

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
AUGUST 11, 2008**

- **7:30 P.M. Hearing for Samuel Null**
  
- I. Call Meeting to Order**
  
- II. Pledge of Allegiance**
  
- III. Approve Agenda**
  
- IV. Public Comment on Agenda**
  
- V. Executive Sessions-**
  - 1)- August 6, 2008 , BOS, PJ & Solicitor Helen Esbenshade Re: Fee Schedule**
  
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, July 14, 2008**
  - 2)- Special Meeting, July 21, 2008**
  
- VII. Treasurer's Report-**
  
- VIII. Road Report-**
  
- IX. Zoning Report-**
  
- X. Building Inspector Report-**
  
- XI. Comprehensive Plan Committee Report-**
  
- XII. Oxford Area Recreation Authority Report-**
  
- XIII. Oxford Area Sewer Authority Report-**
  
- XIV. Open Space Committee Report-**
  
- XV. Historic Commission Report-**
  
- XVI. Newsletter Committee Report-**

**XVII. Welcome Committee Report-**

**XVIII. Police Study Committee Report-**

**XIX. Letter of Credit Releases-**

- 1)- Hopewell Ridge, escrow release #18 for \$259.25
- 2)- Woods at Nottingham, escrow release #24 for \$115.00
- 3)- Century Oak, escrow release #25 for \$123.78

**XX. Subdivisions-**

**\* TDT Prime Development**

- a) Tree Letter to be signed by TDT and BOS
- b) Approval of Final Plan

**\* Galen E. King Planning Module – Resolution**

**\* Letters of Extension- Date specific for November 15, 2008**

- Preserve at White Oak Farm –Preliminary Plan
- TDT Prime Development – Final Plan
- Wilson King – Final 2-Lot Subdivision & Land Development Plan
- Tom Swift Estates – to extend Resolution to Approve Final Plan

**XXI. Supervisors-**

- 1)- Mobile Home Park Ordinance
- 2)- Armstrong Cable Contract, Authorize Solicitor to advertise to adopt at September 8, 2008 BOS Meeting
- 3)- Memo from Cluster Committee
- 4)- Bills for Approval

**XXII.Minutes For Approval-**

- 1)- BOS Regular Meeting, July 14, 2008
- 2)- BOS Special Meeting, July 21, 2008

**XXIII. Correspondence-**

**XXIV. Recognition of Visitors-**

**XXV. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
AUGUST 11, 2008**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on August 11, 2008. Those present were: Vice-Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Gene Turns, Solicitor Helen Esbenshade, Treasurer Suzanne Hamlin, Secretary Patricia L. Brady, Zoning Officer P.J. Scheese and guests. Chairman Leo M. Levandowski was unable to attend.

**The Meeting was called to order at 7: 00 P.M.**

**The Pledge of Allegiance** was led by Vice-Chairman Miller.

**Approve Agenda-** Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the agenda as presented by the Secretary.

Aye: 4

Nay: 0

**Public Comment On Agenda-** None

**Executive Sessions-** Vice-Chairman stated there was an Executive Session on August 7, 2008 with the BOS, P.J. and Solicitor Helen Esbenshade regarding the Fee Schedule.

**Minutes For Review-** Vice-Chairman Miller stated there are copies on the table for the Minutes to be reviewed. They will be approved later on in the Meeting.

- 1)- Regular Meeting, July 14, 2008
- 2)- Special Meeting , July 21, 2008

**Treasurer's Report-** Suzie Hamlin gave her report stating that East Nottingham's cash assets amount to \$5,172,713.55. Bills for July totaling \$34,292.83 were presented for payment from the General Fund. Income received for July 2008 totals \$58,582.11 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous funds General Fund balance as of 7/31/08 is \$36,860.15.

Suzie requested from the Board the approval to transfer \$50,000. from the savings account into the General Fund checking account.

Motion made by Supervisor Shelton seconded by Supervisor Reynolds to approve the transfer of funds as requested above.

