

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
OCTOBER 13, 2009**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Session-**
  - 1)- September 29, 2009- BOS, P.J. & Solicitor Eugene Twardowski**  
**Re: Zoning & Subdivision Issues**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, September 14, 2009**
  - 2)- Special Meeting, September 21, 2009**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

**XVII. Letter of Credit Releases-**

- 1) Wiltshire, escrow release #57 for \$643.50
- 2) Century Oak, escrow release #29 for \$126.00
- 3) Twin Ponds, escrow release #25 (Phase II) for \$309.50

**XVIII. Subdivisions -**

- I. **James Ferver Approved Land Development Plan**
  - a. Request for withdrawal of approved plan
  - b. Request for return of \$3000 in escrow for improvements
  
- II. **Herr Foods Inc. – Land Development Plan**
  - a. Waiver Request from SALDO Section 302.02.B.2 & .3
  - b. Request for Preliminary/Final Plan Approval
  
- III. **Andy King 3-Lot Tract – Minor Subdivision Plan**
  - a. Re-submittal of Waiver Request from SALDO Section 202
  
- IV. **Letter of Extension Request - date specific for January 15, 2010**
  - a. Oxford Hollow Associates

**XIX. Supervisors-**

- 1)- Fee Resolution for UCC Appeals Board
- 2)- Bills For Approval

**XX. Minutes For Approval-**

- 1) Regular Meeting, September 14, 2009
- 2) Special Meeting, September 21, 2009

**XXI. Correspondence-**

**XXII. Recognition of Visitors-**

**XXIII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
OCTOBER 13, 2009**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on October 13, 2009. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Eugene Turns, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order** at 7:02 P.M..

**The Pledge of Allegiance** was led by Chairman Levandowski.

**Approve Agenda-** Motion made by Chairman Miller seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Executive Session-** Chairman Levandowski read the following:

- 1)- September 29, 2009- BOS, P.J. & Solicitor Eugene Twardowski Re: Zoning & Subdivision Issues.

**Minutes For Approval-** Chairman Levandowski stated the Minutes will be approved later on in the Meeting. Copies are available on the table for review.

**Treasurer's Report-** Suzanne Hamlin read the report stating East Nottingham's cash assets amount to \$3,896,655.50. Income received from September totals \$114,374.57 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 9/30/09 is \$129,427.94.

Suzie discussed with the Board , the Certificates of Deposit with special attention to the Certificate which matures on 10/10/09. The Board requested that this Certificate be put on the Work Session agenda for 10/19/009 to give the Board time to review their options.

**Road Report-** Road Master Bill Weaver stated the men have been busy with the roads last month, as stated in the Report

**Zoning Report-** P.J. Scheese gave her report stating there were 3 residential bldg. permits issued, 4 zoning permits (w/o bldg. permits) & 12 certificates of occupancy issued for a total fee income collected of \$925.00.

**PAGE 2**

**Building Inspector Report-** The Board reviewed Charlie Shocks Report with no comment.

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated the last meeting was on 9/23/09 and the discussion was land use & housing surveys. The next meeting will be on 10/28/09 at Lower Oxford, discussing energy conservation recommendations.

**Oxford Area Recreation Authority Report-** No Report. Supervisor Shelton asked Joe Bauer if Ron Ragan had been appointed as Engineer on the Rec Authority projects. Joe replied, yes Ron Ragan is the Engineer.

**Oxford Area Sewer Authority Report-** Joe Scheese gave his report stating they tried to clear up the municipalities concerning the 537 Plan. Also, the Osborne Lagoon could be started as early as February 2010.

**Open Space Committee Report-** Supervisor Shelton drew up a letter to the Voters of East Nottingham Township, which Chairman Levandowski read to all. The letter will be posted on the Township web site, as well as published in the Daily Local Newspaper & the Chester County Press.

**Historic Commission Report-** No Report

**Newsletter Committee Report-** No Report

Tape Change 7:45 P.M.

**Letter of Credit Releases-** Chairman Levandowski read the following:

- 1) Wiltshire, escrow release #57 for \$643.50
- 2) Century Oak, escrow release #29 for \$126.00
- 3) Twin Ponds, escrow release #25 (Phase II) for \$309.50

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the Letter of Credit releases as read above.

Aye: 5

Nay: 0

**Subdivisions-**

1. James Ferver approved Land Development Plan
  - a. Request for withdrawal of approved plan
  - b. Request for return of \$3000 in escrow for improvementsMotion made by Vice-Chairman Miller seconded by Supervisor Turns to approve both Requests read above.

