

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 13, 2010**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Approve Agenda**

**IV. Public Comment on Agenda**

**\*\*\* Subdivisions-**

- \* Elizabeth S. Miller 5-Lot Preliminary/Final Subdivision Plan  
Sign the Agreement Concerning Conditional Use Approval – Twp. Solicitor,  
Gene Twardowski**
- \* Requesting plan approval**

**V. Executive Sessions-**

- 1)- August 10, 2010- BOS & Steve McAlister Re: Trailer on Twp. property**
- 2)- August 24, 2010- BOS & Alan Pugh Re: Open Space**
- 3)- September 8, 2010- BOS, PJ & Ron Ragan Re: 537 Plan**
- 4)- September 8, 2010- BOS, PJ, Pat & Suzie Re: agenda for 9-13 Meeting**

**VI. Minutes for Review- copies on table for review**

- 1)- Regular Meeting, August 9, 2010**
- 2)- Special Meeting, August 16, 2010**

**VII. Treasurer's Report-**

**VIII. Road Report-**

**IX. Zoning Report-**

**X. Building Inspector Report-**

**XI. Comprehensive Plan Committee Report-**

**XII. Oxford Area Recreation Authority Report-**

**XIII. Oxford Area Sewer Authority Report-**

**XIV. Open Space Committee Report-**

**XV. Historic Commission Report-**

**XVI. Letter of Credit Releases-**

- 1)- Century Oak, escrow release #34 for \$125.00**
- 2)- Wiltshire, escrow release #63 for \$777.50**
- 3)- OARA, escrow release #15 for \$338.00**
- 4)- Hopewell Ridge, escrow release #34 for \$192.50**
- 5)- Woods at Nottingham, escrow release #32 for \$575.00**

**XVII. Subdivisions-continued**

**David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan**

- **Waiver Request**  
**From SALDO section 502.11.A requiring the existing street to be improved to the cartway width established for new streets for Union Square Road.**

**Letters of Extension to be date specific for December 15, 2010**

- **Andy King Tract – Minor Subdivision Plan**
- **Timothy Bishop – Minor Subdivision Plan**
- **Muehlmann Subdivision – Minor Subdivision Plan**
- **Meadowview Estates – Preliminary Subdivision Plan**
  
- **January 15, 2011**  
**Reserves of Dunlap (By-right plan) between Preliminary and Final Plan reviews**

**XVIII. Supervisors-**

- 1)- Set Budget Meeting for October**
- 2)- Toshiba Copier**
- 3)- Approve public comment for 537 Plan**
- 4)- Pugh Monitoring**
- 5)- Bills For Approval**

**XIX. Minutes For Approval-**

- 1) Regular Meeting, August 9, 2010**
- 2) Special Meeting, August 16, 2010**

**XX. Correspondence-**

**XXI. Recognition of Visitors-**

**XXII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 13, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in Township Building on September 13, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisors Charles D. Shelton, Eugene Turns and John P. Coldiron, Solicitor Eugene Twardowski, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order** at 7:02 P.M.

**The Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Subdivisions-**

\* Elizabeth S. Miller 5-Lot Preliminary/Final Subdivision Plan

Sign the Agreement Concerning Conditional Use Approval – Twp. Solicitor Gene Twardowski

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve signing the Agreement concerning Conditional Use and approve the Final Subdivision Plan.

Aye: 5

Nay: 0

There was a 5 minute recess while the plans were being signed.

**Executive Sessions-** Chairman Levandowski read the following:

- 1)- August 10, 2010- BOS & Steve McAlister Re: Trailer on Twp. property
- 2)- August 24, 2010- BOS & Alan Pugh Re: Open Space
- 3)- September 8, 2010- BOS, PJ & Ron Ragan Re: 537 Plan
- 4)- September 8, 2010- BOS, PJ, Pat & Suzie Re: agenda for 9-13 Meeting

**Minutes for Review-**Chairman Levandowski stated the Minutes will be approved later on in the Meeting.

- 1)- Regular Meeting, August 9, 2010
- 2)- Special Meeting, August 16, 2010

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**Treasurer's Report-** Suzanne Hamlin gave the report stating East Nottingham's cash assets amount to \$3,082,829.28. Income received from August 2010 totals \$98,251.06 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 8/31/2010 is \$130,177.08.