Aye: 4

Nay: 0

**Road Report-** The Supervisors read the report, no comment was made.

**Zoning Report-** P.J. gave her report, there were no comments from the Board.

**Building Inspector Report-** The Supervisors read the report, no comment was made.

**Comprehensive Plan Committee Report-** Supervisor Reynolds gave the report stating they last met on July 24 at Lower Oxford Township Building. The Committee went over the Agriculture Resources Goals. Their next meeting will be Wednesday, August 25.

**Oxford Area Recreation Authority Report-** Joe Bauer gave his report stating they met with YSM to review the grading plans for the 23 acres west of the bypass. All driveway permits have been approved. The next meeting is Thursday, August 14, 6:30 P.M. at the Oxford Library.

**Oxford Area Sewer Authority Report-** Supervisor Reynolds gave the report stating they have been working on getting the 537 Plan back for DEP.

**Open Space Committee Report-** Supervisor Shelton stated at their meeting next week, they will be discussing the next property to purchase.

**Historic Commission-** No Report

**Newsletter Committee Report-** No Report

**Welcome Committee Report-** No Report

**Police Study Committee Report-** Bill Rothstein & Jeb Hennessey were present. Bill gave the report stating that the Committee met with the Lincoln University men and they are reviewing the proposal that was submitted.

**Letter of Credit Releases-**

- 1)- Hopewell Ridge, escrow release #18 for \$259.25
- 2)- Woods at Nottingham, escrow release #24 for \$115.00
- 3)- Century Oak, escrow release #25 for \$123.78

Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the letters of extension above as read.

Aye: 4

Nay: 0

- **7:30 temporarily adjourn Regular Meeting & begin Public Hearing for Samuel Null, as advertised.**
- **7:35 P.M. adjourn Public Hearing and resume Regular Meeting**

**Subdivisions-**

• **TDT Prime Development**

**a)- Tree Letter to be signed by TDT and BOS**

Motion made by Supervisor Reynolds seconded by Supervisor Turns to Approve Vice-Chairman Miller signing the letter as read.

Aye: 4

Nay: 0

**b)- Approval of Final Plan-** Motion made by Supervisor Turns seconded by Supervisor Reynolds to approve the Final Plan for TDT Prime Development. (Supervisor Shelton abstained from voting) .

Aye: 3

Nay: 0

• **Galen E. King Planning Module- Resolution-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to assign Resolution #63-2008 to Galen E. King Planning Module.

Aye: 4

Nay: 0

• **Letters of Extension- date specific for November 15, 2008**

\*Preserve at White Oak Farm- Preliminary Plan

\*Wilson King- Final 2-Lot Subdivision & Land Development Plan

\*Tom Swift Estates to extend Resolution to Approve Final Plan

Motion made by Supervisor Shelton seconded by Supervisor Turns to grant the Letters of extension, date specific for November 15, 2008 as read above.

Aye: 4

Nay: 0

**Supervisors-**

**1)- Mobile Home Park Ordinance-** Vice Chairman Miller read the proof of publication.

Motion made by Supervisor Shelton seconded by Supervisor Turns to adopt the Mobile Home Park Ordinance as submitted.

Aye: 4

Nay: 0

**2)- Armstrong Cable Contract-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to authorize the Solicitor to advertise to adopt the Contract at the Supervisors September 8, 2008 Regular Meeting.

Aye: 4

Nay: 0

**3)- Memo from Cluster Committee-** defer to the work session on 8/18/08

**4)- Bills For Approval-** Suzie Hamlin requested to add the following bills:

a- Crystal Springs - \$119.33

b- U.S. Municipal - \$140.12

Making a new total for the bills- \$34,292.83

Suzie Hamlin also requested that the Supervisors approve for her to pay the Crystal Springs bill when she receives it.

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the bills as presented by the Treasurer with the 2 additions, & to approve Suzie paying Crystal Springs bill when received.

Aye: 4

Nay- 0

**Minutes For Approval-**

1)- **BOS Regular Meeting, July 14, 2008-** Motion made by Supervisor Shelton seconded by Supervisor Reynolds to accept the Minutes as presented by the Secretary.