Aye: 5

Nay: 0

**PAGE 3**

- II. Herr Foods, Inc.- Land Development Plan
- a. Waiver Request from SALDO Section 302.02.B.2 & 3  
Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to grant waiver request 302.02.B.2 & 3  
Aye: 5 Nay: 0
- b. Request for Preliminary/Final Plan Approval-  
Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to grant approval for Preliminary/Final Plan Approval  
Aye: 5 Nay: 0
- III. Andy King 3-Lot Tract- Minor Subdivision Plan
- a. Re-submittal of Waiver Request from SALDO Section 202  
Motion made by Vice-Chairman seconded by Supervisor Reynolds to grant approval of waiver request from SALDO Section 202 with the condition, if either lot is sold on lot 2 the 50' right of way must be improved.  
Aye: 5 Nay: 0
- IV. Letter of Extension Request- date specific for January 15, 2010
- a. Oxford Hollow Associates-  
Motion made by Vice-Chairman Miller seconded by Supervisor Turns to grant the extension request to expire January 15, 2010  
Aye: 5 Nay: 0

**Supervisors-**

- 1) Fee Resolution for UCC Appeals Board -  
Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve Resolution #75-2009 for Fee Resolution for UCC Appeals Board  
Aye: 5 Nay: 0
- 2) Bills For Approval- Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the bills as presented by the Treasurer  
Aye: 5 Nay: 0

**Minutes For Approval-**

- 1)- Regular Meeting, September 14, 2009- Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes as presented by the Secretary.  
Aye: Levandowski, Miller, Reynolds, Turns Nay: 0
- 2)- Special Meeting, September 21, 2009- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the Minutes as submitted by the Secretary.  
Aye: Miller, Shelton, Reynolds, Turns Nay: 0

**Correspondence-**

- \*letter from ENT to Law Offices of Thomas D. Houghton
- \*memo from ENT Planning Commission Re: Conditional Use Hearing for Oxford Hollow
- \*PSATS September 2009 News Bulletin
- \*flyer from SSM, Re: Health Evaluation
- \*report from PIRMA Re: Annual membership Report
- \*CC 2020 Annual Report
- \*SCC EMS letter dated 9/28/09 Re: Report

**Recognition of Visitors-**

- \* Shannon Wells- addressed the Board concerning the recent sexual assault in ENT & suggested a Town Watch. This will be put on the 10/19/09 work session agenda to be discussed further.
- \* Bill Stefanefski- questioned the Board concerning ENT starting a police department
- \* Lieutenant Sneed- spoke about safety issues, town watch groups, Avondale State Police Barracks
- \* Pat Brady- requested permission of the Board to attend an Open Records seminar on November 24, 2009 in West Chester. Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the Secretary attending the Open Records Seminar in West Chester, PA on 11/24/09


