

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
March 8, 2010**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- 3/3/10 BOS, PJ & Bill Weaver Re: 3/8/10 Reg. Mtg. Agenda**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, February 8, 2010**
  - 2)- Special Meeting, February 16, 2010**
  - 3)- Special Meeting, February 24, 2010**
  - 4)- Special Meeting, March 3, 2010**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

**XVII. Letter of Credit Releases-**

- 1)- OARA, Regional Park- escrow release #9 for \$680.00
- 2)- Woods at Nottingham- escrow release #27 for \$57.50
- 3)- Wiltshire- escrow release #60 for \$78, 316.82

**XVIII. Subdivisions -**

- I. Reserves of Dunlap 165-Lot Preliminary Subdivision Plan
  - Letter of plan withdrawal
  
- II. Letter of Extension Requests to be date specific for June 15, 2010
  - Meadowview Estates – Preliminary Subdivision Plan
  - Andy King Tract – Minor Subdivision Plan
  - Timothy Bishop – Minor Subdivision Plan
  - Muehlmatt Subdivision – Final Subdivision Plan

**XIX. Supervisors-**

- 1)- Agricultural Security Area- 7 Year Review
- 2)- PSATS Convention, April 18-21, Appoint Voting Delegate
- 3)- R-1 Zoning- Clustering & Minimum Acreage Issues
- 4)- Motion to approve beginning 180 day process for Addition to Ag Security Area, Christ F. & Salame S. Esh  
256 Union Square Road, Oxford, Pa., parcel #69-5-17, 47.169 acres
- 5)- Motions to Adopt Resolutions for additions to Ag Security Area:
  - a) Resolution # 84-2010- Sammie S. & Emma L. Esh  
538 Woods Rd., Oxford, PA., parcel #69-7-39.3A, 62 acres
  - b)- Resolution # 85-2010- Jonas S. & Sarah E. Lapp Jr.  
370 Barnsley Rd. Oxford, parcel #69-6-207, 33.9 acres and  
162 Woodland Rd., Oxford, parcel #69-6-205, 35.4 acres
  - c)- Resolution #86-2010- Christ S. & Sadie B. Blank  
567 Media Rd., Oxford, parcel #69-9-23, 26.9 acres and  
313 Mt. Olivet Rd., Oxford , parcel #69-10-7.1, 16.2 acres
- 6)- Township Building Security System
- 7)- Motion to authorize Conrad O'Brien to advertise for public hearings on 4/12/10 at the regularly scheduled BOS Meeting for conservation easement acquisitions for Christian F. Esh & Jonas S. Lapp
- 8)- OARA & Historic Commission- School House
- 9)- Authorize advertising for Spring Clean Up Days, April 16 & 17<sup>th</sup>, 2010.
- 10)- Recycling Grant
- 11)- Bills For Approval

**XX. Minutes For Approval-**

- 1) Regular Meeting, February 8, 2010**
- 2) Special Meeting, February 16, 2010**
- 3) Special Meeting, February 24, 2010**
- 4) Special Meeting, March 3, 2010**

**XXI. Correspondence-**

**XXII. Recognition of Visitors-**

**XXIII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 8, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on March 8, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Eugene Turns, Supervisor John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order at 7: 01 P.M.**

**Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Executive Session-** Chairman Levandowski read the following:

1)- 3/3/10 BOS, PJ & Bill Weaver Re: 3/8/10 Reg. Mtg. Agenda

**Minutes for Review-** Chairman Levandowski stated the Minutes will be discussed and approved later in the Meeting. Copies are on the table for public review.

- 1)- Regular Meeting, February 8, 2010
- 2)- Special Meeting, February 16, 2010
- 3)- Special Meeting, February 24, 2010
- 4)- Special Meeting, March 3, 2010

**Treasurer's Report-** Suzie Hamlin reported East Nottingham's cash assets amount to \$3,469,769.45. Income received from February totals \$68,105.63 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 2/28/2010 is \$96,944.27.

**Road Report-** The Board reviewed the report and all agreed, the Road Crew did a commendable job during the recent snow storms in the Township.

**Zoning Report-** P.J. Scheese gave the report stating she issued 1 sign permit, 2 demolition permits, 13 certificates of occupancy, 1 change in use & occupancy permit & 1 highway occupancy permit. Total Fee collected for ENT was \$382.50.



