

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 9, 2010**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
 - 1)- August 5, 2010- BOS, Robert Williams, Robert Stewart , Buddy Robinson Re: PC Interviews**
- VI. Minutes for Review- copies on table for review**
 - 1)- Public Hearing, June 21, 2010**
 - 2)- Regular Meeting, July 12, 2010**
 - 3)- Special Meeting, July 19, 2010**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**

XVI. Letter of Credit Releases-

- 1)- Wiltshire- escrow release #62 for \$47,385.64
- 2)- Century Oak- escrow release #33 for \$302.50
- 3)- OARA- escrow release #14 for \$609.50
- 4)- Hopewell Ridge- escrow release #33 for \$122.50
- 5)- Woods at Nottingham- escrow release #31 for \$122.50

XVII. Subdivisions –

Elizabeth S. Miller Preliminary Subdivision Plan – Jim Gade, Twp Engineer

- **Waiver Requests**
 - a) 302.02.B – requiring both prelim & final plans
 - b) 502.11.A – requiring improvement of Fulton Road
 - c) 516 – Requiring fencing
 - d) 302.01.A.4 & .5 – defining a minor plan to be 4 lots or fewer.

Letters of Extension to be date specific for November 15, 2010

- **To be date specific for November 15, 2010**
 - **Elizabeth S. Miller 5-lot Subdivision**
 - **David & Elizabeth Fisher 2-lot Subdivision**
 - **Tom Swift Estates Final Subdivision Conditional Plan Approval**

XVIII. Supervisors-

- 1)- **Form of Notice for Permit Extension**
- 2)- **Adopt Resolution #90-2010 adding parcel #69-5-17 for Christ F.& Salomie S. Esh, 256 Union Square Road Oxford, Pa, 47.169 acres to the Agricultural Security Area**
- 3)- **Set date for Fall Dumpster Day, Friday, October 15th & Saturday, October 16th**
- 4)- **Forge & Hopewell Roads**
- 5)- **Increase in budget to allow for extra page in Newsletter**
- 6)- **Bills For Approval**

XIX. Minutes For Approval-

- 1) **Public Hearing, June 14, 2010**
- 2) **Regular Meeting, July 12, 2010**
- 3) **Special Meeting, July 19, 2010**

XX. Correspondence-

XXI. Recognition of Visitors-

XXII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 9, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on August 9, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisors Charles D. Shelton, Gene Turns, John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer PJ Scheese and guests.

The Meeting was called to order at 7:00 P.M..

The Pledge of Allegiance was led by Vice-Chairman Reynolds.

Approve Agenda- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

Public Comment On Agenda- None

Executive Session- Chairman Levandowski stated the following:

1)- August 5, 2010- BOS, Robert Williams, Robert Stewart, Buddy Robinson Re: PC Interviews

Minutes For Review- Chairman Levandowski read the following and stated, the Minutes will be approved later in the Meeting to allow the audience time to review them. Copies are on the table for review.

1)- Public Hearing, June 21, 2010

2)- Regular Meeting, July 12, 2010

3)- Special Meeting, July 19, 2010

Treasurer's Report- Suzie Hamlin gave the report stating East Nottingham's cash assets amount to \$3,384,199.58. Income received from July 2010 totals \$68,638.38 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 7/31/2010 is \$104,104.61. Suzie requested to add United Inspection Agency in the amount of \$325.00, making the new total \$41,761.97.

Road Report- Bill Weaver, Road Master gave the report stating the crew have been very busy getting ready for the Oaks Road bridge culvert project and maintaining the roads and equipment.

Zoning Report- PJ Scheese gave the report stating she issued 4 residential bldg. permits, 7 zoning permits w/o bldg. permits, 1 sign permit, and 3 certificates of occupancy. Total fee income collected \$3,417.37.

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Building Inspector Report- The Board reviewed the reports from Charlie Shock & Scott Moran. No comments were made.

