

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 13, 2010**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Approve Agenda**

**IV. Public Comment on Agenda**

**\*\*\* Subdivisions-**

- \* Elizabeth S. Miller 5-Lot Preliminary/Final Subdivision Plan  
Sign the Agreement Concerning Conditional Use Approval – Twp. Solicitor,  
Gene Twardowski**
- \* Requesting plan approval**

**V. Executive Sessions-**

- 1)- August 10, 2010- BOS & Steve McAlister Re: Trailer on Twp. property**
- 2)- August 24, 2010- BOS & Alan Pugh Re: Open Space**
- 3)- September 8, 2010- BOS, PJ & Ron Ragan Re: 537 Plan**
- 4)- September 8, 2010- BOS, PJ, Pat & Suzie Re: agenda for 9-13 Meeting**

**VI. Minutes for Review- copies on table for review**

- 1)- Regular Meeting, August 9, 2010**
- 2)- Special Meeting, August 16, 2010**

**VII. Treasurer's Report-**

**VIII. Road Report-**

**IX. Zoning Report-**

**X. Building Inspector Report-**

**XI. Comprehensive Plan Committee Report-**

**XII. Oxford Area Recreation Authority Report-**

**XIII. Oxford Area Sewer Authority Report-**

**XIV. Open Space Committee Report-**

**XV. Historic Commission Report-**

**XVI. Letter of Credit Releases-**

- 1)- Century Oak, escrow release #34 for \$125.00
- 2)- Wiltshire, escrow release #63 for \$777.50
- 3)- OARA, escrow release #15 for \$338.00
- 4)- Hopewell Ridge, escrow release #34 for \$192.50
- 5)- Woods at Nottingham, escrow release #32 for \$575.00

**XVII. Subdivisions-continued**

**David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan**

- **Waiver Request**  
From SALDO section 502.11.A requiring the existing street to be improved to the cartway width established for new streets for Union Square Road.

**Letters of Extension to be date specific for December 15, 2010**

- **Andy King Tract – Minor Subdivision Plan**
- **Timothy Bishop – Minor Subdivision Plan**
- **Muehlmann Subdivision – Minor Subdivision Plan**
- **Meadowview Estates – Preliminary Subdivision Plan**
  
- **January 15, 2011**  
**Reserves of Dunlap (By-right plan) between Preliminary and Final Plan reviews**

**XVIII. Supervisors-**

- 1)- **Set Budget Meeting for October**
- 2)- **Toshiba Copier**
- 3)- **Approve public comment for 537 Plan**
- 4)- **Pugh Monitoring**
- 5)- **Bills For Approval**

**XIX. Minutes For Approval-**

- 1) **Regular Meeting, August 9, 2010**
- 2) **Special Meeting, August 16, 2010**

**XX. Correspondence-**

**XXI. Recognition of Visitors-**

**XXII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 13, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in Township Building on September 13, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisors Charles D. Shelton, Eugene Turns and John P. Coldiron, Solicitor Eugene Twardowski, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order** at 7:02 P.M.

**The Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Subdivisions-**

\* Elizabeth S. Miller 5-Lot Preliminary/Final Subdivision Plan

Sign the Agreement Concerning Conditional Use Approval – Twp. Solicitor Gene Twardowski

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve signing the Agreement concerning Conditional Use and approve the Final Subdivision Plan.

Aye: 5

Nay: 0

There was a 5 minute recess while the plans were being signed.

**Executive Sessions-** Chairman Levandowski read the following:

- 1)- August 10, 2010- BOS & Steve McAlister Re: Trailer on Twp. property
- 2)- August 24, 2010- BOS & Alan Pugh Re: Open Space
- 3)- September 8, 2010- BOS, PJ & Ron Ragan Re: 537 Plan
- 4)- September 8, 2010- BOS, PJ, Pat & Suzie Re: agenda for 9-13 Meeting

**Minutes for Review-**Chairman Levandowski stated the Minutes will be approved later on in the Meeting.

- 1)- Regular Meeting, August 9, 2010
- 2)- Special Meeting, August 16, 2010

**PAGE 2**

**Treasurer's Report-** Suzanne Hamlin gave the report stating East Nottingham's cash assets amount to \$3,082,829.28. Income received from August 2010 totals \$98,251.06 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 8/31/2010 is \$130,177.08.

Suzie requested approval to add a bill for Cliff Thomas Tri State Fence in the amount of \$5,800. making the new total \$101,083.33.

**Road Report-** Road Master Bill Weaver gave the report stating the road crew have been very busy with the Oaks Road culvert project, mowing and normal road maintenance.