**Subdivisions-**

**1)- Agricultural Security Area- 7 Year Review**

Motion made by Supervisor Shelton seconded by Chairman Levandowski todo nothing and automatically the Agricultural Security Area is deemed to be readopted for another seven years.

Aye: 5                      Nay: 0

**2)- PSATS Convention, April 18-21, Appoint Voting Delegate.**

Motion made by Chairman LEvandowski seconded by Vice-Chairman Reynolds to appoint Supervisor John P. Coldiron as Voting Delegate.

Aye: 5                      Nay: 0

The Board advised the Secretary that Supervisor Shelton, Supervisor Turns, Road Master Bill Weaver and Supervisor Coldiron will be attending the Convention. The Secretary will send the necessary paper work off to the Convention.

Motion made by Supervisor Shelton seconded by Chairman Levandowski to authorize the Township to pay the lodging for Supervisor Coldiron from Sunday thru Tuesday.

Aye: 5                      Nay: 0

**3)- R-1 Zoning-Clustering & Minimum Acreage Issues-** The Board advised to put this on the 3/15/2010 work session agenda for discussion.

**4)- Motion to approve beginning 180 day process for Addition to Ag Security Area, Christ F. & Salamie S. Esh.- 256 Union Square Rd. Oxford, PA, parcel #69-5-17, 47.169 acres.** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve beginning the 180 day process for Christ F. & Salomie S. Esh as read above.

Aye: 5                      Nay: 0

**5)- Motion to Adopt Resolutions for additions to Ag Security Area:**

a) Resolution #84-2010- Sammie S. & Emma L. Esh, 538 Woods Rd. Oxford, PA, parcel #69-7-39.3A, 62 acres

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve Adopting Resolution #84-2010 for Sammie S. & EmmaL. Esh adding parcel #69-7-39.3A to the Agricultural Security Area.

Aye: 5                      Nay: 0

b)- Resolution #85-2010- Jonas S. & Sarah E. Lapp Jr., 370 Barnsley Rd. Oxford, PA, parcel #69-6-207, 33.9 acres and parcel #69-6-205, 35.4 acres, 162 Woodland Rd. Oxford, PA.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve Adopting Resolution #85-2010 for Jonas S. & Sarah E. Lapp Jr. adding parcel #69-6-207 and parcel #69-6-205 to the Agricultural Security Area.

Aye: 5                      Nay: 0

- c) Resolution #86-2010- Christ S. & Sadie B. Blank, 567 Media Rd. Oxford, PA, parcel #69-9-23, 26.9 acres and parcel #69-10-7.1, 16.2 acres, 313 Mt. Olivet Rd . Oxford,PA Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve Adopting Resolution #86-2010 for Christ S. & Sadie B. Blank adding parcel #69-9-23 and parcel #69-10-7.1 to the Agricultural Security Area.

Aye: 5                      Nay: 0

- 6)- **Township Building Security System**-Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds to have the Board get together with Bill Weaver and get the specs ready to put out for bid.

Aye: 5                      Nay: 0

- 7)- **Motion to authorize Conrad O'Brien to advertise for public hearings on 4/12/2010** at the regularly scheduled BOS Meeting for conservation easement acquisitions for Christian F. Esh & Jonas S. Lapp.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to authorize Conrad O'Brien to advertise as read above.

Aye: 5                      Nay: 0

- 8)- **OARA & Historic Commission- School House** The Board discussed the Rec. Authority & The Historic Commission using the School House. All approved. The Township will begin clearing it out and cleaning it up.

- 9)- **Authorize advertising for Spring Clean Up Days, April 16 & 17<sup>th</sup>, 2010.** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to authorizing advertising in the Daily Local, Armstrong Cable channel and the web site.

Aye: 5                      Nay: 0

- 10)- **Recycling Grant**- Chairman Levandowski stated he has asked Solicitor Twardowski to check into this for the Township.

- 11)- **Bills For Approval**- Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the bills to be paid as presented by the Treasurer.

Aye: 5                      Nay: 0

**Minutes For Approval-**

- 1)- Regular Meeting, February 8, 2010 Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to approve the Minutes as presented by the Secretary.

Aye: 5                      Nay: 0

- 2)- Special Meeting, February 16, 2010 Motion made by Vice-Chairman Reynolds Seconded by Supervisor Coldiron to approve the Minutes as presented by the Secretary. Supervisor Turns was not in attendance at this meeting.

