

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JANUARY 5, 2009**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- 12/15/08, BOS & Pat Re: Pre- Organizational Meeting**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, December 8, 2008**
  - 2)- Public Hearing, D. Stoltzfus. December 8, 2008**
  - 3)- Public Hearing, R. Leibold, December 8, 2008**
  - 4)- Special Meeting/Close Out, December 29, 2008**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

**XVII. Welcome Committee Report-**

**XVIII. Letter of Credit Releases-**

- 1)- Hopewell Ridge, Escrow Release #21 for \$63,810.10
- 2)- Twin Ponds, Escrow Release #24 (Phase II) for \$247.56
- 3)- Meadow Creek Subdivision(Cooks Bros.) ,Escrow Release #9 for \$184.20

**XIX. Subdivisions -**

➤ **Oxford Area Rec Authority-Waivers Requested:**

- 1) 304.04 & 304.05 – Requiring that both a preliminary and final plan be done
- 2) 503.01.C.9 – Requiring lighting the parking lot. ;
- 3) 502.07.G & .A – Requiring the minimum horizontal curve radius for local streets to be 200 feet.
- 4) 503.01.C.10.B – Requiring pavement to consist of a min of 2: of ID-2 binder course and 1.5” ID-2 wearing course.

**Reid Family Partnership**

Plan approval sign-off of a West Nottingham Twp. subdivision where a small portion of the property is in East Nottingham Twp., where no improvements will take place.

**Letters of Extension**

➤ **Date specific for March 15, 2009**

- Meadowview Estates – Preliminary Subdivision Plan
- Muehlmatt Subdivision – Final Subdivision Plan
- Oxford Area Recreation Authority – Land Development Plan – Ann Yost
- Preserve at White Oak Farm – Preliminary Subdivision Plan

➤ **Date specific for January 15, 2010**

- Lewis Tract – Final Subdivision Plan

**Date specific for February 15, 2010**

- Preserve at White Oak Farms - Preliminary Subdivision Plan

**XX. Supervisors-**

- 1)- Lancaster Farmland Trust Proposal
- 2)- Bills for Approval

**XXI. Minutes For Approval-**

- 1)- BOS Regular Meeting, December 8, 2008
- 2)- Public Hearing, D. Stoltzfus, December 8, 2008
- 3)- Public Hearing, R. Leibold, December 8, 2008
- 4)- BOS Special Meeting/Close Out , December 29, 2008

**XXII. Correspondence-**

**XXIII. Recognition of Visitors-**

**XXIV. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JANUARY 5, 2009**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on January 5, 2009. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese, Secretary Pat Brady and guests.

**The Meeting was called to order at 7:55 P.M..**

**The Pledge of Allegiance** was led by Vice-Chairman Miller.

**Approve Agenda-** Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Executive Sessions-** Chairman Levandowski read the following:

1)- 12/15/08, BOS & Pat Re: Pre-Organizational Meeting

**Minutes for Review-** Chairman Levandowski stated there are copies of the Minutes available for review on the table. Minutes will be approved later in the Meeting.

**Treasurer's Report-** Suzie Hamlin gave the report stating that East Nottingham's cash assets amount to \$3,667,107.56. Bills for December 2008 totaling \$94,463.56 were presented for payment from the General Fund. Income received for December 2008 totals \$85,642.06 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 12/31/08 is \$121,481.26.

Suzie requested to add a bill from Chili's Inspection Service for \$440.00 bringing the new total to \$13,278.86.

**Road Report-** Bill Weaver, Road Master stated the crew have been very busy this past month as the report shows. Also, they have been trying to use up their vacation time and therefore, working with a limited number of men.

**Zoning Report-** P.J. stated there were 2 Residential Permits issued, 1 Commercial Building Permit issued, 1 Zoning Permit issued, 24 Certificated of Occupancy issued, 1 Temporary Trailer Permit and 1 Building Permit withdrawn & request for refund . Net fee collected \$1,086.17 .

**Building Inspector Report-** Report submitted by Charles Shock. No Comments from the Board.

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated there will be a meeting Wednesday evening at 7:00 P.M. at the Lower Oxford Municipal Building.

