

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 10, 2010**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Approve Agenda**

**IV. Public Comment on Agenda**

**\* Allen Fowler, Union Fire Company #1- update report for increase in 2011**

**\* Mark Gallant, CCPC- Comprehensive Plan**

**\* Avondale State Police**

**V. Executive Sessions-**

**1)- 4/15/2010- BOS & Bill Weaver Re: Road Bids**

**2)- 4/19/2010- BOS, Bill Weaver, Winnie Sebastian, Esq. Re: Coates junk yard**

**3)- 4/22/2010- BOS, Pat Brady, Doug Fasick, David Bolesta Re: drainage issues**

**4)- 4/26/2010- BOS, Re: DEP Letter , 537 Plan**

**5)- 5/6/2010- BOS, Re: agenda for 5/10/2010**

**VI. Minutes for Review- copies on table for review**

**1)- Regular Meeting, April 12, 2010**

**2)- Public Hearing, April 12, 2010**

**3)- Special Meeting, April 19, 2010**

**4)- Special Meeting, April 29, 2010**

**VII. Treasurer's Report-**

**VIII. Road Report-**

**IX. Zoning Report-**

**X. Building Inspector Report-**

**XI. Comprehensive Plan Committee Report-**

**XII. Oxford Area Recreation Authority Report-**

**XIII. Oxford Area Sewer Authority Report-**

**XIV. Open Space Committee Report-**

**XV. Historic Commission Report-**

**XVI. Letter of Credit Releases-**

**1)- OARA- Regional Park, escrow release #11 for \$1,387.50**

**2)- Woods at Nottingham, escrow release #29 for \$410.00**

**3)- Twin Ponds, escrow release #28 (Phase II) for \$195.00**

**XVII. Subdivisions -**

**I. Letter of Extension Requests**

➤ **Elizabeth S. Miller 5-lot Preliminary Subdivision Plan - to be date specific for August 14, 2010**

➤ **Tom Swift Estates Final Subdivision Conditional Plan Approval-Extension in time limit for conditional approval to be date specific for August 15, 2010**

**XVIII. Supervisors-**

**1)- Fulton Road- authorize Winnie Sebastian Esq. to proceed with necessary paper work to close Fulton Road**

**2)- Adopt Designation of Agent Resolution**

**3)- Approve Ron Ragan to advertise for the end walls & box culvert on Oaks Road**

**4)- Bills For Approval**

**XIX. Minutes For Approval-**

**1) Regular Meeting, April 12, 2010**

**2) Public Hearing, April 12, 2010**

**3) Special Meeting, April 19, 2010**

**4) Special Meeting, April 29, 2010**

**XX. Correspondence-**

**XXI. Recognition of Visitors-**

**XXII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 10, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on May 10, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Eugene Turns, Supervisor John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady and Zoning Officer P.J. Scheese.

**The Meeting was called to order** at 7:00 P.M..

**Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds to approve the agenda as presented by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

- \* Allen Fowler, Union Fire Company #1-presented an updated report for the increase in 2011.
- \* Mark Gallant, CCPC- discussed the Comprehensive Plan with the Board
- \* Avondale State Police- Lieutenant Tracy E. Brown, Station Commander discussed Crime Prevention techniques

7:50 P.M. -Tape change

**Executive Sessions-**

- 1)- 4/15/2010- BOS & Bill Weaver Re: Road Bids
- 2)- 4/19/2010- BOS, Bill Weaver, Winnie Sebastian, Esq. Re: Coates junk yard
- 3)- 4/22/2010- BOS, Pat Brady, Doug Fasick, David Bolesta Re: drainage issues
- 4)- 4/26/2010- BOS, Re: DEP Letter , 537 Plan
- 5)- 5/6/2010- BOS, Re: agenda for 5/10/2010

Motion made by Chairman Levandowski seconded by Supervisor Turns to approve the Executive Sessions as read above.

Aye: 5

Nay: 0

**Minutes for Review-**

- 1)- Regular Meeting, April 12, 2010
- 2)- Public Hearing, April 12, 2010
- 3)- Special Meeting, April 19, 2010
- 4)- Special Meeting, April 29, 2010

Chairman Levandowski stated there are copies on the table for review. The Minutes will be approved later on in the Meeting.

**Treasurer's Report-** Suzanne Hamlin gave the report stating East Nottingham's cash assets amount to \$3,453,995.06. Income received from April 2010 totals \$133,556.82 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 4/30/2010 is \$114,616.97.

Suzie stated she had not received the bill from Conrad O'Brien yet and asked permission to present it for payment at the Work Session on 5/17/2010. Permission granted.