Aye: 4

Nay: 0

2)- **BOS Special Meeting, July 21, 2008-** defer to the work session on August 18, 2008.

**Correspondence-**

- brochure from Lancaster Cty. PC Re: 2008 Leadership Awards
- letter dated 7/17/08 from CC Dept. of Aging Re: emergence plans
- memo from Planning Commission regarding agenda for 8/18/08 work session


**Recognition of Visitors-**

- Jim Yunker- questioned the Board regarding fire hydrant fees in Twin Ponds
- Joe Bauer- questioned if the Armstrong Cable Contract will be available for public viewing before adoption. Vice-Chairman Miller responded, yes.
- Joe Bauer- questioned the red at Walgreen's specifically at Barnsley & Baltimore Pike, the No Turn On Red. Supervisor Shelton responded  
The state will not allow the Township to take it down.

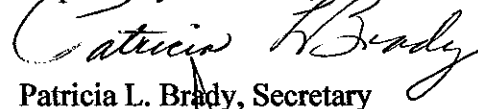
**Adjournment-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to adjourn the Meeting at 8:55 P.M..


Aye: 4

Nay: 0


ATTEST: 


Respectfully Submitted,

  
Patricia L. Brady, Secretary

  
Michael P. Miller  
Vice-Chairman

  
Percy Reynolds  
Supervisor

  
Gene Turns  
Supervisor

  
Charles D. Shelton  
Supervisor

**East Nottingham Township  
Bills for Approval  
August 11, 2008**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Memo</b>	<b>Payment</b>
8/11/2008	8131	Alger Oil, Inc	fuel	676.60
8/11/2008	8132	Aramark	uniforms	472.41
8/11/2008	8133	Cameron's Inc.	supplies	462.59
8/11/2008	8134	Cumberland Truck	parts	185.49
8/11/2008	8135	Farm Plan	supplies	302.98
8/11/2008	8136	Howett's Custom Screen Printing, Inc.	safety t-shirts	495.50
8/11/2008	8137	Independence Construction Materials	2A modified	1,426.54
8/11/2008	8138	Lawson Products, Inc.	parts	316.20
8/11/2008	8139	Oatman Tree Service	tree take-down	2,800.00
8/11/2008	8140	Penn Dept of Transportation	inspection	1,781.10
8/11/2008	8141	Pennsylvania One Call System, Inc.	communications	54.60
8/11/2008	8142	Smoker Fabricating, LLC	gates	1,077.00
8/11/2008	8143	Allied Waste Services #319	trash removal	63.33
8/11/2008	8144	Armstrong One Wire	internet	39.95
8/11/2008	8145	Chill's Inspection Services	building inspector	1,045.00
8/11/2008	8146	Companion Life Insurance Company	life insurance	405.00
8/11/2008	8147	Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	5,158.23
8/11/2008	8148	Crystal Springs	water	98.35
8/11/2008	8149	Daily Local News	advertising	726.66
8/11/2008	8150	Ehrlich	pest control	70.00
8/11/2008	8151	H.A. Berkheimer	commission	1,225.78
8/11/2008	8152	H.A. Thomson Co.	add 2008 truck	495.00
8/11/2008	8153	Hubley's Offset Printing	envelopes	42.00
8/11/2008	8154	Keystone Publishers, Inc	codification agreement	1,910.00
8/11/2008	8155	MMPMET	health insurance	4,003.92
8/11/2008	8156	National Notary Association	membership renewal	21.00
8/11/2008	8157	Office Basics, Inc.	office supplies	145.79
8/11/2008	8158	Office Depot	office supplies	92.03
8/11/2008	8159	Oxford Medical Center	drug testing-Elville	45.00
8/11/2008	8160	PitneyBowes	postage	106.99
8/11/2008	8161	Postmaster	permit fee	180.00
8/11/2008	8162	PPL Gas Utilities	gas	19.44
8/11/2008	8163	Ragan Engineering	engineering fees	1,112.23
8/11/2008	8164	Toshiba Business Solution	maintenance agreement	216.09
8/11/2008	8165	Toshiba Business Solution STE 180	color copies	49.78
8/11/2008	8166	United Inspection Agency, Inc.	building inspector	480.00
8/11/2008	8167	PJ Scheese	mileage	39.78
8/11/2008	8168	Hamlin, Suzanne	tax clerk/tax certifications	566.18
8/11/2008	8169	Shock, Charles C	building inspector	1,412.34
8/11/2008	8170	William C. Weaver	backhoe rental	2,600.00
8/11/2008	8171	Winifred Moran Sebastian	solicitor fees	1,612.50
				<hr/>
				34,033.38
		<b>Open Space Fund:</b>		
8/11/2008	161	Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	1,623.50
8/11/2008	162	H.A. Berkheimer	commission	1,112.24
				<hr/>
				2,735.74
		<b>Escrow Fund:</b>		
8/11/2008	246	Justin Kauffman	conservation planning	2,400.00
8/11/2008	247	Alan & Cynthia Pugh	return escrow	3,800.00
8/11/2008	248	David & Mattie Blank	return escrow	3,800.00
				<hr/>
				10,000.00