**Oxford Area Recreation Authority Report-** Joe Bauer gave the report stating there was a meeting on Christmas Eve with the Developer, Yost, Engineer, Rec. Authority & the Planning Commission to review the plans for the driveway.

**Oxford Area Sewer Authority Report-** No Report

**Open Space Committee Report-** Supervisor Shelton stated he spoke to John Goodall and he will make a motion when we get to the Supervisors section of the Agenda.

**Historic Commission Report-** No Report

**Newsletter Committee Report-** No Report

**Welcome Committee Report-** No Report

**Letter of Credit Releases-**

- 1)- Hopewell Ridge, Escrow Release #21 for \$63,810.10
- 2)- Twin Ponds, Escrow Release #24 (Phase II) for \$247.56
- 3)- Meadow Creek Subdivision(Cooks Bros.), Escrow Release #9 for \$184.20

Motion made by Chairman Levandowski seconded by Supervisor Reynolds to approve the releases above as read.

Aye: 5

Nay: 0

Tape Changes 8:45 P.M.

**Subdivisions-**

• **Oxford Area Rec Authority-Waivers Requested:**

- 1) 304.04 & 304.05- Requiring that both a preliminary & final plan be done  
Motion made by Supervisor Shelton seconded by Supervisor Reynolds to approve both a preliminary & final plan to be done

Aye: 5

Nay: 0

- 2) 503.01.C.9- Requiring lighting the parking lot  
Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve 503.01.C.9

Aye: 5

Nay: 0

3)- 502.07.G & .A- Requiring the minimum horizontal curve radius for local Streets to be 200 feet.

Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to table this until the Planning Commission reviews the Penn dot letter.

Aye: 5                      Nay: 0

4)- 503.01.C.10.B- Requiring pavement to consist of a min. of 2: of ID-2 binder course and 1.5" ID-2 wearing course.

Aye: 5                      Nay: 0

**Reid Family Partnership**

Plan approval sign-off of a W. Nottingham Twp. Subdivision where a small portion of the property is in E. Nottingham Twp., where no improvements will take place.

Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to approve the above as read.

Aye: 5                      Nay: 0

**Letters of Extension , Date specific for March 15, 2009**

\* Meadowview Estates- Preliminary Subdivision Plan

\* Muehlmatt Subdivision- Final Subdivision Plan

\* Oxford Area Recreation Authority-Land Development Plan-Ann Yost

Motion made by Supervisor Reynolds seconded by Supervisor Turns to grant the extension above as read, date specific March 15, 2009.

Aye: 5                      Nay: 0

**Date specific for January 15, 2010**

\* Lewis Tract- Final Subdivision Plan

Motion made by Supervisor Reynolds seconded by Supervisor Turns to grant the extension as read above, date specific for January 15, 2010

Aye: 5                      Nay: 0

**Date specific for February 15, 2010**

\* Preserve at White Oak Farms-Preliminary Subdivision Plan

Motion made by Supervisor Reynolds seconded by Supervisor Turns to grant the extension as read above, date specific for February 15, 2010.

Aye: 5                      Nay: 0

**Supervisors-**

**1)- Lancaster Farmland Trust Proposal**

Motion made by Supervisor Shelton seconded by Supervisor Reynolds to put this off until February 2009 Regular Meeting.

Aye: 5

Nay: 0

**2)- Bills For Approval-** Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to approve the bills to be paid as amended, adding Chili's Inspection Service for \$440.00.

Aye: 5

Nay: 0

**Minutes For Approval-**

1)- BOS Regular Meeting, December 8, 2008

2)- Public Hearing, D. Stoltzfus, December 8, 2008

3)- Public Hearing, R. Leibold, December 8, 2008

Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to approve the Minutes as presented by the Secretary. Supervisor Turns was not present at either of these meetings.

Aye: 4

Nay: 0

4)- BOS Special Meeting/Close-Out, December 29, 2008

Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes as presented by the Secretary. Chairman Levandowski was not present at this meeting.