Aye: 4                      Nay: 0

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3)- Special Meeting, February 24, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes as presented by the Secretary. Supervisor Coldiron was not in attendance at this meeting.

Aye: 4

Nay: 0

4)- Special Meeting, March 3, 2010- Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the Minutes as submitted by the Secretary. Vice-Chairman Reynolds was not in attendance at this meeting.

Aye: 4

Nay: 0

**Correspondence-**

- \* Letter from Peco dated 1/22/2010
- \* email from William Holdsworth Re: snow plowing
- \* email from George Foutrakis Re: snow plowing
- \* Letter from Girl Scouts dated 3/1/2020
- \* Townships Today Newsletter
- \* Letter from Chester Tax Collection Committee dated 3/2/2010
- \* Letter from Penndot Re: Inspection for Township Bridges, dated 2/25/2010
- \* Letter from SCC Emergency Medical Services dated 2/20/2010
- \* email from PECO thanking Township for help during storms
- \* email from PECO, Greg Cary Re: Nottingham Substation Communications Tower dated 3/4/2010
- \* Letter from OASD dated 3/1/2010 Re: Chester Tax Collection Management Meeting Minutes
- \* OASA Needs Assessment

**Recognition of Visitors-**

- \* Frank Hersh- discussed with the Board the suggestion that the Township taking over the fire hydrant maintenance fees.
- \* tape change 8:40 P.M.
- \* P.J.- advised Board Tom Swift stopped in the office to discuss Wickersham Road
- \* Supervisor Turns- announced his resignation from the Planning Commission. He will stay on until the Board finds a replacement
- \* Chairman Levandowski suggested to Road Master Bill Weaver that he head up a Comprehensive Plan, in case of emergency where people can go, beds, etc..


**Adjournment-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to adjourn the meeting at 8:40 P.M.


Aye: 5


Nay: 0



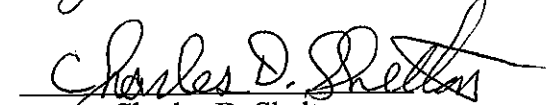
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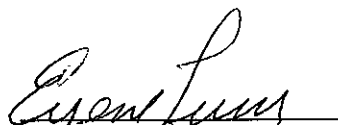
  
Pat Brady, Secretary

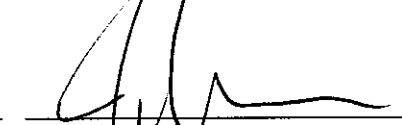
ATTEST: 

