

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**MAY 12, 2008**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- April 14, 2008- BOS with BJ from H.A. Thompson Re: Insurance**
  - 2)- April 15, 2008- BOS Re: Generator**
  - 3)- April 17, 2008- BOS Re: Road Bids**
  - 4)- April 29, 2008- BOS & Alan Novak Re: Armstrong Cable Contract**
- VI. Minutes for Review- copies on table for review**
  - 1)- BOS Regular Meeting, April 14 , 2008**
  - 2)- BOS Special Meeting, April 21, 2008**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report**
- X. Building Inspector Report**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

- XVII. Welcome Committee Report**
- XVIII. Policy Study Committee Report**
- XIX. Old Business**

**XX. Letters of Credit Releases-**

- 1)- Hopewell Ridge, escrow release #17 for \$125.10
- 2)- Woods at Nottingham, escrow release #21 for \$2,462.55
- 3)- Cooper Farms Subdivision, escrow release #14 for \$115.00
- 4)- Century Oak, escrow release #23 for \$122.58
- 5)- Meadow Creek Subdivision(Cooks Bros.),escrow release #5 for \$122.58

**XXI. Subdivisions**

**I. Penny Hatrick Lot Line Change**

- Request for Final Plan Approval

**II. Alan & Cynthia Pugh Lot Line Change**

**A Waiver Requests from**

- 1. 302.01.A.5
- 2. 302.01.A.7
- 3. 402.05.I
- 4. 403.03.A
- 5. 403.03.C
- 6. 403.03.D
- 7. 403.03.E.2

**B. Request for Final Plan Approval**

**III. Letters of Extension- Date specific for August 15, 2008**

- Preserve at White Oak Farm –Preliminary Plan
- TDT Prime Development – Final Plan
- Wilson King – Final 2-Lot Subdivision & Land Development Plan
- Tom Swift Estates – to extend Resolution to Approve Final Plan

**XXII. Supervisors-**

- A. PC requests joint work session to discuss the Cluster Ordinance**
- B. Christian G. & Malinda K. Esh- Ag Conservation Easement Acquisition**
- C. Bills For Approval**

**XXIII . Minutes for Approval-**

- 1)- BOS - Regular Meeting, April 14, 2008
- 2)- BOS - Special Meeting, April 21, 2008

**XXIV. Correspondence-**

**XXV. Recognition of Visitors-**

**XXVI. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 12, 2008**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on May 12, 2008. Those present were: Supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Treasurer Suzanne Hamlin and Secretary Pat Brady. Chairman Leo M. Levandowski will be arriving shortly and Vice-Chairman Michael P. Miller and Zoning Officer P.J. Scheese will not be attending.

**The Meeting was called to order** at 7:00 P.M..

**The Pledge of Allegiance** was led by Supervisor Reynolds.

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the agenda as presented by the Secretary.

Aye: 3

Nay: 0

**Public Comment on Agenda-** None

**Executive Sessions-** Supervisor Reynolds stated, the Executive Sessions will be put off until later in the meeting.

**Minutes for Approval-** Supervisor Reynolds stated there are copies on the table for review and the Minutes will be approved later in the meeting.

**Treasurer's Report-** Suzie Hamlin gave her report stating that East Nottingham's cash assets amount to \$5,120,885.38. Bills for April totaling \$54,417.16 were presented for payment from the General Fund. Income received for April 2008 totals \$79,314.98 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 4/30/08 is \$134,558.98.

Motion made by Supervisor Turns seconded by Supervisor Shelton to accept the Treasurer's Report as presented.

Aye: 3

Nay: 0

**Road Report-** Bill Weaver, Road Master stated they crew have been busy getting the area ready for the accessory building project.

Motion made by Supervisor Turns seconded by Supervisor Shelton to accept the report as submitted.

Aye: 3

Nay: 0

**Zoning Report-** Secretary Pat Brady read the report as P.J. Scheese was not in attendance.

**Building Inspector Report-** The Supervisors looked over the report.

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated they are going over strategies and are fine tuning them.. The committee meets at Lower Oxford Township Building on the 4<sup>th</sup> Thursday of the month.