Aye: 5

Nay: 0

**Adjournment-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to adjourn the Meeting at 9:12 P.M..

Aye: 5

Nay: 0

ATTEST: 11/9/09 

Respectfully Submitted,

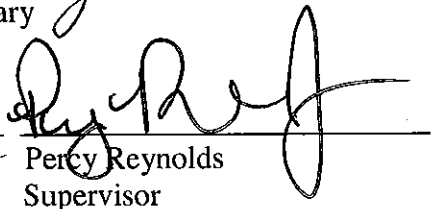
  
Pat Brady, Secretary



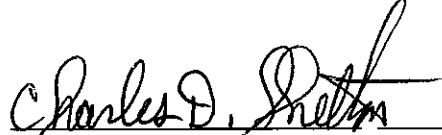
Leo M. Levandowski  
Chairman



Michael P. Miller  
Vice-Chairman



Percy Reynolds  
Supervisor



Charles D. Shelton  
Supervisor



Eugene Turns  
Supervisor

**East Nottingham Township  
Bills for Approval  
October 13, 2009**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
10/13/2009	9409	Alger Oil, Inc	fuel	1,452.68
10/13/2009	9410	Aramark	uniforms	578.08
10/13/2009	9411	Cameron's Inc.	supplies	773.98
10/13/2009	9412	Creeger's Rental Center	sod cutter	320.00
10/13/2009	9413	Farm Plan	supplies	13.68
10/13/2009	9414	Gap Power	diamond blade asphalt	459.00
10/13/2009	9415	Independence Construction Materials	rip rap	419.10
10/13/2009	9416	International Code Council, INC	member dues	100.00
10/13/2009	9417	Lawson Products, Inc.	supplies	23.18
10/13/2009	9418	Oxford Auto Parts	parts	190.21
10/13/2009	9419	Pennsylvania One Call System, Inc.	communication	63.70
10/13/2009	9420	Royal Chemical	supplies	338.65
10/13/2009	9421	Smoker Fabricating, LLC	bearing	32.82
10/13/2009	9422	Tractor Supply Co.	supplies	298.37
10/13/2009	9423	US Muncipal Supply, Inc.	traffic signs	969.28
10/13/2009	9424	Allied Waste Services #319	waste removal	63.33
10/13/2009	9425	Armstrong One Wire	internet	39.95
10/13/2009	9426	Central Penn Gas	gas	20.41
10/13/2009	9427	Chill's Inspection Services	building inspector	976.00
10/13/2009	9428	Commonwealth of Pennsylvania	return excess state aid	2,269.10
10/13/2009	9429	Companion Life Insurance Company	life insurance	434.50
10/13/2009	9430	DCED	3rd qtr state fee for building inspec	116.00
10/13/2009	9431	Gumball Media Services, LLC(dba)Land Art	landscaping	250.00
10/13/2009	9432	H.A. Berkheimer	EIT commission	694.51
10/13/2009	9433	Interstate Shelter All., LLC	return balance zoning hearing	459.42
10/13/2009	9434	MMPMET	health insurance	4,241.58
10/13/2009	9435	Office Basics, Inc.	supplies	45.45
10/13/2009	9436	Ragan Engineering	engineering fee	1,402.50
10/13/2009	9437	Toshiba Business Solution STE 180	color copies	46.38
10/13/2009	9438	Toshiba Business Solutions	maintenance contract	216.09
10/13/2009	9439	Union Fire Co. Relief Association	Foreign Fire Ins Premium	46,960.00
10/13/2009	9440	United Inspection Agency, Inc.	building inspector	630.00
10/13/2009	9441	Hamlin, Suzanne	tax clerk/tax certifications	566.18
10/13/2009	9442	Shock, Charles C	building inspector	1,267.40
10/13/2009	9443	PJ Scheese	mileage	58.08
10/13/2009	9444	Winifred Moran Sebastian	solicitor fees	390.00
10/13/2009	9445	OM Financial Life Insurance Company	Patricia Brady-pension 2009	2,000.00
10/13/2009	9446	OM Financial Life Insurance Company	Pamela Scheese-pension 2009	2,000.00
10/13/2009	9447	OM Financial Life Insurance Company	Thomas Elville-pension 2009	2,000.00
10/13/2009	9448	OM Financial Life Insurance Company	Roger Blevins-pension 2009	2,000.00
10/13/2009	9449	Trans America Life Ins.	Dennis Lindsey-pension 2009	2,000.00
10/13/2009	9450	Trans America Life Ins.	William Weaver-pension 2009	2,000.00
10/13/2009	9451	Conrad O'Brien	solicitor fees	1,796.78
10/13/2009	9452	William C. Weaver	backhoe rental	1,520.00
				<b>82,496.39</b>
		<b>Open Space Fund:</b>		
10/13/2009	193	H.A. Berkheimer	commission	676.43

**East Nottingham Township  
Bills for Approval  
October 13, 2009**

**Escrow Fund:**

10/13/2009	290 Interstate Shelter All	return escrow balance	1,623.32
10/13/2009	291 James Ferver	plan withdrawn-return escrow	3,000.00
10/13/2009	292 Ragan Engineering	engineering fees	340.00
10/13/2009	293 Conrad O'Brien	solicitor fees	3,472.00
			<u>8,435.32</u>

**Supplemental Checks-General Fund:**

9/1/2009	ACH 941 Federal Tx Dep	federal tax deposit	2,070.40
9/1/2009	ACH PA Dept. of Revenue	state tax deposit	363.25
9/1/2009	9303 Nextel	cell phones	223.65
9/1/2009	9304 PECO	electric	576.18
9/1/2009	9305 Verizon	phones	562.99
9/8/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,681.44
9/10/2009	9320 FedEx	shipping	21.41
9/11/2009	9321 U.S. Postal Service	postage	44.00
9/13/2009	ACH Intuit	support	39.00
9/15/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,502.70
9/16/2009	ACH PA Dept. of Revenue	state tax deposit	513.93
9/17/2009	9379 Joyce Krauss	cleaning	150.00
9/21/2009	ACH 941 Federal Tx Dep	federal tax deposit	2,634.08
9/21/2009	9380 Deer Park	water	67.26
9/22/2009	9381 Collinson, Inc	Barren Rd Bridge guide rail	5,505.00
9/25/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,578.36
9/25/2009	9389 AFLAC	employee paid health insurance	463.68
			<u>17,997.33</u>

**Supplemental Checks-Open Space**

9/25/2009	ACH Wells Fargo	interest	15,747.07
-----------	-----------------	----------	-----------