Comprehensive Plan Committee Report- Vice-Chairman Reynolds stated the County is coming back with what format they will be using for the Chapters and what they will look like. Then they will be putting them together.

Oxford Area Recreation Authority Report- Joe Bauer reported the grass has been cut. Also, they received \$132,000 from the County for partial payment on the Grant and they can now pay some bills.

Oxford Area Sewer Authority Report- Joe Scheese gave the report stating the 30day compliant is now complete. The Authority is on track with 537 Plan addressing responses to questions from residents.

Open Space Committee Report- Supervisor Shelton stated within the next two weeks they will be discussing the Pugh Farm.

Historic Commission Report- No Report

Letter of Credit Releases-

1)- Wiltshire- escrow release #62 for \$47,385.64

Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds to release the escrow pending receipt of the full amount owed to the Township for inspections.

Aye: 5 Nay: 0

2)- Century Oak- escrow release #33 for \$302.50

3)- OARA- escrow release #14 for \$609.50

4)- Hopewell Ridge- escrow release #33 for \$122.50

5)- Woods at Nottingham- escrow release #31 for \$122.50

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to release escrows as read above for Century Oak, OARA, Hopewell Ridge and Woods at Nottingham.

Aye: 5 Nay: 0

Subdivisions-

Elizabeth S. Miller Preliminary Subdivision Plan –

- Waiver Requests
 - a) 302.02.B – requiring both prelim & final plans
 - b) 502.11.A – requiring improvement of Fulton Road
 - c) 516 – Requiring fencing
 - d) 302.01.A.4 & .5 – defining a minor plan to be 4 lots or fewer.

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Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve all 4 waivers as read above for Elizabeth S. Miller.

Aye: 5 Nay: 0

Letters of Extension to be date specific for November 15, 2010

- To be date specific for November 15, 2010
 - Elizabeth S. Miller 5-lot Subdivision
 - David & Elizabeth Fisher 2-lot Subdivision
 - Tom Swift Estates Final Subdivision Conditional Plan Approval

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Letters of Extension, date specific for November 15, 2010 as read above for Elizabeth Miller, David & Elizabeth Fisher and Tom Swift.

Aye: 5 Nay: 0

Supervisors-

- 1) **Form of Notice for Permit Extension-** Chairman Levandowski read the Notice

- 2)- **Adopt Resolution #90-2010** adding parcel #69-5-17 for Christ F. & Salomie S. Esh, 256 Union Square Road Oxford, Pa, 47.169 acres to Ag Security Area
Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve adopting Resolution #90-2010 for Christ F. & Salomie S. Esh , adding parcel #69-5-17 to Agricultural Security Area as read above.
Aye: 5 Nay: 0

- 3)- **Set date for Fall Dumpster Day, Friday, October 15 & Saturday 16th**
Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve Fall Dumpster Days to be Friday October 15 & Saturday, October 16, 2010.
Aye: 5 Nay: 0

- 4)- **Forge & Hopewell Road Brief discussion**

- 5)- **Increase in budget to allow for extra page in Newsletter-** take off agenda

- 6)- **Bills For Approval-** Motion made by Vice0Chairman Reynolds seconded by Supervisor Turns to approve paying the Bills as presented by the Treasurer , adding United Inspection Agency and making the new total \$41,769.97.
Aye: 5 Nay: 0

Minutes For Approval-

- 1)- Public Hearing, June 14, 2010
- 2)- Regular Meeting, July 12, 2010
- 3)- Special Meeting, July 19, 2010

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes as read above for June 14, 2010, July 12, 2010 and July 19, 2010 as presented by the Secretary.

