

MINUTES  
REGULAR MEETING  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
JANUARY 3, 2005

**COPY**

The regular meeting of the East Nottingham Township Board of Supervisors was held in the Township Building on January 3, 2005. Those present were: Chairman Thomas J. Olivieri, Vice-Chairman Samuel A. Goodley Jr., Supervisor Charles D. Shelton, Treasurer, Pamela Mason, Roadmaster Howard Wiley, Secretary Pat Brady and numerous guests.

The meeting was called to order at 8:00 P.M. by Chairman Olivieri.

Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to approve the agenda for the meeting, with the following changes: Under Subdivision/Land Development add (F) Waiver Request, Century Oak Subdivision and also under Supervisors add (H) Barness Organization (I) Salary Increases (J) Compensation-Zoning Officer (K) Assistant Zoning Officer wages & benefits (L) SHC, Inc. Sewer Maintenance Agreement

Aye: Olivieri, Goodley, Shelton

Nay -0-

**Public Comment**- None

Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley, it was unanimously approved to adopt the Minutes of the December 13, 2004 Regular Meeting as presented by the Secretary.

Aye: Olivieri, Goodley, Shelton

Nay -0-

**Treasurer's Report**- Pamela Mason presented the Treasurer's Report stating that East Nottingham Township's cash assets amount to \$2,143,260.83. Bills totaling \$72,745.75 were presented for payment from the General Fund. Income received for December 2004 total \$125,008.87 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees.

Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to pay the bills as presented by the Treasurer.

Aye: Olivieri, Goodley, Shelton

Nay -0-

**Roadmaster's Report-** Chairman Olivieri stated that the Roadmaster's Report for December 2004 is available for review if anyone is interested.

**Building Department Report-** No report received

**Escrow Releases-**

- (A) Escrow Release #12-Pennwood Subdivision in the amount of \$\$41,975.00 & \$70.00 for inspection fees totaling \$42, 045.00  
Motion made by Supervisor Shelton seconded by Chairman Olivieri to release \$70.00 and withhold the \$41,975.00 until the storm water issue is resolved.  
Aye:Olivieri, Goodley, Shelton                      Nay -0-
- (B) Escrow Release #13- Pennwood Subdivision in the amount of \$110.63 for Engineering Inspections for December 2004.  
Motion made by Supervisor Shelton seconded by Chairman Olivieri to release the escrow of \$110.63  
Aye: Olivieri, Goodley, Shelton                      Nay -0-
- (C) Escrow Release #20 in the amount of \$333,996.80 for improvements at the new high school.  
Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to release \$333,991.72 as recommended by Ragan Engineering  
Aye: Olivieri, Goodley, Shelton                      Nay -0-

**Subdivision/Land Development-**

- (A) Liz Miller Farm- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to grant the 90 day extension expiring on April 26, 2005.  
Aye: Olivieri, Goodley, Shelton                      Nay -0-
- (B) James Mark- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to grant the 90 day extension expiring April 21, 2005.  
Aye: Olivieri, Goodley, Shelton                      Nay -0-
- (C) Ruth Coldiron- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to grant the 90 day extension expiring May 2, 2005.  
Aye: Olivieri, Goodley, Shelton                      Nay -0-

- (D) Elkdale Green- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to grant the 90 day extension expiring April 24, 2005.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (E) James Mark- Waiver Request- Motion made Chairman Olivieri seconded by Supervisor Shelton to grant the waiver  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (F) Century Oak- Waiver Request- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to delay the decision until we discuss this with the Township Engineer  
Aye: Olivieri, Goodley, Shelton Nay -0-

