

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
May 11, 2009**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, April 13, 2009**
 - 2)- Special Meeting, April 20, 2009**
 - 3)- Special Meeting, April 23, 2009**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**
- XVII. Welcome Committee Report-**

XXII. Correspondence-

XXIII. Recognition of Visitors-

XXIV. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 11, 2009**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on May 11, 2009. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese, Secretary Pat Brady and guests.

The Meeting was called to order at 7:05 P.M..

Pledge of Allegiance was led by Vice-Chairman Miller.

Approve Agenda- Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

Public Comment On Agenda- None

Executive Sessions- Vice-Chairman Miller read the following Executive Sessions:

- 1)- 4/20/09 BOS & Barbacane
- 2)- 4/30/09 BOS & Verizon, Larry Manion Re: Informational Session
- 3)- 5/7/09 BOS & Bill Weaver Re: drove township roads
BOS & Pat Re: agenda for 5/11/09 mtg.

Minutes for Review- Vice-Chairman Miller stated there are copies of the Minutes on the table for review of the following Meetings: Minutes will be approved later on in the Meeting.

- 1)- Regular Meeting, April 13, 2009
- 2)- Special Meeting, April 20, 2009
- 3)- Special Meeting, April 23, 2009

Treasurer's Report- Suzie Hamlin gave the report stating East Nottingham's cash assets amounts to \$3,783,216.67. Income received for April 2009 totals \$150,871.21 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 4/30/2009 totals \$203,725.49.

Road Report- Road Master Bill Weaver stated the crew have been busy with the roads , the report speaks for itself.

Zoning Report- P.J. Scheese gave the report stating there were 11 residential bldg. permits issued, 1 commercial bldg. permit & 1 zoning permit w/o a bldg. permit. Also, 1 sign permit, 4 certificates of occupancy and 2 highway occupancy permits issued in April 2009.

Building Inspector Report- The Board review the report submitted by Charlie Shock with no comments.

Comprehensive Plan Committee Report- Supervisor Reynolds asked the Board to complete the survey they will be receiving from the Committee.

Oxford Area Recreation Authority Report- Joe Bauer gave the report stating the Authority is reviewing construction estimates at this time. The next meeting is Thursday, May 14, 6:30 P.M. at the Oxford Library, in the basement.

Oxford Area Sewer Authority Report- Supervisor Reynolds read the report that Joe Scheese submitted. The Board reviewed the report with no comments.

Open Space Committee Report- Supervisor Shelton stated the Committee received information and appraisals on Jonathan Lapp and Jacob Stoltzfus.

Historic Commission Report- No Report

Newsletter Committee Report- No Report

Welcome Committee Report- No Report

Chairman Levandowski left the room temporarily.

Letter of Credit Releases-

1)- **Hopewell Ridge**, Escrow Release #24 in the amount of \$123.25
Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve escrow release #24 in the amount of \$123.25.

Aye: 4

Nay: 0

2)- **Meadow Creek Subdivision (Cooks Brothers)**, Escrow Release #9 in the amount of \$2,700.00.
Motion made by Supervisor Turns seconded by Supervisor Reynolds to approve escrow release #9 in the amount of \$2,700.00.

Aye: 4

Nay: 0

Chairman Levandowski returned.

Subdivisions-

I. Elizabeth S. Miller – Revised Subdivision Plan

- Waiver Requests from SALDO:
 - 302.02.B –requiring this plan to be a major subdivision plan
 - 502.11.A – requiring that existing roads be improved to the current new standards
 - 516 – requiring a fence be put up between existing agricultural properties and new residential lots
 - 302.01.A.4 & .5 – requiring a Minor plan to be no more than 4 lots or further sub-dividable

Motion made by Supervisor Reynolds seconded by Chairman Levandowski to table this until further clarification is made.

Aye: 5 Nay: 0

II. Century Oak- Final Plan Phase II A

- Request for Final Plan Approval conditional upon:
 - The change in the title, i.e., removing the word “minor” from the plan.

Motion made by Supervisor Shelton seconded by Supervisor Reynolds to approve the request for Final Plan.

Aye: 5 Nay: 0

III. Muehlmatt Subdivision-

- Sign Resolution for Sewage Facilities Planning Module

Motion made by Chairman Levandowski seconded by Supervisor Reynolds to take no action at this time.