Aye: 4

Nay: 0

**Tape Change- 9:20 P.M.**

**Correspondence-**

\* Letter from DEP Re: Storage Tank Program, SICO Oxford Bulk Plant

\*PA One Call flyer Re: spring training

\*Information from Real Estate Matters, Vol. 10/Issue 2

\*Letter regarding E. Miller Property LLC, TDR rights

**Recognition of Visitors-**

\*Joel Brown- had questions for the Board regarding Deed of Conservation Easement

\*Supervisor Shelton- asked the Board if they had a chance to look at the plans for the new building.

Motion made by Supervisor Shelton seconded by Supervisor Turns to begin the process for the new building and further discuss it at the Work Session on 1/20/09.

Aye: 5

Nay: 0

\*Supervisor Shelton- Motion made by Supervisor Shelton seconded by Supervisor Turns to approve Supervisor Shelton discussing with Helen Esbenshade, Esquire the issue concerning the property consisting of 3-4 acres that will possibly be donated to the Township, to see if it is feasible for the Township to look at.

Aye: 5

Nay: 0

\*Vice-Chairman Miller- questioned if the Board should appoint someone to be the voting delegate at the PSATS Convention April 2009. After discussion, it was decided to put this on the March 2009 Regular Meeting agenda, for action to be taken at that time.

**Adjournment-** Motion made by Chairman Levandowski seconded by Supervisor Reynolds to adjourn the Meeting at 9:36 P.M..

Aye: 5

Nay: 0

ATTEST: *PLB 2/9/09*

Respectfully Submitted,



Pat Brady, Secretary

*Leo M. Levandowski*  
Leo M. Levandowski  
Chairman

*Michael P. Miller*  
Michael P. Miller  
Vice-Chairman

*Percy Reynolds*  
Percy Reynolds  
Supervisor

*Gene Turns*  
Gene Turns  
Supervisor

*Charles D. Shelton*  
Charles D. Shelton  
Supervisor



East Nottingham Township  
 Bills for Approval  
 January 5, 2009

Date	Number	Payee	Description	Payment
1/5/2009	8624	Aramark	uniforms	495.05
1/5/2009	8625	Chester County SPCA	animal control contract	6,377.50
1/5/2009	8626	Companion Life Insurance Company	life insurance	405
1/5/2009	8627	DCED	4th qrt state fee	76
1/5/2009	8628	Oxford Auto Parts	parts	79.31
1/5/2009	8629	Oxford Regional Planning Commission	2009 dues	900
1/5/2009	8630	PitneyBowes Global Financial Services	postage machine	85.69
1/5/2009	8631	PJ Scheese	mileage	15.95
1/5/2009	8632	Tractor Supply Co.	supplies	198.96
1/5/2009	8633	Union Fire Co. #1- Endowment Fund	3rd & 4th quarter 2008	1,000.00
1/5/2009	8634	Winifred Moran Sebastian	solicitor fees	1,200.00
1/5/2009	8635	Shock, Charles C	building inspector	2,005.40
				<b>12,838.86</b>

Supplemental Checks-Gen Fund:

12/1/2008	8506	Nextel	cell phones	228.48
12/1/2008	8507	PECO	electric	603.09
12/1/2008	8508	Verizon	phones	549.55
12/2/2008	ACH	PA Dept. of Revenue	state tax deposit	344.52
12/8/2008	ACH	941 Federal Tax Deposit	federal tax deposit	1,610.70
12/9/2008	8565	U.S. Postal Service	postage	42
12/11/2008	8574	Joyce Krauss	cleaning plus supplies	162.91
12/12/2008	ACH	941 Federal Tax Deposit	federal tax deposit	2,833.80
12/13/2008	Debit	Intuit	support/backup	39
12/18/2008	ACH	941 Federal Tax Deposit	federal tax deposit	1,772.62
12/18/2008	ACH	PA Dept. of Revenue	state tax deposit	509.47
12/18/2008	8583	Joyce Krauss	cleaning plus supplies	165.49
12/22/2008	8584	Aflac	employee paid health ins	292.88
12/26/2008	ACH	McAfee	computer security	49.99
12/29/2008	ACH	941 Federal Tax Deposit	federal tax deposit	1,900.76
				<b>11,105.26</b>

Supplemental Checks-Open Space:

12/26/2008	ACH	TD Bank	interest/finance charges	<b>15,911.64</b>
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