**Road Report-** The Board reviewed Bill Weavers report. No comments were made.

**Zoning Report-** P.J. Scheese gave the report stating she issued 8 residential bldg. permits, 9 zoning permits (w/o bldg. permits, 1 demolition permit, 7 certificates of occupancy, and 1 highway occupancy permit for a total fee income collected of \$3,500.80.

**Building Inspector Reports-** The Board reviewed the reports from Charlie Shock & Scott Moran.

**Comprehensive Plan Committee Report-** No Report

**Oxford Area Recreation Authority Report-** No Report

**Oxford Area Sewer Authority Report-** Joe Scheese gave the report stating they are reviewing the first draft of the 537 Plan and East Nottingham is right on track and even a little ahead of schedule. The 537 Plan will not be ready for the Planning Commission's 5/24/2010 meeting but will be ready for their June 28, 2010 meeting.

**Open Space Committee Report-** Suzie Hamlin stated the monitoring of the three properties that are being reviewed, was done today.

**Historic Commission Report-** No Report

**Letter of Credit Releases-**

- 1)- OARA- Regional Park, escrow release #11 for \$1,387.50
- 2)- Woods at Nottingham, escrow release #29 for \$410.00
- 3)- Twin Ponds, escrow release #28 (Phase II) for \$195.00

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the three Letters of Credit Releases as read above.

Aye: 5

Nay: 0

**Subdivisions-**

Letter of Extension Requests

\*Elizabeth S. Miller 5-lot Preliminary Subdivision Plan - to be date specific for August 14, 2010

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the letter of extension for Elizabeth S. Miller as read above.

Aye: 5

Nay: 0

\*Tom Swift Estates Final Subdivision Conditional Plan Approval-Extension in time limit for conditional approval to be date specific for August 15, 2010

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the extension for Tom Swift Estates as read above.

Aye: 5

Nay: 0

**Supervisors-**

1)- Fulton Road- authorize Winnie Sebastian Esq. to proceed with the necessary paper work to close Fulton Road.

Motion made by Supervisor Shelton seconded by Supervisor Turns to approve authorizing Winnie Sebastian ,Esquire to proceed with everything necessary to close Fulton Road.

Aye: 5

Nay: 0

2)- Adopt Designation of Agent Resolution- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to adopt Resolution #88-2010 Designating Suzanne Hamlin as Agent.

Aye: 5

Nay: 0

3)- Approve Ron Ragan to advertise for the end walls & box culvert on Oaks Road- Motion made by Chairman Levandowski seconded by Supervisor Shelton to approve Ron Ragan to advertise as read above.

Aye: 5

Nay: 0

4)- Bills For Approval- Vice-Chairman Reynolds questioned the payment to SCCEMS. Suzie responded this is a donation that ENT does every year.

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve the bills to be paid as presented by the Treasurer.

Aye: 5

Nay: 0

**Minutes For Approval-**

1)- Regular Meeting, April 12, 2020- Motion made by Supervisor Coldiron seconded by Supervisor Shelton to approve the Minutes for April 12, 2010 as presented by the Secretary.

