

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
NOVEMBER 9, 2009**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Session-**
  - 1)- November 5, 2009- BOS, Pat & Solicitor Eugene Twardowski  
Re: Ed Brown (Fence) & other zoning issues**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, October 13, 2009**
  - 2)- Special Meeting, October 19, 2009**
  - 3)- Special Meeting, October 27, 2009**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

**XVII. Letter of Credit Releases- ``**

- 1) Hopewell Ridge, escrow release #29 for \$186.25
- 2) OARA- Regional Park, escrow release #1 for \$618.50
- 3) Century Oak, escrow release #30 for \$126.00

**XVIII. Subdivisions -**

1. Tom Swift Estates
  - Request for an extension in time limit for letter of credit obligation to February 15, 2010
2. Letter of Extension Requests - date specific for February 15, 2010
  - a. Wilson King Land Development & 2-lot subdivision
  - b. Elizabeth S. Miller Preliminary Subdivision Plan

**XIX. Supervisors-**

- 1)- Wind Turbine Ordinance
- 2)- Township Security System
- 3)- Set up Hearing for public comment on Codification, 11/ 16, 7:10 P.M
- 4)- Edward & Jennifer Brown (fence)
- 5)- Set millage rate
- 6)- SCC Household Hazardous Waste Collection Program
- 7)- SCC EMS
- 8)- Health Care
- 9)- Oxford Hollow
- 10)- Neighborhood Crime Watch Program
- 11)- Bills For Approval

**XX . Minutes For Approval-**

- 1) Regular Meeting, October 13, 2009
- 2) Special Meeting, October 19, 2009
- 3) Special Meeting, October 27, 2009

**XXI. Correspondence-**

**XXII. Recognition of Visitors-**

**XXIII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
NOVEMBER 9, 2009**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on November 9, 2009. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, Supervisor Charles D. Shelton, Supervisor Percy Reynolds, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests. Supervisor Gene Turns was unable to attend.

**The Meeting was called to order at 7:03 P.M..**

**The Pledge of Allegiance** was led by Vice-Chairman Miller.

**Approve Agenda-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the agenda as amended, adding under Supervisors #12, advertise for building inspector.

Aye: 4

Nay: 0

**Public Comment On Agenda-** None

**Executive Session-** Chairman Levandowski read the following:

- 1)- November 5, 2009- BOS, Pat & Solicitor Eugene Twardowski  
Re: Ed Brown (fence) & other zoning issues

**Minutes for Review-** Chairman Levandowski stated the Minutes will be approved later on in the Meeting. Copies are available for review on the table.

Motion made by Chairman Levandowski seconded by Vice-Chairman Miller to move up #7 under Supervisors (SCC EMS) before the Treasurers Report.

Aye: 4

Nay: 0

Bob Hotchkis SCC EMS addressed the Board and guests, thanking all for their support and advised their web site is [www. SCCEMC.ORG](http://www.SCCEMC.ORG). Mr. Hotchkis explained what services the residents get for their money.

**Treasurer's Report-** Suzanne Hamlin read the report stating East Nottingham's cash assets amount to \$3,601,125.87. Income received from October totals \$81,5393.39 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 10/31/09 is \$93,703.08.

Suzie requested to add one bill received from Conrad O'Brien for the General Fund in the amount of \$4,528.00 for a new total of \$33, 360.25. Open Space in the amount of \$752.00 for a new total of \$1,606.64 and Escrow Fund for \$792.59 for a new total of \$6,713.84.

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**Road Report-** Road Master Bill Weaver stated they have been very busy with the roads and we had dumpster day last month, which is a very busy time.

**Zoning Report-** Zoning Officer gave the report stating there were 3 residential bldg. permits issued, 1 commercial bldg. permit, 7 zoning permits (w/o bldg. permits), 1 demolition permit, 7 certificates of occupancy permits, and 2 highway occupancy permits. Construction value \$357,404.12 . Total Fee Income collected- \$4,196.26.

**Building Inspector Report-** The Board reviewed the reports from Charlie Shocks and also Chili's Inspection Service.

Tape Change 7:50 P.M..

**Comprehensive Plan Committee Report-** Supervisor Percy Reynolds reported the committee met on 10/28/09 & worked on recommendations for energy conservation. The next meeting is on 12/2/09.