**Oxford Area Recreation Authority Report-** Joe Bauer stated they have hired the planners for the development of parcel one phase 1, which is across from the sewer authority. Construction will be starting October/November 2008. The Rec Authority meets at the Oxford Library the 3rd Thursday of the month at 6:30 P.M..

**Oxford Area Sewer Authority-** Supervisor Reynolds stated the executive director met with DEP and they received clarification on many questions they had. The meeting lasted 6 hours and was very informative.

**Open Space Committee Report-** No Report

**Historic Commission Report-** No Report

**Newsletter Committee Report-** No Report

**Welcome Committee Report-** No Report

**Police Study Report-** No Report

**Old Business-** None

**Letters of Credit Releases-** Supervisor Reynolds read the following:

- 1)- Hopewell Ridge, escrow release #17 for \$125.10
- 2)- Woods at Nottingham, escrow release #21 for \$2,462.55
- 3)- Cooper Farms Subdivision, escrow release #14 for \$115.00
- 4)- Century Oak, escrow release #23 for \$122.58
- 5)- Meadow Creek Subdivision(Cooks Bros.), escrow release #5 for \$122.58

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the letters of credit releases as read.

Aye: 3

Nay: 0

**Subdivisions-**

**I. Penny Hatrick Lot Line Change, Request for Final Plan Approval.**

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the Final Plan.

Aye: 3

Nay: 0

**II. Alan & Cynthia Pugh Lot Line Change- Supervisor Reynolds read the following:**

**A. Waiver Requests from**

1. 302.01.A.5
2. 302.01.A.7
3. 402.05.I
4. 403.03.A
5. 403.03.C
6. 403.03.D
7. 403.03.E.2

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the waivers as read.

Aye: 3

Nay: 0

**B. Request for Final Plan Approval-** Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the Final Plan.

Aye: 3

Nay: 0

**III. Letters of Extension- Date specific for August 15, 2008. Supervisor Reynolds read the following:**

- Preserve at White Oak Farm- Preliminary Plan
- TDT Prime Development- Final Plan
- Wilson King-Final 2-Lot Subdivision & Land Development Plan
- Tom Swift Estates- to extend Resolution to Approve Final Plan

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the Letters of Extension to expire August 15, 2008.

Aye: 3

Nay: 0

\* tape change 7:55 P.M.

**Supervisors-**

**A. PC requests joint work session to discuss the Cluster Ordinance-**

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the joint work session on 5/19/08 and authorize the Secretary to advertise the joint work session in the paper.

Aye: 3

Nay: 0

**B. Christian G. & Malinda K. Esh- Ag Conservation Easement Acquisition-**  
Motion made by Supervisor Shelton seconded by Supervisor Turns to approve paying \$12,000 per acre for the conservation easement on the 68.69 acres.

Aye: 3

Nay: 0

\* Chairman Levandowski arrived at the meeting.

**C. Bills For Approval-** Suzie Hamlin requested to add the following bills for approval:

1) Cohen Law Group for \$424.00

2) Erlich Pest Control for \$70.00

Changing the new total to \$63,230..53

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the bills as presented and also adding the above bills.

Aye: 4

Nay: 0

**Chrome Road Signalization-** Motion made by Supervisor Shelton seconded by Chairman Levandowski to approve returning the retainage to Garnet Valley in the amount of \$41,973.85 per recommendation from Ron Ragan Engineering.

Aye: 4

Nay: 0

**Minutes For Approval-**

1)- **BOS- Regular Meeting, April 14, 2008-** Motion made by Supervisor Shelton Seconded by Supervisor Turns to approve the Minutes as submitted by the Secretary.

Aye: 4

Nay: 0

2)- **BOS- Special Meeting, April 21, 2008-** Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the Minutes as submitted by the Secretary.

Aye: 4

Nay: 0

**Correspondence-**

- PSATS- letter regarding earned income tax
- Chester Water Authority- regarding rate increase
- Letter from Dept. of Environmental Protection regarding Act 537
- Email from Tonya & Joseph Kelly, 142 Wedgewood Road regarding complaint. Chairman Levandowski asked Pat Brady to contact the State Police and request for the homeowner, a speed trap between 7 & 8 AM. The Supervisors are going to visit the homeowner on Tuesday 5/13 and access the situation.