Aye: 5

Nay: 0

Correspondence-

- * OASA Packet
- * Pa. Dept. of Transportation
- * Penn Dot information sheet #141
- * Penn Dot information sheet #142
- * OA Rec. Authority Minutes 6/10/2010
- * DVRPC News, issue 01
- * PSATS News Bulletin July 2010
- * CC Conservation District, letter dated 7/19/2010 Re: Daniel Stoltzfus
- * CC Dept. of Emergency Services, letter dated 7/27/2010
- * PSATS Legal Defense Partnership, Summer 2010
- * Commonwealth Code Inspection Service, letter dated 7/22/2010

Chairman Levandowski stated there was an executive session on August 5, 2010 to interview for The Planning Commission.

Motion made by Chairman Levandowski seconded by Supervisor Shelton to appoint Robert Williams as the new Planning Commission member.

Aye: 5

Nay: 0

Recognition of Visitors-

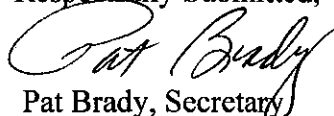
- * David Stewart- discussed his road being paved, Persimmon Drive. Road Master Bill Weaver will check on this.

Adjournment- Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to adjourn the Meeting at 8:50 P.M..

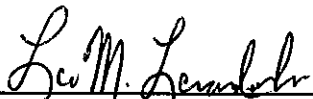
Aye: 5


Nay: 0


Respectfully Submitted,

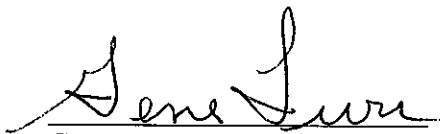

Pat Brady, Secretary

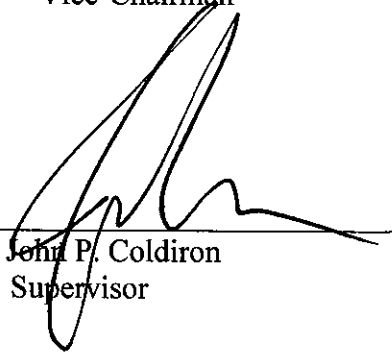
ATTEST:  9/13/10


Leo M. Levandowski
Chairman


Percy Reynolds
Vice-Chairman


Charles D. Shelton
Supervisor


Gene Turns
Supervisor


John P. Coldiron
Supervisor

East Nottingham Township

Bills for Approval

August 9, 2010

Date	Number	Payee	Description	Payment
8/9/2010	10300	Alger Oil, Inc	fuel	597.23
8/9/2010	10301	Aramark	uniforms	717.84
8/9/2010	10302	Cameron's Hardware & Supply, Inc.	supplies	202.82
8/9/2010	10303	Cumberland Truck	supplies	44.89
8/9/2010	10304	Farm Plan	supplies	394.96
8/9/2010	10305	Fast Supply	fiber blanket/staples/N12 pipe/cplg	2,046.52
8/9/2010	10306	FreCom	car charger/holster	61.89
8/9/2010	10307	Goldstar Products Inc.	white marking paint	339.23
8/9/2010	10308	Howett's Custom Screen Printing, Inc.	shirts	346.00
8/9/2010	10309	Independence Construction Materials	material supply contract	2,839.83
8/9/2010	10310	Mt. Rocky Trucking	trackhoe rental	600.00
8/9/2010	10311	Oxford Auto Parts	parts	104.53
8/9/2010	10312	Allied Waste Services #319	trash removal	65.81
8/9/2010	10313	Armstrong One Wire	internet	39.95
8/9/2010	10314	Bradywine Conservancy	TDR Ordinance Ammendments	720.00
8/9/2010	10315	Brutscher, Foley, Milliner & Land, LLP	zoning hearing	280.00
8/9/2010	10316	Central Penn Gas	gas	21.82
8/9/2010	10317	Chili's Inspection Services	building inspector	440.00
8/9/2010	10318	Companion Life Insurance Company	life insurance	502.50
8/9/2010	10319	Conrad O'Brien P.C.	solicitor fees	4,048.00
8/9/2010	10320	Gumball Media Services, LLC(dba)Land Art	landscaping	325.00
8/9/2010	10321	H.A. Berkheimer	commission	1,177.71
8/9/2010	10322	H.A. Thomson Co.	2011 Truck added/amended class 835	720.00
8/9/2010	10323	H.A.R.I.E.	workers compensation renewal	11,564.00
8/9/2010	10324	MMPMET	health insurance	3,755.04
8/9/2010	10325	Office Depot	supplies	60.58
8/9/2010	10326	Ragan Engineering	engineering fees	2,995.50
8/9/2010	10327	Ragan Engineering	Act 537 Plan	924.00
8/9/2010	10328	Stantec Consulting Services Inc.	engineering fees	605.50
8/9/2010	10329	Toshiba Business Solutions	maintenance contract	216.09
8/9/2010	10330	Hamlin, Suzanne	tax clerk/tax certifications	728.57
8/9/2010	10331	Shock, Charles C	building inspector	737.77
8/9/2010	10332	Moran, J. Scott	building inspector	833.14
8/9/2010	10333	Dennis Lindsey	mulch hay	240.00
8/9/2010	10334	PJ Scheese	mileage	43.25
8/9/2010	10335	William C. Weaver	backhoe rental	1,520.00
8/9/2010	10336	Winifred Moran Sebastian	solicitor fees	585.00
				41,444.97