Aye: 5

Nay: 0



**East Nottingham Township**  
**Bills for Approval**  
**May 10, 2010**

Date	Number	Payee	Description	Payment
5/10/2010	10033	Alger Oil, Inc	fuel	935.95
5/10/2010	10034	All American Overhead Door, Inc.	repair	508.00
5/10/2010	10035	Aramark	uniforms	841.85
5/10/2010	10036	Cameron's Hardware & Supply, Inc.	supplies	250.81
5/10/2010	10037	CNH CAPITAL	supplies	182.94
5/10/2010	10038	FreCom	repair	25.00
5/10/2010	10039	Guidemark, Inc.	line painting	3,652.60
5/10/2010	10040	Independence Construction Materials	rip-rap stone	340.20
5/10/2010	10041	Oxford Auto Parts	supplies	64.61
5/10/2010	10042	Penn Container	trash removal	1,650.00
5/10/2010	10043	Pennsylvania One Call System, Inc.	communications	129.60
5/10/2010	10044	Reilly Sweeping Inc.	rental broom sweeper	2,190.00
5/10/2010	10045	Smoker Fabricating, LLC	parts	28.77
5/10/2010	10046	Tractor Supply Co.	supplies	139.96
5/10/2010	10047	Allied Waste Services #319	trash removal	63.33
5/10/2010	10048	Armstrong One Wire	internet	39.95
5/10/2010	10049	Barbacane Thornton & Company	2009 Audit	1,540.00
5/10/2010	10050	Borough of Oxford	Fire Co.workers comp premium	8,472.00
5/10/2010	10051	Central Penn Gas	gas	198.03
5/10/2010	10052	Companion Life Insurance Company	life insurance	490.44
5/10/2010	10053	Daily Local News	advertising	550.40
5/10/2010	10054	Ehrlich	pest control	76.00
5/10/2010	10055	H.A. Berkheimer	EIT commission	5,709.13
5/10/2010	10056	Howett's Custom Screen Printing, Inc.	shirts	112.50
5/10/2010	10057	MMPMET	health insurance	3,755.04
5/10/2010	10058	National Notary Association	membership renewal-P. Brady	52.00
5/10/2010	10059	Office Basics, Inc.	supplies	10.80
5/10/2010	10060	Office Depot	supplies	313.42
5/10/2010	10061	PitneyBowes	postage	42.98
5/10/2010	10062	PitneyBowes	supplies	46.74
5/10/2010	10063	Ragan Engineering	Act 537	44.00
5/10/2010	10064	Ragan Engineering	engineering fees	3,560.70
5/10/2010	10065	SCCEMS	2010 donation	42,159.00
5/10/2010	10066	SECCRA	trash removal	3.00
5/10/2010	10067	Stantec Consulting Services Inc.	engineering fees	651.00
5/10/2010	10068	Toshiba Business Solution STE 180	color copies	64.53
5/10/2010	10069	Toshiba Business Solutions	maintenance contract	216.09
5/10/2010	10070	United Inspection Agency, Inc.	building inspector	1,030.00
5/10/2010	10071	Winifred Moran Sebastian	solicitor fees	412.50
5/10/2010	10072	Hamlin, Suzanne	tax clerk/tax certifications	553.01
5/10/2010	10073	Shock, Charles C	building inspector	1,893.73
5/10/2010	10075	Moran, J. Scott	building inspector	914.30
5/10/2010	10076	PJ Scheese	mileage	34.65
5/10/2010	10077	William C. Weaver	backhoe rental	1,000.00
				<b>84,949.56</b>
<b>Open Space Fund:</b>				
5/10/2010	206	H.A. Berkheimer	commission	<b>3,514.31</b>

**East Nottingham Township  
Bills for Approval  
May 10, 2010**

	<b>Escrow Fund:</b>		
5/10/2010	312 Stantec Consulting Services Inc.	engineering fees	3,610.00

**Supplemental Checks:**

4/1/2010	9935 Nextel	cell phones	219.98
4/1/2010	9936 PECO	electric	937.52
4/1/2010	9937 Verizon	phones	568.89
4/5/2010	ACH PA Dept. of Revenue	state tax deposit	329.44
4/5/2010	ACH 941 Federal Tx Dep	federal tax deposit	1,596.20
4/7/2010	DEBIT Intuit	checks and envelopes	389.98
4/9/2010	9945 cash	petty cash	67.77
4/12/2010	ACH 941 Federal Tx Dep	federal tax deposit	1,562.38
4/12/2010	9992 U.S. Postal Service	postage	44.00
4/13/2010	ACH Intuit	support	39.00
4/13/2010	9994 AFLAC	employee paid health insurance	463.68
4/14/2010	ACH Comptroller of Maryland	1st quarter taxes	587.61
4/15/2010	9996 Joyce Krauss	cleaning	150.00
4/15/2010	10003 Deer Park	water	64.54
4/19/2010	ACH 941 Federal Tx Dep	federal tax deposit	2,151.70
4/19/2010	ACH PA Dept. of Revenue	state tax deposit	597.74
4/27/2010	ACH 941 Federal Tx Dep	federal tax deposit	2,054.20
4/27/2010	ACH HAB-EIT	1st quarter taxes	1,406.66
4/27/2010	10011 PSATS - UC Group Trust	1st quarter taxes	3,538.54
4/27/2010	10012 PA UC FUND	1st quarter taxes	78.15
4/27/2010	10013 United States Treasury	1st quarter taxes	38.28
4/29/2010	10021 Joyce Krauss	cleaning	150.00
			<u>17,036.26</u>

**Supplemental Checks-Open Space:**

	205 4/15/2010 FedEx	shipping	22.47
ACH	4/26/2010 Wells Fargo	interest	15,432.82
			<u>15,455.29</u>

**Supplemental Checks-Escrow:**

310	4/12/2010 W & J Hostetter Enterprises	Escrow return-Reserves of Dunlap	30,960.07
311	4/12/2010 Little Elk Creek Partners	Escrow return-Preserves @ White Oak	9,358.50
			<u>40,318.57</u>