**Recognition of Visitors-**

- Joel Brown- requested to have the Secretary send a letter of thanks to Dr. Spanier for coming to the Pugh event .

- Peter Kyriakos- complaint regarding neighbor on Hopewell Road, noise ordinance
- David Stewart- requested to have Supervisors consider a blinking light at intersection of Reedville Road & Baltimore Pike. Supervisors stated he would have to speak to Ron Kepler in Lower Oxford, as that is not in our Township.

Also, requested township building guide lines to see if we meet the FEMA requirements in reference to the generator being considered for purchase by the Supervisors.

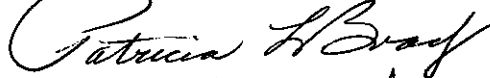
- Bill Quigley- spoke to the Supervisors regarding storm water run off at Tweed Circle

**Adjournment-** Motion made by Supervisor Shelton seconded by Supervisor Turns to adjourn the meeting at 8:55 P.M..

Aye: 4

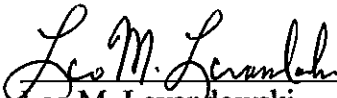
Nay: 0

Respectfully Submitted,

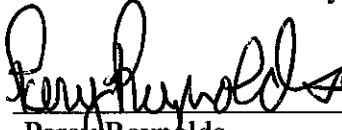


Patricia L. Brady, Secretary

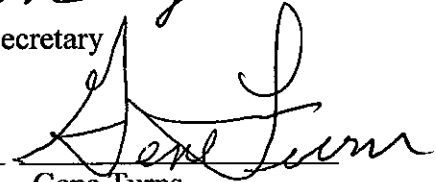
ATTEST: PB 6/9/08



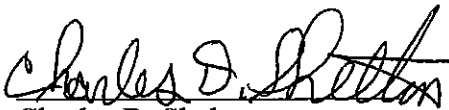
Leo M. Levandowski  
Chairman



Percy Reynolds  
Supervisor



Gene Turns  
Supervisor



Charles D. Shelton  
Supervisor

East Nottingham Township  
Bills for Approval  
May 12, 2008

Date	Number Payee	Description	Payment
5/12/2008	7831 Adams Tire & Alignment	tires	1,360.00
5/12/2008	7832 Alger Oil, Inc	fuel	678.33
5/12/2008	7833 Aramark	uniforms	453.84
5/12/2008	7834 Cameron's Inc.	supplies	232.42
5/12/2008	7835 Farm Plan	Atlantic Tractor/Ox Feed	1,283.81
5/12/2008	7836 Independence Construction Materials	2A/3A modified	2,915.85
5/12/2008	7837 Lawson Products, Inc.	parts	250.77
5/12/2008	7838 Mt. Rocky Trucking	inspections	102.00
5/12/2008	7839 Oxford Auto Parts	parts	410.05
5/12/2008	7840 Pennsylvania One Call System, Inc.	communication	59.80
5/12/2008	7841 Tractor Supply Co.	supplies	203.30
5/12/2008	7842 TRI Supply & Equipment	sand bag	47.60
5/12/2008	7843 US Muncipal Supply, Inc.	traffic signs	970.79
5/12/2008	7844 Accent Printing & Graphics	newsletter	1,033.50
5/12/2008	7845 AD PRO, Inc.	advertising	243.00
5/12/2008	7846 Allied Waste Services #319	trash removal	63.33
5/12/2008	7847 Armstrong One Wire	internet	39.95
5/12/2008	7848 Barbacane Thornton & Company	Auditors	1,025.00
5/12/2008	7849 Chili's Inspection Services	building inspector	1,855.00
5/12/2008	7850 Companion Life Insurance Company	life insurance	405.00
5/12/2008	7851 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	1,677.92
5/12/2008	7852 Crystal Springs	water	66.11
5/12/2008	7853 Daily Local News	advertising	1,823.96
5/12/2008	7854 Daily Local News	1 yr subscription	169.00
5/12/2008	7855 Daily Local News	advertising	525.00
5/12/2008	7856 H.A. Berkheimer	commission	3,156.21
5/12/2008	7857 MMPMET	health insurance	4,003.92
5/12/2008	7858 Office Basics, Inc.	office supplies	67.51
5/12/2008	7859 Office Depot	office supplies	157.72
5/12/2008	7860 Oxford Senior Center	2008 donation	2,500.00
5/12/2008	7861 Penn Container	trash removal	1,650.00
5/12/2008	7862 PIRMA	liability insurance	22,423.02
5/12/2008	7863 PPL Gas Utilities	gas	323.74
5/12/2008	7864 Ragan Engineering	engineering fees	3,413.54
5/12/2008	7865 SECCRA	trash removal	24.00
5/12/2008	7866 Stantec Consulting Services Inc.	engineering fees	633.50
5/12/2008	7867 Toshiba Business Solution	maintenance agreement	216.09
5/12/2008	7868 Donald J. Orner	paint for sign	245.47
5/12/2008	7869 Doris Howett	historic commission	30.00
5/12/2008	7870 Ken Knapp	historic commission	30.00
5/12/2008	7871 Hamlin, Suzanne	tax clerk/tax certifications	638.18
5/12/2008	7872 Petersen, Lynn J	auditor	17.56
5/12/2008	7873 PJ Scheese	mileage	47.67
5/12/2008	7874 Ralph Denlinger	historic commission	242.98
5/12/2008	7875 Shock, Charles C	building inspector	1,265.40
5/12/2008	7876 William C. Weaver	backhoe rental	1,840.00
5/12/2008	7877 Winifred Moran Sebastian	solicitor fees	1,732.50
5/12/2008	7878 Purchase Power	postage	2.69
5/12/2008	7879 Howett's Custom Screen Printing	shirts	179.50
		<b>Total:</b>	<b>62,736.53</b>