Aye: 5 Nay: 0

IV. Letters of Extension-

- to be date specific for July 15, 2009
 - Elizabeth S. Miller 6-Lot Subdivision Plan

Motion made by Supervisor Turns seconded by Supervisor Shelton to grant the letter of extension for Elizabeth S. Miller to expire on July 15, 2009 .

Aye: 5 Nay: 0

- to be date specific for August 15, 2009
 - Wilson King – Final 2-Lot Subdivision & Land Development Plan
 - Tom Swift – Approved Final plan conditional upon letter of credit to be set up

Motion made by Supervisor Turns seconded by Supervisor Reynolds to grant the letters of extension for Wilson King and Tom Swift to both expire on August 15, 2009.

Aye: 5 Nay: 0

Supervisors-

1)- **Resolution #70-2009** adding Elmer F. & Sarah F. Stoltzfus 148 Wilson Mill Road, Oxford, PA, parcel #69-3-8 & parcel #69-3-11, 72 acres to the East Nottingham Township Agricultural Security Area .
Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve adding by Resolution #70-2009, Elmer F. & Sarah F. Stoltzfus, 148 Wilson Mill Road Oxford, Pa to the ENT Agricultural Security Area.
Aye: 5 Nay: 0

2)- **Wiltshire-** The Board agreed to have Bill Weaver contact Ron Ragan to have the roads Wiltshire done this year.

3)- **Bills For Approval-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve
Aye: 5 Nay: 0

Minutes For Approval-

1)-**Regular Meeting, April 13, 2009-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes for April 13, 2009 as submitted by the Secretary.
Aye: 5 Nay: 0

2)-**Special Meeting, April 20, 2009-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve the Minutes of April 20, 2009 as submitted by the Secretary.
Aye: 5 Nay: 0

3)-**Special Meeting, April 23, 2009-** Motion made by Vice-Chairman miller seconded by Supervisor Reynolds to approve the Minutes for April 23, 2009 as submitted by the Secretary.
Aye: 5 Nay: 0

Correspondence-

- *Flyer, Training Program-Finding Hidden Opportunities
- *Flyer, Public Safety Series
- *Letter, Dept. of Corrections
- *PSATS, Spring 2009

Recognition of Visitors-

No Comments

Adjournment- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to adjourn the meeting at 8:32 P.M..
Aye: 5 Nay: 0

