

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 8, 2009**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- 6/1/09 BOS, Ron Ragan & Bill Weaver Re: ride roads in Wiltshire**
  - 2)- 6/4/09 BOS, Pat Brady Re: agenda for BOS Reg. Mtg. 6/8/09**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, May 11, 2009**
  - 2)- Special Meeting, May 18 , 2009 Re: Adult Entertainment Ordinance**
  - 3)- Special Meeting, May 18, 2009**
- VII. Treasurer's Report-**
  - 1)- Approve Resolution with Penn Dot for liquid fuels**
  - 2)- Sign agreement to authorize electronic access to Penn Dot system**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**

**XVI. Newsletter Committee Report-**

**XVII. Letter of Credit Releases-**

- 1)- Hopewell Ridge, release #25 for \$435.50
- 2)- Century Oak , release #28 for \$126.00
- 3)- Wiltshire , release #53 for \$230.00
- 4)- Hopewell Elementary School, release #2 for \$78,209.

**XVIII. Subdivisions –**

**Letter of Extension, date specific August 15, 2009**

- 1)- Elizabeth S. Miller Subdivision

**Letters of Extension, date specific September 15, 2009**

- 1)- Liz Miller Farm Subdivision
- 2)- Meadowview Estates
- 3)- Reserves of Dunlap
- 4)- Andy L. & Ruth King
- 5)- Timothy Bishop
- 6)- T. David Muehlmann

**XIX. Supervisors-**

- 1)- Bills For Approval

**XX. Minutes For Approval-**

- 1)- Regular Meeting, May 11, 2009
- 2)- Special Meeting, May 18, 2009
- 3)- Special Meeting, May 18, 2009

**XXI. Correspondence-**

**XXII. Recognition of Visitors-**

**XXIII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 8, 2009**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on June 8, 2009. Those present were: Chairman Leo M. Levandowski, Supervisor Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Gene Turns, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests. Vice-Chairman Michael P. Miller was unable to attend.

**The Meeting was called to order at 7:01 P.M..**

**Pledge of Allegiance** was led by Supervisor Percy Reynolds.

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 4

Nay: 0

**Public Comment on Agenda-** None

**Executive Sessions-** Chairman Levandowski read the following:

- 1)- 6/1/09 2 Supervisors, Ron Ragan & Bill Weaver Re: ride the roads in Wiltshire
- 2)- 6/4/09 2 Supervisors & Pat Brady Re: agenda for BOS Reg. Mtg. 6/8/09

**Minutes For Approval-** Chairman Levandowski read the following and stated the Minutes will be approved later on in the Meeting. Copies are available on the table for review.

- 1)- Regular Meeting, May 11, 2009
- 2)- Special Meeting, May 18, 2009 Re: Adult Entertainment Ordinance
- 3)- Special Meeting, May 18, 2009

**Treasurer's Report-** Suzanne Hamlin gave the report stating East Nottingham's cash assets amount to \$4,123,631.45. Income received for May 2009 totals \$177,372.92 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 5/31/09 totals \$1,386,135.84.

**Road Report-** Road Master Bill Weaver said the report speaks for itself showing the crew have been very busy.

Motion made by Supervisor Reynolds seconded by Supervisor Turns to have the Secretary send a letter, certified return receipt to Oxford Borough Council requesting them to give us an answer as to when the tar & chip will be going on to Brick Street.

Aye: 4

Nay: 0

**Zoning Report-** P.J. Scheese gave the report stating she issued 5 residential bldg. permits, 1 commercial bldg. permit, 1 zoning permit (w/o bldg. permits), 1 sign permit, 12 certificate of occupancy permits. 1 highway occupancy permit(renewal) for a total income collected of \$1,502.00.

**Building Inspector Report-** The Board reviewed Charlie Shock's report

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated at the last meeting the Committee went over the transportation recommendations and all were approved. The next meeting on 6/24/09 will be at the Lower Oxford Building 7:00 P.M..

**Oxford Area Recreation Authority Report-** Joe Bauer gave the report. At the last meeting Lee Towner resigned. They are currently looking for a new Chairman. Ann Yost met with the contractors who were going to bid on the baseball fields. The Bids will be opened on 6/11/09 at the Oxford Library 6:30 P.M.. As of this date 6/8/09, 23 contractors handed in bids. The date to award the bids was not determined.