Suzie requested approval to add a bill for Cliff Thomas Tri State Fence in the amount of \$5,800. making the new total \$101,083.33.

**Road Report-** Road Master Bill Weaver gave the report stating the road crew have been very busy with the Oaks Road culvert project, mowing and normal road maintenance.

**Zoning Report-** PJ Scheese gave the report stating there were 11 residential bldg. permits issued, 1 commercial bldg. permit, 6 zoning permits (w/o bldg. permits), 1 sign permit, 9 certificates of occupancy, 1 change in use permit, 1 highway occupancy permit and 1 erosion & sediment permit.

**Building Inspector Reports-** The Board reviewed the reports from Charlie Shock & Scott Moran, with no comments.

**Comprehensive Plan Committee Report-** Vice-Chairman Reynolds stated they did not have a meeting last month, therefore there is no report at this time.

**Oxford Area Recreation Authority Report-** Joe Bauer gave the report informing the Board that the 2011 budget has been distributed to all the Municipalities. Also, the audit is complete and has been presented. The auditors comments and statements have been filed and copies sent to all the Municipalities.

**Oxford Area Sewer Authority Report-** Joe Scheese handed in his report advising the Facilities Committee has met twice over the last month to discuss letters received regarding Public comment on the Act 537 Plan, The Authority is requesting that the Board approve giving one member the authority to sign the public comment responses.

Motion made by Supervisor Turns seconded by Supervisor Coldiron to appoint Chairman Leo Levandowski to sign for the Board.

Aye: 5

Nay: 0

\*tape change 8:10 P.M.

**Open Space Committee Report-** Suzie Hamlin stated settlement with the county is scheduled for Jonas & Sarah Lapp this week.

**Historic Commission Report-** No Report

**Letter of Credit Releases-**

- 1)- Century Oak, escrow release #34 for \$125.00
- 2)- Wiltshire, escrow release #63 for \$777.50
- 3)- OARA, escrow release #15 for \$338.00
- 4)- Hopewell Ridge, escrow release #34 for \$192.50
- 5)- Woods at Nottingham, escrow release #32 for \$575.00

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the letters of credit releases for Century Oak #34, OARA #15, Hopewell Ridge #34 and Woods at Nottingham #32.

Aye: 5                      Nay: 0

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the letter of credit release for Wiltshire #63.

Aye: 4                      Nay: Coldiron

**Subsivisions-** continued

David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan

\*Waiver Request from SALDO section 502.11.A requiring the existing street to be improved to the cartway width established for new streets for Union Square Road.

Motion made by Vice-Chairman Reynolds second by Supervisor Coldiron to approve the waiver request for David & Elizabeth Fisher 502.11.A

Aye: 5                      Nay: 0

**Letters of Extension to be date specific for December 15, 2010**

- Andy King Tract – Minor Subdivision Plan
- Timothy Bishop – Minor Subdivision Plan
- Muchlmatt Subdivision – Minor Subdivision Plan
- Meadowview Estates – Preliminary Subdivision Plan

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Letters of Extension as read above, date specific for December 15, 2010.

Aye: 5                      Nay: 0

- **January 15, 2011**

- Reserves of Dunlap (By-right plan) between Preliminary and Final Plan Reviews.

Motion made by Vice-Chairman Reynolds seconded Supervisor Turns to approve the Letter of Extension for Reserves of Dunlap, date specific for January 15, 2011.

Aye: 5                      Nay: 0

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**Supervisors-**

**1)- Set Budget Meeting for October-** Motion made by Chairman Levandowski seconded by Supervisor Coldiron to set the work shop for 10/20/10 at 7:00 P.M. and authorize the Secretary to advertise.

Aye: 5

Nay: 0

**2)- Toshiba Copier-** Motion made by Supervisor Shelton seconded by Chairman Levandowski to approve leasing the new machine as presented by Suzie Hamlin to the Board.