**Zoning Report-** PJ Scheese gave the report stating there were 11 residential bldg. permits issued, 1 commercial bldg. permit, 6 zoning permits (w/o bldg. permits), 1 sign permit, 9 certificates of occupancy, 1 change in use permit, 1 highway occupancy permit and 1 erosion & sediment permit.

**Building Inspector Reports-** The Board reviewed the reports from Charlie Shock & Scott Moran, with no comments.

**Comprehensive Plan Committee Report-** Vice-Chairman Reynolds stated they did not have a meeting last month, therefore there is no report at this time.

**Oxford Area Recreation Authority Report-** Joe Bauer gave the report informing the Board that the 2011 budget has been distributed to all the Municipalities. Also, the audit is complete and has been presented. The auditors comments and statements have been filed and copies sent to all the Municipalities.

**Oxford Area Sewer Authority Report-** Joe Scheese handed in his report advising the Facilities Committee has met twice over the last month to discuss letters received regarding Public comment on the Act 537 Plan, The Authority is requesting that the Board approve giving one member the authority to sign the public comment responses.

Motion made by Supervisor Turns seconded by Supervisor Coldiron to appoint Chairman Leo Levandowski to sign for the Board.

Aye: 5

Nay: 0

\*tape change 8:10 P.M.

**Open Space Committee Report-** Suzie Hamlin stated settlement with the county is scheduled for Jonas & Sarah Lapp this week.

**Historic Commission Report-** No Report

**Letter of Credit Releases-**

- 1)- Century Oak, escrow release #34 for \$125.00
- 2)- Wiltshire, escrow release #63 for \$777.50
- 3)- OARA, escrow release #15 for \$338.00
- 4)- Hopewell Ridge, escrow release #34 for \$192.50
- 5)- Woods at Nottingham, escrow release #32 for \$575.00

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the letters of credit releases for Century Oak #34, OARA #15, Hopewell Ridge #34 and Woods at Nottingham #32.

Aye: 5                      Nay: 0

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the letter of credit release for Wiltshire #63.

Aye: 4                      Nay: Coldiron

**Subsivisions-** continued

David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan

\*Waiver Request from SALDO section 502.11.A requiring the existing street to be improved to the cartway width established for new streets for Union Square Road.

Motion made by Vice-Chairman Reynolds second by Supervisor Coldiron to approve the waiver request for David & Elizabeth Fisher 502.11.A

Aye: 5                      Nay: 0

**Letters of Extension to be date specific for December 15, 2010**

- Andy King Tract – Minor Subdivision Plan
- Timothy Bishop – Minor Subdivision Plan
- Muchlmatt Subdivision – Minor Subdivision Plan
- Meadowview Estates – Preliminary Subdivision Plan

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Letters of Extension as read above, date specific for December 15, 2010.

Aye: 5                      Nay: 0

- **January 15, 2011**

- Reserves of Dunlap (By-right plan) between Preliminary and Final Plan Reviews.

Motion made by Vice-Chairman Reynolds seconded Supervisor Turns to approve the Letter of Extension for Reserves of Dunlap, date specific for January 15, 2011.

Aye: 5                      Nay: 0

**PAGE 4**

**Supervisors-**

**1)- Set Budget Meeting for October-** Motion made by Chairman Levandowski seconded by Supervisor Coldiron to set the work shop for 10/20/10 at 7:00 P.M. and authorize the Secretary to advertise.

Aye: 5

Nay: 0

**2)- Toshiba Copier-** Motion made by Supervisor Shelton seconded by Chairman Levandowski to approve leasing the new machine as presented by Suzie Hamlin to the Board.

Aye: 5

Nay: 0

**3)- Approve public comment for 537 Plan-** already taken care of under OASA.

**4)- Pugh Monitoring-** Suzie Hamlin read the letter drafted by Helen Esbenshade, Esq. referencing the grass watering issue on the Pugh Conservation Plan Monitoring Report. The Board approved the letter as read.

**5)- Bills For Approval-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to approve the Bills to be paid, as presented with the addition of check to Cliff Thomas Tri State Fence for \$5,800..

Aye: 5

Nay: 0

**Minutes For Approval-**

**1)- Regular Meeting, August 9, 2010-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 8/9/10 as presented by the Secretary.

Aye: 5

Nay: 0

**2)- Special Meeting, August 16, 2010-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 8/16/10 as presented by the Secretary. Supervisor Shelton was not present at this meeting.