**East Nottingham Township  
Bills for Approval  
August 11, 2008**

<b>State Fund:</b>			
8/11/2008	139 Long's Ashalt	Frog Hollow Rd	7,855.00
8/11/2008	140 Pennsy Supply	Frog Hollow Rd	2,578.39
			10,433.39

<b>Supplemental Checks-Gen Fund:</b>			
7/1/2008 Debit	Bosworthpapers.com	supplies	27.46
7/1/2008	8011 Nextel	cell phones	224.43
7/1/2008	8012 PECO	electric	572.08
7/1/2008	8013 Verizon	phones	533.19
7/3/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,747.78
7/3/2008 ACH	PA Dept. of Revenue	state tax deposit	351.46
7/3/2008	8022 AFLAC	employee paid health insurance	292.88
7/7/2008	8023 PA UC FUND	2nd quarter 08 taxes	54.47
7/7/2008	8024 PSATS-UC Group Trust	2nd quarter 08 taxes	430.56
7/7/2008	8025 MD Dept of Revenue	2nd quarter 08 taxes	465.17
7/10/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,648.80
7/14/2008	8087 U.S. Postal Service	postage	42.00
7/16/2008 Debit	Lowes	permit holders	454.27
7/17/2008 ACH	941 Federal Tax Deposit	federal tax deposit	2,261.74
7/17/2008 ACH	PA Dept. of Revenue	state tax deposit	427.86
7/17/2008 Debit	intuit	quickbooks support	29.00
7/17/2008	8098 Joyce Krauss	cleaning plus supplies	157.40
7/22/2008 Debit	Brother Corporation	laminator cartridge	153.88
7/24/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,724.02
7/24/2008	8108 Joyce Krauss	shampooed all carpets	165.00
			11,763.45

<b>Supplemental Checks-Open Space</b>			
7/25/2008 ACH	Commerse Bank	interest/finance ch/principal	128,370.00

<b>Supplemental Checks-Escrow Fund</b>			
7/23/2008	237 William Baker	return escrow balance	182.80
7/23/2008	238 Oxford Area School District	return escrow balance-Hopewell	4,102.50
7/23/2008	239 Oxford Area Sewer Authority	return escrow balance	347.94
7/23/2008	240 Henry S. Stoltzfus	return escrow balance	200.00
7/23/2008	241 Larmore,Scarlett,Myers & Temple	return escrow balance-Langston C.U.	341.34
7/23/2008	242 Wilmer Hostetter	return escrow balance-Reserves C.U.	1,082.58
7/23/2008	243 TDT Prime Development	return escrow balance-Cond. Use	1,456.16
7/23/2008	244 B.K.Campbell	return escrow balance-Wicklrow C. U.	957.54
7/23/2008	245 Scott Moran	return escrow balance	69.50
			8,740.36