Aye: 5

Nay: 0

**3)- Approve public comment for 537 Plan-** already taken care of under OASA.

**4)- Pugh Monitoring-** Suzie Hamlin read the letter drafted by Helen Esbenshade, Esq. referencing the grass watering issue on the Pugh Conservation Plan Monitoring Report. The Board approved the letter as read.

**5)- Bills For Approval-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to approve the Bills to be paid, as presented with the addition of check to Cliff Thomas Tri State Fence for \$5,800..

Aye: 5

Nay: 0

**Minutes For Approval-**

**1)- Regular Meeting, August 9, 2010-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 8/9/10 as presented by the Secretary.

Aye: 5

Nay: 0

**2)- Special Meeting, August 16, 2010-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 8/16/10 as presented by the Secretary. Supervisor Shelton was not present at this meeting.

Aye: 4

Nay: 0

**Correspondence-**

- \* letter dated 8/31/10 from Ragan Engineering Re: Woods at Nottingham
- \* email from Helen Esbenshade dated 8/31/10 Re: Zoning Hearing for 9/22/10 (Mease)
- \* Penn Dot News, Fall 2010
- \* letter dated 8/11/10 from PA State Police, Lieutenant Brown Re: promotion
- \* letter from Ches. Cty. PC dated 8/27/10 Re: Open Space Map
- \* letter from PIRMA Re: 2009 Annual Membership Report
- \* letter from Ches. Co. PC to OASA dated 8/10/10 & 8/20/10 Re: Act 537 Plan
- \* letter from Chester Water Authority dated 8/23/10 Re: System Flushing
- \* letter from PSATS dated 8/20/10 Re: Newsletter
- \* Penn Dot Info Sheet, Fall 2010

\* letter from Verizon, dated 8/12/10 Re: service

Chairman Levandowski requested that the Secretary get a copy of the agreement from 2009 that was referred n the letter dated 8/12/10. Also, have Solicitor Eugene Twardowski send a letter to Armstrong Cable requesting service to the Greenhouse Road residents.

**Recognition of Visitors-**

- \* P.J. Scheese requested approval to send the Newsletter to the printer. Board had no objection
- \* Suzie Hamlin requested from the Board if they would be interested in her shopping for quotes from electric suppliers . The Board approved.


