charles D. Shelton, reported on the passing of a former ENT Supervisor and Zoning Hearing Board Ernie Delp. We acknowledge and appreciate his many years of service to the township and extend our sympathies to his family.

608429

D. Discussion of Walt Leis Proposal Regarding Storm Water Management – Upon commencement of discussion an inquiry was made from the floor at the on-set of the meeting, from township resident, Ms. Teri Rigby, on the legality of a meeting held with Mr. Leis and Township Supervisors. At this point in the meeting, Supervisor Shelton asked for a five minute adjournment with Chairman Goodley honoring request. Upon reconvening of meeting Mrs. Rigby continued interrupting and also claimed Supervisor Shelton was not included in any meetings. This statement was immediately responded to by Supervisor Shelton, who informed Mrs. Rigby and audience that he did know about the scheduled meeting with Mr. Leis, but failed to attend as he forgot about it. Chairman Goodley then presented the history, purpose and need for the consulting services and proposal of Mr. Leis, whose expertise in storm water management is documented and known nation wide. A motion was then entered by Chairman Goodley, seconded by the Vice-Chairman Olivieri and unanimously approved, to accept submitted proposal for a cost of \$6,750.00. In addition a total of \$400.00 for miscellaneous was also authorized and approved.

Goodley, Olivieri, Shelton - Aye

Nay: -0-

Recognition of Visitors:

Kenneth Knapp, ENT resident, inquired if the township engineer, Ron Ragan, had made contact with the Soil Conservation District (SCD) as yet. Chairman Goodley responded that he, Ron Ragan, has been authorized to contact SCD and we are awaiting his response.

Robert D'Amico, ENT resident, discussed the continued problem with the retention pond, lack of appropriate signage at the school bus pick-up site and continuous speed problems on Crowl Toot Road. The Supervisors responded to his concerns and with assurance all issues will continue to be monitored

in response to a telephone call from the Secretary

Two (2) State Troopers arrived during the meeting and remained for the duration without approaching the Board of Supervisors.

Adjournment: On motion Chairman Goodley, seconded by Vice-Chairman Olivieri, it was unanimously approved to adjourn the meeting at 9:02pm.

Goodley, Olivieri, Shelton – Aye

Nay: -0-

Respectfully submitted,

Approved:

Mary E. McCormack
Mary E. McCormack
Secretary

April 15, 2004
Date

Samuel A. Goodley, Jr.
Samuel A. Goodley, Jr.
Chairman

Thomas J. Olivieri
Thomas J. Olivieri
Vice-Chairman

Charles D. Shelton
Charles D. Shelton
Supervisor