Aye: 4

Nay: 0

**Correspondence-**

- \* letter dated 8/31/10 from Ragan Engineering Re: Woods at Nottingham
- \* email from Helen Esbenshade dated 8/31/10 Re: Zoning Hearing for 9/22/10 (Mease)
- \* Penn Dot News, Fall 2010
- \* letter dated 8/11/10 from PA State Police, Lieutenant Brown Re: promotion
- \* letter from Ches. Cty. PC dated 8/27/10 Re: Open Space Map
- \* letter from PIRMA Re: 2009 Annual Membership Report
- \* letter from Ches. Co. PC to OASA dated 8/10/10 & 8/20/10 Re: Act 537 Plan
- \* letter from Chester Water Authority dated 8/23/10 Re: System Flushing
- \* letter from PSATS dated 8/20/10 Re: Newsletter
- \* Penn Dot Info Sheet, Fall 2010

\* letter from Verizon, dated 8/12/10 Re: service

Chairman Levandowski requested that the Secretary get a copy of the agreement from 2009 that was referred in the letter dated 8/12/10. Also, have Solicitor Eugene Twardowski send a letter to Armstrong Cable requesting service to the Greenhouse Road residents.

**Recognition of Visitors-**

- \* P.J. Scheese requested approval to send the Newsletter to the printer. Board had no objection
- \* Suzie Hamlin requested from the Board if they would be interested in her shopping for quotes from electric suppliers . The Board approved.