  
Leo M. Levandowski  
Chairman

  
Percy Reynolds  
Vice-Chairman

  
Charles D. Shelton  
Supervisor

  
Eugene Turns  
Supervisor

  
John P. Coldiron  
Supervisor

**East Nottingham Township**

**Bills for Approval**

**March 8, 2010**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
3/8/2010	9844	Alger Oil, Inc	fuel	4,032.27
3/8/2010	9845	Aramark	uniforms	769.63
3/8/2010	9846	Bayshore Ford Truck Sales Inc.	parts	444.66
3/8/2010	9847	Cameron's Hardware & Supply, Inc.	supplies	113.84
3/8/2010	9848	Carquest Auto Parts	parts	51.40
3/8/2010	9849	Chuck's Road Service LLC	road side tire service	636.50
3/8/2010	9850	Cumberland Truck	parts	153.94
3/8/2010	9851	Farm Plan	supplies	302.54
3/8/2010	9852	Georgetown Hydraulics	parts	125.89
3/8/2010	9853	Ginn's Motor Co.	Grader water pump rebuild/belts	401.39
3/8/2010	9854	Independence Construction Materials	rice to mix with salt	4,755.26
3/8/2010	9855	International Salt Co, LLC	salt	12,578.10
3/8/2010	9856	Lancaster Truck Bodies	parts	1,775.97
3/8/2010	9857	Lawson Products, Inc.	supplies	521.03
3/8/2010	9858	Oxford Auto Parts	parts	901.75
3/8/2010	9859	Pennsylvania One Call System, Inc.	communications	58.05
3/8/2010	9860	Smoker Fabricating, LLC	build up skids	106.83
3/8/2010	9861	Adams Tire & Alignment	tires	1,035.52
3/8/2010	9862	Arbor Glenn Nurseries, Inc.	snow removal	1,462.64
3/8/2010	9863	Chuck Shelton	snow removal & equipment rental	14,382.50
3/8/2010	9864	Hickory Hollow Farms	snow removal	1,718.75
3/8/2010	9865	McMichael Custom Spreading	snow removal	2,185.00
3/8/2010	9866	Allied Waste Services #319	trash removal	63.33
3/8/2010	9867	Armstrong One Wire	internet	39.95
3/8/2010	9868	Central Penn Gas	gas	729.06
3/8/2010	9869	Chili's Inspection Services	building inspector	440.00
3/8/2010	9870	Companion Life Insurance Company	life insurance	468.50
3/8/2010	9871	Conrad O'Brien P.C.	solicitor fees	1,328.00
3/8/2010	9872	Daily Local News	advertising	100.78
3/8/2010	9873	International Code Council, INC	supplies	32.00
3/8/2010	9874	MMPMET	health insurance	3,755.04
3/8/2010	9875	Office Basics, Inc.	supplies	66.18
3/8/2010	9876	PitneyBowes	postage & machine rental	128.48
3/8/2010	9877	Ragan Engineering	engineering fees	3,483.50
3/8/2010	9879	Ragan Engineering	ACT 537	5,506.00
3/8/2010	9880	Time Recorders Unlimited, Inc.	time card machine supplies	22.87
3/8/2010	9881	Toshiba Business Solutions	maintenance contract	216.09
3/8/2010	9882	United Inspection Agency, Inc.	building inspector	600.00
3/8/2010	9883	Stantec Consulting Services Inc.	engineering fees	1,329.00
3/8/2010	9884	Hamlin, Suzanne	tax clerk/tax certifications	583.73
3/8/2010	9885	Moran, J. Scott	building inspector	789.30
3/8/2010	9886	Shock, Charles C	building inspector	1,490.75
3/8/2010	9887	Jason Smith	return permit fees	111.00
3/8/2010	9888	PJ Scheese	mileage	13.20
3/8/2010	9889	Winifred Moran Sebastian	solicitor fees	487.50

**East Nottingham Township  
Bills for Approval  
March 8, 2010**

3/8/2010	9890 John P. Coldiron	Supervisor salary	548.62
3/8/2010	9891 Leo M. Levandowski	Supervisor salary	548.62
3/8/2010	9892 Percy E. Reynolds	Supervisor salary	548.62
3/8/2010	9893 Charles D. Shelton	Supervisor salary	548.62
3/8/2010	9894 Gene Turns	Supervisor salary	548.62
			<b>73,040.82</b>
	<b>Open Space Fund:</b>		
3/8/2010	200 Conrad O'Brien	solicitor fees	256.00
	<b>Escrow Fund:</b>		
3/8/2010	305 Stantec Consulting	engineering fees	1,464.75
	<b>Supplemental Checks:</b>		
2/1/2010	9733 Nextel	cell phones	215.32
2/1/2010	9734 PECO	electric	961.75
2/1/2010	9735 Verizon	phones	567.01
2/3/2010 ACH	PA Dept. of Revenue	state tax deposit	322.95
2/6/2010 ACH	National Penn Bank	safe deposit box rental	72.00
2/8/2010 ACH	941 Federal Tx Dep	federal tax deposit	1,916.78
2/11/2010	9805 Joyce Krauss	cleaning	150.00
2/12/2010 ACH	941 Federal Tx Dep	federal tax deposit	3,587.88
2/13/2010 ACH	Intuit	support	39.00
2/16/2010 Debit	Headsets.com	headset	247.90
2/16/2010	9806 cash	petty cash	159.33
2/18/2010 ACH	PA Dept. of Revenue	state tax deposit	542.25
2/18/2010	9818 AFLAC	employee paid health insurance	463.68
2/19/2010	9819 William C. Weaver	reimbursement for damaged mailboxes	119.94
2/22/2010 ACH	941 Federal Tx Dep	federal tax deposit	5,093.10
2/22/2010	9820 Tractor Supply Co.	supplies	2.49
2/23/2010	9821 Chester County Recorder of Deeds	recording	45.50
2/25/2010	9830 Joyce Krauss	cleaning plus supplies	171.04
			<b>14,677.92</b>
	<b>Supplemental Checks-Open Space:</b>		
2/25/2010 ACH	Wells Fargo	interest	15,432.82