**Adjournment-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to adjourn the meeting at 8:50 P.M..


Aye: 5

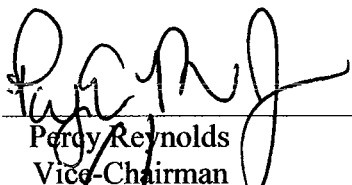
Nay: 0

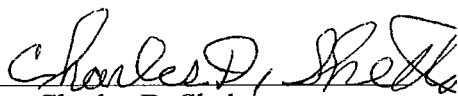
ATTEST: PB 10/11/10

Respectfully Submitted,

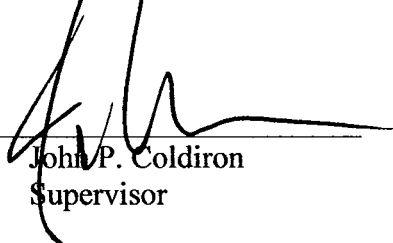
  
Pat Brady, Secretary

  
Leo M. Levandowski  
Chairman

  
Percy Reynolds  
Vice-Chairman

  
Charles D. Shelton  
Supervisor

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Eugene Turns  
Supervisor

  
John P. Coldiron  
Supervisor

**East Nottingham Township**

**Bills for Approval**

**September 13, 2010**

| <b>Date</b> | <b>Number</b> | <b>Payee</b>                        | <b>Description</b>                | <b>Payment</b>   |
|-------------|---------------|-------------------------------------|-----------------------------------|------------------|
| 9/13/2010   | 10383         | Alger Oil, Inc                      | fuel                              | 1,430.45         |
| 9/13/2010   | 10384         | Aramark                             | uniforms                          | 834.24           |
| 9/13/2010   | 10385         | Cameron's Hardware & Supply, Inc.   | supplies                          | 1,535.92         |
| 9/13/2010   | 10386         | Guidemark, Inc.                     | School Entrance & Waterway        | 2,860.00         |
| 9/13/2010   | 10387         | Independence Construction Materials | Oaks Road Culvert & Stockpile     | 7,077.66         |
| 9/13/2010   | 10388         | Keystone Concrete Products          | Oaks Road Culvert                 | 34,920.00        |
| 9/13/2010   | 10389         | Long's Asphalt, Inc.                | Oaks Road Culvert                 | 7,117.50         |
| 9/13/2010   | 10390         | Oxford Auto Parts                   | supplies                          | 92.95            |
| 9/13/2010   | 10391         | Pennsylvania One Call System, Inc.  | communication (July & Aug)        | 98.55            |
| 9/13/2010   | 10392         | Tractor Supply Co.                  | supplies                          | 135.96           |
| 9/13/2010   | 10393         | US Muncipal Supply, Inc.            | signs                             | 94.65            |
| 9/13/2010   | 10394         | Armstrong One Wire                  | internet                          | 39.95            |
| 9/13/2010   | 10395         | Bradywine Conservancy               | TDR Ordinance Ammendments         | 723.75           |
| 9/13/2010   | 10396         | Central Penn Gas                    | gas                               | 20.83            |
| 9/13/2010   | 10397         | Chester County SPCA                 | 2nd quarter 2010                  | 40.00            |
| 9/13/2010   | 10398         | Companion Life Insurance Company    | life insurance                    | 502.50           |
| 9/13/2010   | 10399         | Daily Local News                    | advertising                       | 194.38           |
| 9/13/2010   | 10400         | DrawingBoard Printing               | laser mailing labels              | 81.31            |
| 9/13/2010   | 10402         | Allied Waste Services #319          | trash removal                     | 65.81            |
| 9/13/2010   | 10403         | H.A. Berkheimer                     | EIT commission                    | 1,648.06         |
| 9/13/2010   | 10404         | Hubley's Offset Printing            | envelopes                         | 46.00            |
| 9/13/2010   | 10405         | International Code Council, INC     | NFPA Electrical Handbook          | 169.35           |
| 9/13/2010   | 10406         | National Notary Association         | insurance renewal-P.Brady         | 21.00            |
| 9/13/2010   | 10407         | Office Basics, Inc.                 | supplies                          | 97.49            |
| 9/13/2010   | 10408         | Oxford Area Recreation Authority    | 2010 dues                         | 8,053.00         |
| 9/13/2010   | 10409         | Oxford Library                      | 2010 donation                     | 10,000.00        |
| 9/13/2010   | 10410         | PitneyBowes                         | postage machine rental            | 21.49            |
| 9/13/2010   | 10411         | Ragan Engineering                   | engineering fees                  | 4,814.00         |
| 9/13/2010   | 10412         | Ehrlich                             | pest control                      | 76.00            |
| 9/13/2010   | 10413         | Ragan Engineering                   | Act 537 Plan                      | 1,884.00         |
| 9/13/2010   | 10414         | Toshiba Business Solution STE 180   | color copies                      | 18.98            |
| 9/13/2010   | 10415         | Toshiba Business Solutions          | maintenance contract              | 203.86           |
| 9/13/2010   | 10416         | Treasurer of Chester County         | Household Hazardous Waste removal | 871.67           |
| 9/13/2010   | 10417         | United Inspection Agency, Inc.      | building inspector                | 200.00           |
| 9/13/2010   | 10418         | Shock, Charles C                    | building inspector                | 1,764.96         |
| 9/13/2010   | 10419         | Moran, J. Scott                     | building inspector                | 1,775.92         |
| 9/13/2010   | 10420         | Scott J. Moran                      | cell phone reimbursement          | 125.64           |
| 9/13/2010   | 10421         | Suzanne S. Hamlin                   | mileage-pension seminar           | 34.65            |
| 9/13/2010   | 10422         | Hamlin, Suzanne                     | tax clerk/tax certifications      | 737.35           |
| 9/13/2010   | 10423         | PJ Scheese                          | mileage                           | 70.40            |
| 9/13/2010   | 10424         | William C. Weaver                   | backhoe rental                    | 1,680.00         |
| 9/13/2010   | 10425         | Winifred Moran Sebastian            | solicitor fees                    | 360.00           |
| 9/13/2010   | 10427         | Levandowski, Leo M                  | 3rd quarter Supervisor Salary     | 548.62           |
| 9/13/2010   | 10428         | Reynolds, Percy E                   | 3rd quarter Supervisor Salary     | 548.62           |
| 9/13/2010   | 10429         | Shelton, Charles D.                 | 3rd quarter Supervisor Salary     | 548.62           |
| 9/13/2010   | 10430         | Turns (Supervisor), Gene            | 3rd quarter Supervisor Salary     | 548.62           |
| 9/13/2010   | 10431         | Coldiron, John P                    | 3rd quarter Supervisor Salary     | 548.62           |
|             |               |                                     |                                   | <b>95,283.33</b> |