Open Space Fund:

8/9/2010	212	Conrad O'Brien	solicitor fees	1,216.00
8/9/2010	213	Register Associates	John Blank Conservation Easement	5,200.00
8/9/2010	214	H.A. Berkheimer	commission	1,091.98
				7,507.98

State Fund:

8/9/2010	153	Independence Construction Materials	roadwork	5,254.79
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**East Nottingham Township
Bills for Approval
August 9, 2010**

Escrow

8/9/2010	317 Conrad O'Brien	solicitor fees	800.00
8/9/2010	318 Stantec Consulting Services Inc.	engineering fees	4,772.25
8/9/2010	319 TDT Prime Development, LP	tree escrow return	2,600.00
			8,172.25

Supplemental Checks-General Fund

7/1/2010	10201 Joyce Krauss	cleaning	161.53
7/1/2010	10202 Nextel	cell-phones	223.53
7/1/2010	10203 PECO	electric	508.50
7/1/2010	10204 Verizon	phones	576.69
7/6/2010	ACH 941 Federal Tx Dep	federal tax deposit	1,664.30
7/6/2010	ACH PA Dept. of Revenue	state tax deposit	305.84
7/6/2010	10205 AFLAC	employee paid health insurance	463.68
7/9/2010	10213 U.S. Postal Service	postage	44.00
7/12/2010	ACH 941 Federal Tx Dep	federal tax deposit	1,612.32
7/13/2010	ACH Intuit	support	39.00
7/13/2010	10258 FedEx	shipping	22.68
7/15/2010	ACH Comptroller of Maryland	2nd Quarter Taxes- Elville	457.23
7/15/2010	ACH PA Dept. of Revenue	state tax deposit	643.12
7/15/2010	ACH 941 Federal Tx Dep	federal tax deposit	2,522.64
7/15/2010	10266 Joyce Krauss	cleaning	150.00
7/22/2010	10274 Cash and Carry Electric	supplies	336.43
7/22/2010	10275 Deer Park	water	70.62
7/26/2010	ACH 941 Federal Tx Dep	federal tax deposit	1,601.70
7/27/2010	ACH HAB-EIT	2nd Quarter Taxes	1,297.94
7/27/2010	10276 PSATS - UC Group Trust	2nd Quarter Taxes	597.44
7/27/2010	10277 PA UC FUND	2nd Quarter Taxes	74.20
7/27/2010	10278 Chester County Recorder of Deeds	recording	35.50
7/29/2010	10286 Joyce Krauss	cleaning	159.93
			13,568.82

Supplemental Checks-Open Space

7/26/2010	ACH Wells Fargo	interest-\$15,432.82	
		principal-\$123,000.00	138,432.82