ATTEST: *PB 6/8/09*

Respectfully Submitted,

Pat Brady
Pat Brady, Secretary

Leo M. Levandowski
Leo M. Levandowski
Chairman

Michael P. Miller
Vice-Chairman

Percy Reynolds
Percy Reynolds
Supervisor

Gene Turns
Gene Turns
Supervisor

Charles D. Shelton
Charles D. Shelton
Supervisor

East Nottingham Township
Bills for Approval
May 11, 2009

Date	Number	Payee	Description	Payment
5/11/2009	8960	Alger Oil, Inc	fuel	624.57
5/11/2009	8961	Aramark	uniforms	482.45
5/11/2009	8962	Cameron's Inc.	supplies	173.52
5/11/2009	8963	Farm Plan	supplies	17.25
5/11/2009	8964	FreCom	clip/repair	41.90
5/11/2009	8965	Lawson Products, Inc.	supplies	52.09
5/11/2009	8966	Mt. Rocky Trucking	inspections	204.00
5/11/2009	8967	Oxford Auto Parts	supplies	475.89
5/11/2009	8968	Pennsylvania One Call System, Inc.	communications	50.70
5/11/2009	8969	Reilly Sweeping Inc.	rental broom sweeper	4,101.50
5/11/2009	8970	Tractor Supply Co.	supplies	49.70
5/11/2009	8971	Accent Printing & Graphics	newsletter	1,044.90
5/11/2009	8972	AD PRO, Inc.	advertising	216.00
5/11/2009	8973	Allied Waste Services #319	trash removal	63.33
5/11/2009	8974	Armstrong One Wire	internet	39.95
5/11/2009	8975	Barbacane Thornton & Company	Auditing Services	7,125.00
5/11/2009	8976	Borough of Oxford	workmans comp fire co.	7,550.00
5/11/2009	8977	Central Penn Gas	gas	435.60
5/11/2009	8978	Chester County Archives & Record Services	historic commission	50.50
5/11/2009	8979	Chester County SPCA	animal control	100.00
5/11/2009	8980	Chili's Inspection Services	building inspector	220.00
5/11/2009	8981	Companion Life Insurance Company	life insurance	405.00
5/11/2009	8982	Conrad O'Brien P.C.	solicitor fees	3,184.00
5/11/2009	8983	Daily Local News	advertising	292.66
5/11/2009	8984	Ehrlich	pest control	73.00
5/11/2009	8985	H.A. Berkheimer	EIT commission	3,625.90
5/11/2009	8986	H.A. Thomson Co.	property insurance	10,185.00
5/11/2009	8987	MMPMET	health insurance	4,241.58
5/11/2009	8988	National Notary Association	1 yr membership P. Brady	52.00
5/11/2009	8989	Office Basics, Inc.	office supplies	76.77
5/11/2009	8990	Oxford Area Recreation Authority	2009 dues	7,980.00
5/11/2009	8991	PIRMA	liabilty insurance	20,153.60
5/11/2009	8992	Purchase Power	postage	106.99
5/11/2009	8993	R.H. Baker, Inc.	repair-salt shed	266.00
5/11/2009	8994	Ragan Engineering	engineering fees	1,254.50
5/11/2009	8995	SCCEMS	2009 donation	41,000.00
5/11/2009	8996	SECCRA	trash removal	3.00
5/11/2009	8997	Stantec Consulting Services Inc.	engineering fees	991.00
5/11/2009	8998	Toshiba Business Solutions	maintenance contract	216.09
5/11/2009	8999	United Inspection Agency, Inc.	building inspector	480.00
5/11/2009	9000	Hamlin, Suzanne	tac clerk/tax certifications	590.40
5/11/2009	9001	Shock, Charles C	building inspector	1,545.15
5/11/2009	9002	Winifred Moran Sebastian	solicitor fees	180.00
5/11/2009	9003	PJ Scheese	mileage	27.50
5/11/2009	9004	William Weaver	back hoe rental	720.00
5/11/2009	9005	Daily Local News	advertising	525.00
5/11/2009	9006	Long's Asphalt Inc.	paving	29,662.50
				150,956.49

East Nottingham Township
Bills for Approval
May 11, 2009

Open Space Fund:			
5/11/2009	181 Conrad O'Brien P.C.	solicitor fees	304.00
5/11/2009	182 County of Chester Treasurer	Isaac Stoltzfus Sett recording fees	53.25
5/11/2009	183 H.A. Berkheimer	commission	3,796.84
5/11/2009	184 Fed Ex	Isacc Stoltzfus settlement	20.10
			4,174.19

Escrow Fund:			
5/11/2009	271 Conrad O'Brien P.C.	solicitor fees	704.00
5/11/2009	272 Ragan Engineering	engineering fees	1,514.50
5/11/2009	273 Stantec Consulting Services Inc.	engineering fees	847.00
			3,065.50

Supplemental Checks-Gen Fund:			
4/1/2009	8874 Nextel	cell phones	334.98
4/1/2009	8875 PECO	electric	899.20
4/1/2009	8876 Verizon	phones	555.24
4/2/2009	ACH PA Dept. of Revenue	state tax deposit	303.85
4/7/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,654.31
4/13/2009	ACH Intuit	support	39.00
4/13/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,355.56
4/13/2009	8925 AFLAC	employee paid health insurance	283.20
4/14/2009	8924 Ryan Homes	refund permit fees	1,488.20
4/16/2009	8932 Joyce Krauss	cleaning	150.00
4/20/2009	ACH PA Dept. of Revenue	state tax deposit	333.02
4/20/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,744.77
4/23/2009	8939 Chester County Recorder of Deeds	recording fee	25.50
4/24/2009	ACH Comptroller of Maryland	1st quarter taxes	507.41
4/24/2009	ACH HAB-EIT	1st quarter taxes	1,277.57
4/24/2009	8941 PA UC FUND	1st quarter taxes	54.69
4/28/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,796.12
4/30/2009	8948 Joyce Krauss	cleaning	150.00
			12,952.62

Supplemental Checks-Open Space			
4/14/2009	180 Hickory Hollow Farms	return application fee	500.00
4/24/2009	ACH TD Bank	interest/finance charge	15,911.64
			16,411.64