**Oxford Area Recreation Authority Report-** No Report

**Oxford Area Sewer Authority Report-** Supervisor Percy Reynolds reported the 537 Committee is meeting once a month.

**Open Space Committee Report-** Suzie Hamlin reported they went to settlement last week for the Lapp's and their next meeting will be 11/10/09.

**Historic Committee Report-** the bell will be moved to the Township Building on 11/13/09

**Newsletter Committee Report-** put an ad on Armstrong Cable for volunteers.

**Letter of Credit Releases -**

- 1)- Hopewell Ridge, escrow release #29 for \$186.25
- 2)- OARA- Regional Park, escrow release #1 for \$618.50
- 3)- Century Oak, escrow release #30 for \$126.00

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve all three credit releases as read.

Aye: 4

Nay: 0

2 credit releases missing from agenda for Twin Ponds and Wiltshire to be put on work session /special meeting agenda for 11/16/09.

**12)- Advertise for Building Inspector-** Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve advertising for a building inspector in the Daily Local for Friday & Sunday. Charlie Shock will assist n putting the ad together.

Aye: 4

Nay: 0

**Minutes For Approval-**

1) Regular Meeting, October 13, 2009- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the minutes as presented by the Secretary.

Aye: 5

Nay: 0

2) Special Meeting, October 19, 2009- Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to approve the minutes as presented by the Secretary.

Aye: Levandowski, Miller, Shelton

Nay: 0

3) Special Meeting, October 27, 2009- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the minutes as presented by the Secretary.

Aye:: 5

Nay: 0

**Correspondence-**

- \* letter from Blair Fleischmann dated 11/2 09
- \* PSATS Fall 2009 Report
- \* letter from Wilkinson Builders dated 10/29/09
- \* letter from Oxford Presbyterian Church dated 10/26/09
- \* letter from Cty. Of Chester dated 11/4/09 Re: OASA Funding Support
- \* PSATS October 2009 News Bulletin
- \* Penndot Newsletter Re: LTAP
- \* letter from Umbreit Korengel dated 10/7/09 Re: SCC EMS

**Recognition of Visitors-**

\* Shannon Wells commented about the street sign on Olds Field Drive still not being replaced. Road Master Bill Weaver replied, the sign has been ordered and when received will be replaced.

\*Mark Jamison commended the road master for moving the road banks by his property, they did a great job and also the letter dated 10/21/09 in the newspaper regarding Open Space was very informative.

\* P.J. Scheese requested that the Board approve the purchase of 2009 Int'l Building Code books. Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the purchase the books that will come to \$828.50

Aye: 4

Nay: 0

\* David Dunmire for Elizabeth S. Miller- Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to state that regarding the Elizabeth S. Miller Development, no building permits will be issued until \$1,000. is paid to the Open Space Fund