East Nottingham Township  
Bills for Approval  
May 12, 2008

**Open Space Fund:**

5/12/2008	154 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	960.00
5/12/2008	155 H.A. Berkheimer	commission	3,254.77
		<b>Total:</b>	<b>4,214.77</b>

**Escrow Fund:**

5/12/2008	228 B&F Technical Code Services	Hopewell School inspec	1,000.95
5/12/2008	229 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	1,222.50
5/12/2008	230 Stantec Consulting Services Inc	engineering fees	4,253.50
		<b>Total:</b>	<b>6,476.95</b>

**Supplemental Checks-Gen Fund:**

4/1/2008	7709 Nextel	cell phones	223.59
4/1/2008	7710 PECO	electric	516.81
4/1/2008	7711 Verizon	phones	538.83
4/1/2008	7712 BFCA	seminar-Charles Shock	160.00
4/2/2008	Debit National Penn Bank	safe deposit box rental	72.00
4/3/2008	ACH PA Dept of Revenue	state tax	335.13
4/3/2008	ACH 941 Deposit	federal tax deposit	1,616.54
4/10/2008	ACH 941 Deposit	federal tax deposit	1,606.90
4/10/2008	7729 U.S. Postal Service	postage	41.00
4/13/2008	7788 Aflac	employee paid health ins	292.88
4/15/2008	7789 PA Assoc of Boroughs	seminar-PJ Scheese	50.00
4/17/2008	ACH 941 Deposit	federal tax deposit	2,030.38
4/17/2008	ACH PA Dept of Revenue	state tax	379.95
4/17/2008	7798 Joyce Krauss	cleaning	150.00
4/18/2008	Debit Intuit	quickbooks support	29.00
4/24/2008	ACH 941 Deposit	federal tax deposit	2,197.34
4/24/2008	7807 Joyce Krauss	cleaning-windows	110.00
4/28/2008	ACH HAB-EIT	1st quarter 08 taxes	1,246.50
4/28/2008	7808 PA UC Fund	1st quarter 08 taxes	52.66
4/28/2008	7809 PSATS-UC Group	1st quarter 08 taxes	3,131.79
4/30/2008	ACH MD Dept of Revenue	1st quarter 08 taxes	468.78
		<b>Total:</b>	<b>15,250.08</b>

**Supplemental Checks-Open Space**

4/25/2008	ACH Commerce Bank	interest/finance charges	16,370.00
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