**Oxford Area Sewer Authority Report-** No Report

**Open Space Committee Report-** No Report, Suzanne Hamlin added they have received the appraisal for John G. Stoltzfus.

**Historic Committee Report-** No Report

**Newsletter Committee Report-** No Report

**Letter of Credit Releases-** Chairman Levandowski read the following:

- 1)- Hopewell Ridge, release #25 for \$435.5
- 2)- Century Oak , release #28 for \$126.00
- 3)- Wiltshire , release #53 for \$230.00
- 4)- Hopewell Elementary School, release #2 for \$78,209.

Motion made by Supervisor Reynolds seconded by Supervisor Turns to approve the releases as read above.

Aye: 4

Nay: 0

**Subdivisions-** Chairman Levandowski read the following:

Letter of Extension, date specific August 15, 2009

- 1)- Elizabeth S. Miller Subdivision

Letters of Extension, date specific September 15, 2009

- 1)- Liz Miller Farm Subdivision
- 2)- Meadowview Estates
- 3)- Reserves of Dunlap
- 4)- Andy L. & Ruth King

5)- Timothy Bishop

6)- T. David Muehlmatt

Motion made by Supervisor Reynolds seconded by Supervisor Turns to grant the letters of extension as read above.

Aye: 4

Nay: 0

**Supervisors-**

1)- Bills For Approval- Motion made by Supervisor Turns seconded by Supervisor Reynolds to approve the Bills to be paid as submitted by the Treasurer.

Aye: 4

Nay: 0

**Minutes For Approval-** Chairman Levandowski read the following:

1)- Regular Meeting, May 11, 2009

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the Minutes as presented by the Secretary.

Aye: 4

Nay: 0

2)- Special Meeting, May 18, 2009

3)- Special Meeting, May 18, 2009

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the Minutes as presented by the Secretary. Supervisor Turns was not present at the 5/18/09 Meetings.

Aye: 3

Nay: 0

**Correspondence-**

1)- Memo from Planning Commission Re: TDR & Water Ordinances

2)- Letter, Charles A. Higgins & Sons Inc. dated 6/3/09 Re: New Inspection Procedures for both new and existing traffic signal supports

3)- Letter, DEP from Hugh Archer dated 5/10/09 Re: Preliminary Treatment Requirements

4)- Spring 2009 issue DVRPC, The Link

5)- Letter, DocStar dated 4/15/09

6)- Letter, McMichael, Heiney & Sebastian, LLC dated 6/4/09 Re: Dunmire, Inc.

7)- Newsletter, Township Today

8)- Letter, DVRPC dated 6/2/09 Re: Municipal Implementation Tool #17

9)- Letter, Del. Co. Community College Re: course on Intermediate Incident Management

10)-Letter, CCConservation District, dated 5/13/09 Re: Conservation District Fees for Service

11)-Letter, Areva dated 5/29/09 Re: Steam Generator

12)-Brochure, Print Re: advertising

**Recognition of Visitors-** None

**Adjournment-** Motion made by Supervisor Reynolds seconded by Chairman Levandowski to adjourn the Meeting at 8:29 P.M..