**East Nottingham Township  
Bills for Approval  
September 13, 2010**

|           |                         |            |                 |
|-----------|-------------------------|------------|-----------------|
|           | <b>Open Space Fund:</b> |            |                 |
| 9/13/2010 | 217 H.A. Berkheimer     | commission | <b>1,555.93</b> |

|           |                        |                  |                 |
|-----------|------------------------|------------------|-----------------|
|           | <b>Escrow Fund:</b>    |                  |                 |
| 9/13/2010 | 320 Stantec Consulting | engineering fees | <b>2,971.50</b> |

|               |  |                                |                         |
|---------------|--|--------------------------------|-------------------------|
|               | <b>Supplemental Checks-General Fund:</b> |                                |                         |
| 8/2/2010      | 10287 Nextel                             | cell phones                    | 302.80                  |
| 8/2/2010      | 10288 PECO                               | electric                       | 628.52                  |
| 8/2/2010      | 10289 Verizon                            | phones                         | 582.69                  |
| 8/2/2010      | 10290 cash                               | petty cash                     | 87.55                   |
| 8/3/2010 ACH  | 941 Federal Tx Dep                       | federal tax deposit            | 1,716.42                |
| 8/3/2010 ACH  | PA Dept. of Revenue                      | state tax deposit              | 335.69                  |
| 8/5/2010      | 10298 AFLAC                              | employee paid health insurance | 463.68                  |
| 8/9/2010 ACH  | 941 Federal Tx Dep                       | federal tax deposit            | 1,411.90                |
| 8/10/2010     | 10338 U.S. Postal Service                | postage                        | 44.00                   |
| 8/12/2010     | 10346 Joyce Krauss                       | cleaning                       | 150.00                  |
| 8/13/2010 ACH | Intuit                                   | support                        | 39.00                   |
| 8/16/2010 ACH | 941 Federal Tx Dep                       | federal tax deposit            | 2,078.40                |
| 8/17/2010 ACH | PA Dept. of Revenue                      | state tax deposit              | 438.68                  |
| 8/17/2010     | 10347 Chester County Recorder of Deeds   | recording                      | 35.50                   |
| 8/17/2010     | 10348 Deer Park                          | water                          | 78.60                   |
| 8/19/2010 ACH | EFORCITY Corporation                     | cell phone clip-Leo            | 10.54                   |
| 8/23/2010 ACH | 941 Federal Tx Dep                       | federal tax deposit            | 1,818.78                |
| 8/26/2010 ACH | 941 Federal Tx Dep                       | federal tax deposit            | 1,657.46                |
| 8/26/2010     | 10363 Joyce Krauss                       | cleaning                       | 150.00                  |
| 8/26/2010     | 10364 AFLAC                              | employee paid health insurance | 463.68                  |
| 8/31/2010 ACH | PA Dept. of Revenue                      | state tax deposit              | 345.57                  |
|               |  |                                | <u><b>12,839.46</b></u> |

|               |                                      |                                |                          |
|---------------|--------------------------------------|--------------------------------|--------------------------|
|               | <b>Supplemental Check-Open Space</b> |                                |                          |
| 8/25/2010 ACH | Wells Fargo                          | interest                       | 14,929.44                |
| 8/25/2010     | 215 Countrywide Abstract             | John & Lavina Blank Settlement | 348,231.42               |
| 8/25/2010     | 216 Countrywide Abstract             | John & Lavina Blank Settlement | 4,564.53                 |
|               |                                      |                                | <u><b>367,725.39</b></u> |