**Adjournment-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to adjourn the meeting at 8:50 P.M..

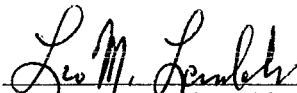
Aye: 5

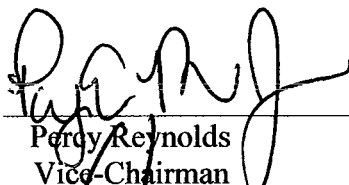
Nay: 0

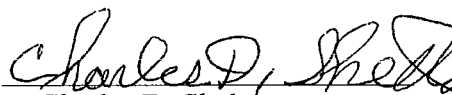
ATTEST: PB 10/11/10

Respectfully Submitted,

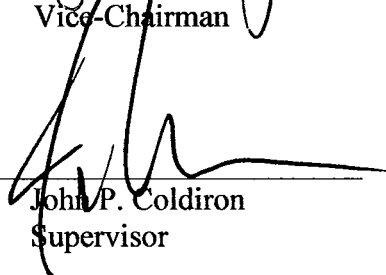
  
Pat Brady, Secretary

  
Leo M. Levandowski  
Chairman

  
Percy Reynolds  
Vice-Chairman

  
Charles D. Shelton  
Supervisor

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Eugene Turns  
Supervisor

  
John P. Coldiron  
Supervisor

**East Nottingham Township**

**Bills for Approval**

**September 13, 2010**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
9/13/2010	10383	Alger Oil, Inc	fuel	1,430.45
9/13/2010	10384	Aramark	uniforms	834.24
9/13/2010	10385	Cameron's Hardware & Supply, Inc.	supplies	1,535.92
9/13/2010	10386	Guidemark, Inc.	School Entrance & Waterway	2,860.00
9/13/2010	10387	Independence Construction Materials	Oaks Road Culvert & Stockpile	7,077.66
9/13/2010	10388	Keystone Concrete Products	Oaks Road Culvert	34,920.00
9/13/2010	10389	Long's Asphalt, Inc.	Oaks Road Culvert	7,117.50
9/13/2010	10390	Oxford Auto Parts	supplies	92.95
9/13/2010	10391	Pennsylvania One Call System, Inc.	communication (July & Aug)	98.55
9/13/2010	10392	Tractor Supply Co.	supplies	135.96
9/13/2010	10393	US Muncipal Supply, Inc.	signs	94.65
9/13/2010	10394	Armstrong One Wire	internet	39.95
9/13/2010	10395	Bradywine Conservancy	TDR Ordinance Ammendments	723.75
9/13/2010	10396	Central Penn Gas	gas	20.83
9/13/2010	10397	Chester County SPCA	2nd quarter 2010	40.00
9/13/2010	10398	Companion Life Insurance Company	life insurance	502.50
9/13/2010	10399	Daily Local News	advertising	194.38
9/13/2010	10400	DrawingBoard Printing	laser mailing labels	81.31
9/13/2010	10402	Allied Waste Services #319	trash removal	65.81
9/13/2010	10403	H.A. Berkheimer	EIT commission	1,648.06
9/13/2010	10404	Hubley's Offset Printing	envelopes	46.00
9/13/2010	10405	International Code Council, INC	NFPA Electrical Handbook	169.35
9/13/2010	10406	National Notary Association	insurance renewal-P.Brady	21.00
9/13/2010	10407	Office Basics, Inc.	supplies	97.49
9/13/2010	10408	Oxford Area Recreation Authority	2010 dues	8,053.00
9/13/2010	10409	Oxford Library	2010 donation	10,000.00
9/13/2010	10410	PitneyBowes	postage machine rental	21.49
9/13/2010	10411	Ragan Engineering	engineering fees	4,814.00
9/13/2010	10412	Ehrlich	pest control	76.00
9/13/2010	10413	Ragan Engineering	Act 537 Plan	1,884.00
9/13/2010	10414	Toshiba Business Solution STE 180	color copies	18.98
9/13/2010	10415	Toshiba Business Solutions	maintenance contract	203.86
9/13/2010	10416	Treasurer of Chester County	Household Hazardous Waste removal	871.67
9/13/2010	10417	United Inspection Agency, Inc.	building inspector	200.00
9/13/2010	10418	Shock, Charles C	building inspector	1,764.96
9/13/2010	10419	Moran, J. Scott	building inspector	1,775.92
9/13/2010	10420	Scott J. Moran	cell phone reimbursement	125.64
9/13/2010	10421	Suzanne S. Hamlin	mileage-pension seminar	34.65
9/13/2010	10422	Hamlin, Suzanne	tax clerk/tax certifications	737.35
9/13/2010	10423	PJ Scheese	mileage	70.40
9/13/2010	10424	William C. Weaver	backhoe rental	1,680.00
9/13/2010	10425	Winifred Moran Sebastian	solicitor fees	360.00
9/13/2010	10427	Levandowski, Leo M	3rd quarter Supervisor Salary	548.62
9/13/2010	10428	Reynolds, Percy E	3rd quarter Supervisor Salary	548.62
9/13/2010	10429	Shelton, Charles D.	3rd quarter Supervisor Salary	548.62
9/13/2010	10430	Turns (Supervisor), Gene	3rd quarter Supervisor Salary	548.62
9/13/2010	10431	Coldiron, John P	3rd quarter Supervisor Salary	548.62
				<b>95,283.33</b>



**East Nottingham Township  
Bills for Approval  
September 13, 2010**

	<b>Open Space Fund:</b>		
9/13/2010	217 H.A. Berkheimer	commission	<b>1,555.93</b>

	<b>Escrow Fund:</b>		
9/13/2010	320 Stantec Consulting	engineering fees	<b>2,971.50</b>

	<b>Supplemental Checks-General Fund:</b>		
8/2/2010	10287 Nextel	cell phones	302.80
8/2/2010	10288 PECO	electric	628.52
8/2/2010	10289 Verizon	phones	582.69
8/2/2010	10290 cash	petty cash	87.55
8/3/2010 ACH	941 Federal Tx Dep	federal tax deposit	1,716.42
8/3/2010 ACH	PA Dept. of Revenue	state tax deposit	335.69
8/5/2010	10298 AFLAC	employee paid health insurance	463.68
8/9/2010 ACH	941 Federal Tx Dep	federal tax deposit	1,411.90
8/10/2010	10338 U.S. Postal Service	postage	44.00
8/12/2010	10346 Joyce Krauss	cleaning	150.00
8/13/2010 ACH	Intuit	support	39.00
8/16/2010 ACH	941 Federal Tx Dep	federal tax deposit	2,078.40
8/17/2010 ACH	PA Dept. of Revenue	state tax deposit	438.68
8/17/2010	10347 Chester County Recorder of Deeds	recording	35.50
8/17/2010	10348 Deer Park	water	78.60
8/19/2010 ACH	EFORCITY Corporation	cell phone clip-Leo	10.54
8/23/2010 ACH	941 Federal Tx Dep	federal tax deposit	1,818.78
8/26/2010 ACH	941 Federal Tx Dep	federal tax deposit	1,657.46
8/26/2010	10363 Joyce Krauss	cleaning	150.00
8/26/2010	10364 AFLAC	employee paid health insurance	463.68
8/31/2010 ACH	PA Dept. of Revenue	state tax deposit	345.57
			<u><b>12,839.46</b></u>

	<b>Supplemental Check-Open Space</b>		
8/25/2010 ACH	Wells Fargo	interest	14,929.44
8/25/2010	215 Countrywide Abstract	John & Lavina Blank Settlement	348,231.42
8/25/2010	216 Countrywide Abstract	John & Lavina Blank Settlement	4,564.53
			<u><b>367,725.39</b></u>