Aye: 4

Nay: 0

**Adjournment-** Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to adjourn the Meeting at 9:18 P.M..

Aye: 4

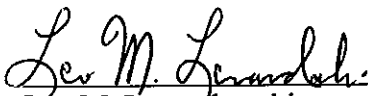
Nay: 0

ATTEST: 12/14/09 

Respectfully Submitted,



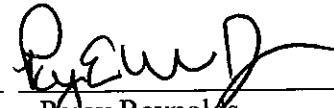
Pat Brady, Secretary



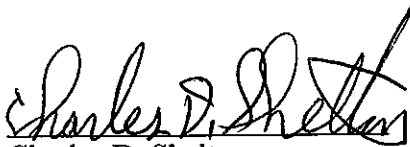
Leo M. Levandowski  
Chairman



Michael P. Miller  
Vice-Chairman



Percy Reynolds  
Supervisor



Charles D. Shelton  
Supervisor

**East Nottingham Township  
Bills for Approval  
November 9, 2009**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
11/9/2009	9494	Allied Waste Services #319	trash removal	63.33
11/9/2009	9495	Armstrong One Wire	internet	39.95
11/9/2009	9497	Alger Oil, Inc	fuel	254.65
11/9/2009	9498	Aramark	uniforms	540.47
11/9/2009	9499	Bayshore Ford Truck Sales Inc.	parts	256.23
11/9/2009	9500	Cameron's Hardware & Supply, Inc.	supplies	339.76
11/9/2009	9501	Highway Materials, Inc.	supplies	317.89
11/9/2009	9502	International Salt Co, LLC	salt	5,457.58
11/9/2009	9503	Oxford Auto Parts	parts	82.63
11/9/2009	9504	Penn Container	trash removal-trash day	1,650.00
11/9/2009	9505	Pennsylvania One Call System, Inc.	communication	41.60
11/9/2009	9506	Royal Chemical	supplies	227.82
11/9/2009	9507	Smoker Fabricating, LLC	parts	180.43
11/9/2009	9508	Tractor Supply Co.	supplies	429.90
11/9/2009	9509	Central Penn Gas	gas	52.20
11/9/2009	9510	Chili's Inspection Services	building inspector	1,211.00
11/9/2009	9511	Companion Life Insurance Company	life insurance	434.50
11/9/2009	9512	Daily Local News	advertising	98.70
11/9/2009	9513	Shock, Charles C	building inspector	1,283.52
11/9/2009	9514	Daily Local News	advertising	649.62
11/9/2009	9515	Ehrlich	pest control	73.00
11/9/2009	9516	H.A. Berkheimer	EIT commission	858.73
11/9/2009	9517	H.A. Thomson Co.	treasurer bond	2,172.00
11/9/2009	9518	Howett's Custom Screen Printing, Inc.	shirts	137.00
11/9/2009	9519	Keystate Publishers, Inc	codification agreement	1,719.39
11/9/2009	9520	MMPMET	health insurance	4,241.58
11/9/2009	9521	Office Basics, Inc.	supplies	151.14
11/9/2009	9522	Office Depot	supplies	59.59
11/9/2009	9523	Oxford Regional Emergency Management	2009 dues	100.00
11/9/2009	9524	Purchase Power	postage	106.99
11/9/2009	9525	Ragan Engineering	Act 537	436.00
11/9/2009	9526	Ragan Engineering	engineering fees	2,757.75
11/9/2009	9527	Stantec Consulting Services Inc.	engineering fees	376.00
11/9/2009	9528	Toshiba Business Solutions	maintenance contract	216.09
11/9/2009	9529	United Inspection Agency, Inc.	building inspector	200.00
11/9/2009	9530	Hamlin, Suzanne	tax clerk/tax certification	553.01
11/9/2009	9531	PJ Scheese	mileage	33.55
11/9/2009	9532	Suzanne S. Hamlin	mileage-healthcare seminar	23.65
11/9/2009	9533	William C. Weaver	backhoe rental	720.00
11/9/2009	9534	Winifred Moran Sebastian	solicitor fees	285.00
				<b>28,832.25</b>
		<b>Open Space Fund:</b>		
11/9/2009	194	H.A. Berkheimer	commission	854.64

**East Nottingham Township  
Bills for Approval  
November 9, 2009**

**Escrow Fund:**

11/9/2009	294 Nancy M. Sage	court reporter	161.50
11/9/2009	295 Ragan Engineering	engineering fees	340.00
11/9/2009	296 Stantec Consulting	engineering fees	5,419.75
			<b>5,921.25</b>

**Supplemental Checks-General Fund:**

10/1/2009	9390 PECO	electric	644.66
10/1/2009	9392 Verizon	phones	564.66
10/1/2009	9393 Nextel	cell phones	404.09
10/5/2009	ACH PA Dept. of Revenue	state tax deposit	319.83
10/5/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,501.32
10/5/2009	9401 Joyce Krauss	cleaning plus supplies	161.58
10/12/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,519.80
10/13/2009	ACH Intuit	support	39.00
10/14/2009	ACH Comptroller of Maryland	3rd quarter taxes	449.86
10/15/2009	9460 Joyce Krauss	cleaning	150.00
10/15/2009	9461 PSATS	seminar-secretary	50.00
10/19/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,955.09
10/19/2009	9462 cash	petty cash	83.12
10/19/2009	9463 Deer Park	water	66.46
10/20/2009	ACH PA Dept. of Revenue	state tax deposit	541.83
10/20/2009	9464 PA UC FUND	3rd quarter taxes	51.87
10/22/2009	ACH HAB-EIT	3rd quarter taxes	1,209.66
10/22/2009	9472 Joyce Krauss	cleaning-windows	80.00
10/26/2009	ACH 941 Federal Tx Dep	federal tax deposit	1,511.00
10/26/2009	9473 AFLAC	employee paid health insurance	463.68
10/29/2009	9481 Joyce Krauss	cleaning	150.00
			<b>11,917.51</b>

**Supplemental Checks-Open Space**

10/26/2009	ACH Wells Fargo	interest	<b>15,747.07</b>
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