**Supervisors-**

- (A) **Consider for Adoption- Township Manager Ordinance-** Chairman Olivieri stated that this has been advertised and copies have been available .  
Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to adopt the Ordinance providing for a Township Manager.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (B) **Consider for Adoption- Earned Income Tax Ordinance-** Chairman Olivieri stated  
this has been advertised in the Daily Local News on December 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup>.  
Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to adopt the Ordinance.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (C) **PSATS Convention-**Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to authorize two employees to attend the Convention.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (D) **SPCA Contract-** Motion made by Vice-Chairman Goodley seconded by Supervisor Shelton to enter into the contract with the SPCA for the year 2005.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (E) **Ag Security Properties-** Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to have the Secretary send a letter confirming that they will be approved by default after 180 days. John & Annie King, Sandra B. Slaymaker, Daniel Gerber, Israel & Naomi Stoltzfus  
Aye: Olivieri, Goodley, Shelton Nay -0-

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- (F) **Historic Commission**- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to appoint the following Historic Commission Terms: Marianne Russo(Jan 2005 - Jan 2006), Dan Miller (Jan 2005- Jan 2008), Ralph Denlinger (Jan 2004 – Jan 2007), Ken Knapp (Jan 2004- Jan 2007), Karen Olivieri (Jan 2004 – Jan 2006), Barbara Pollock ( Jan 2004 – Jan 2006), Basia Manniso ( Jan 2005 – Jan 2008), Cooky Howett (Jan 2005 – Jan 2007), Stevie DeMott (Jan 2005 – Jan 2008).  
Aye:Olivieri, Goodley, Shelton Nay -0-
- (G) **Pole relocation at re-alignment of Waterway Road & Fifth Street**- Chairman Olivieri reads a letter from Ragan Engineering dated 1/3/05. Motion made by Chairman Olivieri seconded by Supervisor Shelton to have the Secretary arrange a meeting with the School Board and the Supervisors ASAP to discuss this issue.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (H) **Barness Organization**- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley not to set up an account to pay Ragan Engineering, they should go through the standard channels and go to the Planning Commission at a Public Meeting.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (I) **Salary- Zoning Officer**- Motion made by Chairman Olivieri seconded by Vice-Chairman Goodley to set the hourly rate at \$17.00 for a six (6) month probation period. Benefits, either put P.J. on he Township Insurance or reimburse her for being on Joe’s insurance, which ever is less.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (J) **Salary Increases**- Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to increase the salary wage 3% across the board, less any insurance increase. Part Time is \$15.00 an hour with no benefits.  
Aye: Olivieri, Goodley, Shelton Nay -0-
- (K) **Assistant Zoning Officer**- Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to set the hourly rate at \$35.00 for a maximum of 5 hours a month. A record of hours must be kept . One of the Supervisors must **first** approve any additional time.  
Aye: Olivieri, Goodley, Shelton Nay -0-

- (L) **Scott H. Cannon- Sewer Maintenance Agreement-** Motion made by Vice-Chairman Goodley seconded by Supervisor Shelton to authorize the signing of this Agreement outside of a Public Meeting after our Solicitor has time to review this.

Aye: Olivieri, Goodley, Shelton

Nay -0-

- (M) Vice-Chairman Goodley requests that the Township look into finding someone for the future to take care of the website maintenance. Sam's son has been doing this as a school project and will soon be graduating.

- (N) Motion made by Vice-Chairman Goodley seconded by Chairman Olivieri to have the Secretary advertise the Work Session Meeting Date of 1/24/05 and a Special Meeting at 8:45 the same evening.

Aye: Olivieri, Goodley, Shelton

Nay -0-

**Correspondence-** Letter from Ron Ragan Re: TPD Estimate to Prepare Bid Documents for Waterway/Baltimore Pike/Chrome Signalization  
Motion made by Supervisor Shelton seconded by Chairman Olivieri to handle the whole thing for \$8,000.

**Recognition of Visitors-**

\*Rick Orner brought up his concerns regarding Armstrong Cable

\*Marianne Russo suggested to the Board of Supervisors that they make a statement to the residents concerning the victims of the tsunami in southern Asia.

Motion made by Vice Chairman Goodley seconded by Chairman Olivieri to adjourn the meeting at 9:57 P.M..

Respectfully Submitted,

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Date

Pat Brady, Secretary