Aye: 4

Nay: 0

ATTEST: PB 7/13/09

Respectfully Submitted,



Pat Brady, Secretary



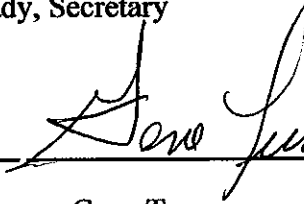
Leo M. Levandowski

Chairman



Percy Reynolds

Supervisor



Gene Turns

Supervisor



Charles D. Shelton

Supervisor

**East Nottingham Township**  
**Bills for Approval**  
**June 8, 2009**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
6/8/2009	9049	Alger Oil, Inc	fuel	541.12
6/8/2009	9050	Aramark	uniforms	430.42
6/8/2009	9051	Bradywine Auto Parts	parts	28.10
6/8/2009	9052	Cameron's Inc.	supplies	290.38
6/8/2009	9053	Independence Construction Materials	rip rap	384.93
6/8/2009	9054	Keen Compressed Gas	supplies	71.41
6/8/2009	9055	Lawson Products, Inc.	supplies	95.39
6/8/2009	9056	Penn Container	spring trash day	1,760.00
6/8/2009	9057	Summit Chemical Co.	mosquito dunks	612.93
6/8/2009	9058	Tractor Supply Co.	supplies	356.79
6/8/2009	9059	Allied Waste Services #319	trash removal	63.33
6/8/2009	9060	Armstrong One Wire	internet	39.95
6/8/2009	9061	Central Penn Gas	gas	71.67
6/8/2009	9062	Chili's Inspection Services	building inspector	1,100.00
6/8/2009	9063	Companion Life Insurance Company	life insurance	405.00
6/8/2009	9064	Conrad O'Brien P.C.	solicitor fees	7,728.00
6/8/2009	9065	Daily Local News	advertising	84.14
6/8/2009	9066	H.A. Berkheimer	EIT commission	4,478.04
6/8/2009	9067	H.A. Thomson Co.	add storage building	62.00
6/8/2009	9068	Medchoice, Inc.	drug testing	35.00
6/8/2009	9069	MMPMET	health insurance	4,241.58
6/8/2009	9070	Office Basics, Inc.	supplies	65.91
6/8/2009	9071	Ragan Engineering	engineering fees	6,805.50
6/8/2009	9072	Toshiba Business Solution STE 180	color copies	67.73
6/8/2009	9073	Toshiba Business Solutions	maintenance contract	216.09
6/8/2009	9074	Union Fire Co. #1	2009 contribution	87,480.04
6/8/2009	9075	United Inspection Agency, Inc.	building inspector	700.00
6/8/2009	9076	Wyatt Computer Services	computer repair	65.85
6/8/2009	9077	Hamlin, Suzanne	tax clerk/tax certifications	620.23
6/8/2009	9078	Levandowski, Leo M	2nd quarter Supervisor Salary	548.62
6/8/2009	9079	Miller, Michael P	2nd quarter Supervisor Salary	548.62
6/8/2009	9080	Reynolds, Percy E	2nd quarter Supervisor Salary	548.62
6/8/2009	9081	Shelton, Charles D.	2nd quarter Supervisor Salary	548.62
6/8/2009	9082	Turns (Supervisor), Gene	2nd quarter Supervisor Salary	548.62
6/8/2009	9083	Shock, Charles C	building inspector	1,398.22
6/8/2009	9084	PJ Scheese	mileage	26.68
6/8/2009	9085	William C. Weaver	backhoe rental	840.00
6/8/2009	9086	Winifred Moran Sebastian	solicitor fees	262.50
6/8/2009	9087	Oxford Area Senior Center	2009 donation	2,500.00
				<b>126,672.03</b>
		<b>Open Space Fund:</b>		
6/8/2009	185	Conrad O'Brien P.C.	solicitor fees	592.00
6/8/2009	186	H.A. Berkheimer	commission	3,930.77
				<b>4,522.77</b>

**East Nottingham Township  
Bills for Approval  
June 8, 2009**

**Escrow Fund:**

6/8/2009	274 Conrad O'Brien P.C.	solicitor fees	5,264.00
6/8/2009	275 Ragan Engineering	engineering fees	185.00
			<u>5,449.00</u>

**State Fund:**

6/8/2009	144 ENT-General Fund	reimburse check#9006 pd 5/11/09	29,662.50
6/8/2009	145 Long's Asphalt, Inc.	paving roads	15,810.00
6/8/2009	146 Pennsy Supply	paving roads	44,550.17
			<u>90,022.67</u>

**Supplemental Checks-Gen Fund:**

5/1/2009	8949 Nextel	cell phones	175.60
5/1/2009	8950 PECO	electric	754.36
5/1/2009	8951 Verizon	phones	561.39
5/1/2009	8952 U.S. Postal Service	postage	44.00
5/4/2009 ACH	PA Dept. of Revenue	state tax deposit	438.43
5/4/2009 ACH	941 Federal Tx Dep	federal tax deposit	1,410.08
5/5/2009	8953 PSATS-UC Group Trust	1st quarter taxes	2,829.54
5/12/2009	9007 Chester County Recorder of Deeds	recording	35.50
5/12/2009	9008 Chester County Recorder of Deeds	recording	40.50
5/13/2009 ACH	Intuit	support	39.00
5/13/2009 ACH	941 Federal Tx Dep	federal tax deposit	1,347.04
5/13/2009	9020 cash	petty cash	92.57
5/14/2009	9016 Joyce Krauss	cleaning	150.00
5/14/2009	9017 AFLAC	employee paid health insurance	463.68
5/14/2009	9018 Deer Park	water (7 months)	176.25
5/15/2009	9019 Comptroller of Maryland	1st quarter taxes	30.79
5/20/2009 ACH	PA Dept. of Revenue	state tax deposit	374.59
5/20/2009 ACH	941 Federal Tx Dep	federal tax deposit	2,095.77
5/21/2009	9028 Joyce Krauss	windows and blinds	100.00
5/26/2009 ACH	941 Federal Tx Dep	federal tax deposit	1,530.48
5/28/2009	9036 Joyce Krauss	cleaning/supplies	155.98
			<u>12,845.55</u>

**Supplemental Checks-Open Space**

5/26/2009 ACH	TD Bank	interest/finance charge	15,911.64
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