

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

OCTOBER 11, 2010

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
 - * * * Historic Commission Dedication for Kenny Knapp- Karen Olivieri**
 - *** Wiltshire Development- Winifred M. Sebastian, Esq.**
 - *** Woods at Nottingham- Winifred M. Sebastian, Esq.**
- V. Executive Sessions-**
 - 1)- September 18, 2010- BOS, Re: OASA**
 - 2)- September 21, 2010- BOS, Ron Kepler, Winifred Sebastian, Esq. Re: OASA**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, September 13, 2010**
 - 2)- Special Meeting, September 20 , 2010**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**

XV. Historic Commission Report-

XVI. Letter of Credit Releases-

- 1) Century Oak- escrow release #35 for \$202.50
- 2) Hopewell Ridge- escrow release #35 for \$125.00
- 3) OARA- Regional Park- escrow release #16 for \$260.00
- 4) Wiltshire- escrow release #64 for \$1,765.00
- 5) Woods at Nottingham- escrow release #33 for \$36,024.77

XVII. Subdivisions-

***David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan – request for plan approval**

***Letter of Extension to be date specific for December 15, 2010
Langston 180-lot Preliminary Subdivision Plan**

XVIII. Supervisors-

- 1)- Discuss final plans for Jennie DiLiberto (100 years old on 10/15)
And adopt Resolution
- 2)- Verizon Cable Franchise Agreement
- 3)- OASA, West Nottingham Township issue
- 4)- Sponsorship of 150 years of Railroading through Southern Chester County
- 5)- PC Member Vacancy
- 6)- Received \$23,782.49 for 2010 Snow Emergency Assistance from Pennsylvania Emergency Management
- 7)- Bills For Approval

XIX. Minutes For Approval-

- 1) Regular Meeting, September 13, 2010
- 2) Special Meeting, September 20, 2010

XX. Correspondence-

XXI. Recognition of Visitors-

XXII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 11, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on October 11, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Charles D. Shelton, Supervisor John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese, Solicitor Winifred M. Sebastian and guests.

The Meeting was called to order at 7:01 P.M..

The Pledge of Allegiance was led by Vice-Chairman Reynolds.

Approve Agenda- Supervisor Shelton requested to amend the agenda by taking off under Supervisors #3, OASA West Nottingham issue and put it on the 10/18/2010 Work Session agenda.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the agenda as amended by Supervisor Shelton.

Aye: 4

Nay: 0

Public Comment On Agenda- None

Jennie DiLiberto- Chairman Levandowski read an article from the Fall , 2010 Township Newsletter concerning the Community Star, Jennie DiLiberto. Also, read was a citation received from Senator Pileggi's office and one from Tom Houghton office. Chairman Levandowski said a few words honoring Jennie and informed the public that Friday, October 15, 2010, which will be Jennie's 100th birthday, there will be a mass at Sacred Heart Church , 8:00 A.M., with cake and coffee immediately following. Supervisor Coldiron will be attending this special occasion and presenting the Township's Certificate to Jennie. The Township, by Resolution declared October 15, 2010 Jennie Caggiula DiLiberto day in East Nottingham Township.

Kenny Knapp Dedication- Historic Commission member Karen Olivieri , spoke honoring Kenny Knapp for his expert knowledge, long term service and dedication to the ENT Historic Commission. A treasured collection of Native American artifacts that Kenny found buried over the years is being dedicated by the Knapp Family to the Township in Kenny's honor. The plaque, which Karen Olivieri read, will be attached to the collection case when it is complete. Mrs. Knapp stated that Kenny had a vast collection which he marked with a special code , so that no one would know where he found them.

Wiltshire Development- Chairman Levandowski asked for Solicitor Winifred Sebastian to handle this. Winnie spoke about the dedication of the streets and she still is waiting to hear from Penn Dot for confirmation.

Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds if Winnie gets confirmation from the State that they will give the Township liquid fuel money before the work session on 10/18/2010 , the Township will accept the roads at the work session on 10/18/2010.

Aye: 4

Nay: 0

Woods At Nottingham- Motion made by Vice Chairman Reynolds seconded by Supervisor Coldiron to table this until the open issues have been resolved.

Aye: 4

Nay: 0

Executive Sessions- Chairman Levandowski read the following:

1)- September 18, 2010- BOS, Re: OASA

2)- September 21, 2010- BOS, Ron Kepler, Winifred Sebastian, Esq. Re: OASA

Minutes for Review- Chairman Levandowski stated the Minutes will be approved later in the Meeting. Copies of the minutes are on the table for review for the following meetings:

1) Regular Meeting, September 13, 2010

2) Special Meeting, September 20, 2010

Treasurer's Report- Suzie Hamlin gave the report stating East Nottingham's cash assets amount to \$2,871,627.03. Income received from September totals \$135,484.68 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 9/30/2010 is \$126,046.35.

Road Report- Road Master Bill Weaver gave the report stating the road crew have been busy with the Oaks Road bridge project , widening Frog Hollow Road and normal road and township maintenance.

Zoning Report- P.J. gave her report stating there were 7 residential bldg. permits issued, 4 zoning permits, 4 certificates of occupancy, 3 highway occupancy permits and one erosion and sedimentation permit issued. Total Fee Income collected was \$9,265.00.

Building Inspector Report- The Board reviewed the reports for Charlie Shock and Scott Moran with no comments.

Comprehensive Plan Committee Report- Vice-Chairman Reynolds reported their last meeting was 9/22 at Lower Oxford. Discussed was the Natural Resource Inventory & Plan, the Scenic Resource Inventory & Plan, and the Municipal Scenic Resource Inventory & Plan. Next meeting will be on 10/22/2010 at 7:00 P.M..

Oxford Area Recreation Authority Report- No Report

OASA Report- Joe Scheese reported the Authority is forming a loan committee workgroup consisting of 4 members of the OASA, 1 elected official from each municipality and Solicitors. At the 10/22 meeting they will be discussing the USDA loan. If an agreement is reached with West Nottingham Twp. on Tuesday 10/12, there will be a public meeting with the OASA Solicitor, Engineer, Financial Advisor and USDA to present all the loan information to the public. By November, all details will be known and made public.

7:50 P.M.. tape change

Open Space Committee Report- Suzie Hamlin reported recently they had 2 settlements, Jonas Lapp and Samuel Esh. Suzie requested a base line documentation report to be done for the Blank property.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve Suzie contacting Lancaster Land Trust to issue a base line documentation report for the Blank property.

Aye: 4 Nay: 0

Motion made by Vice-Chairman Reynolds seconded by Supervisor Shelton to approve Solicitor Winnie Sebastian attending any and all meetings pertaining to the 537 Plan, now or in the future.

Aye: 4 Nay: 0

Historic Commission Report- taken care of under Kenny Knapp Dedication

Letter of Credit Releases:

- 1) Century Oak- escrow release #35 for \$202.50
- 2) Hopewell Ridge- escrow release #35 for \$125.00
- 3) OARA- Regional Park- escrow release #16 for \$260.00
- 4) Wiltshire- escrow release #64 for \$1,765.00

Motion made by Supervisor Shelton seconded by Supervisor Coldiron to approve the credit releases as read above.

Aye: 4 Nay: 0

- 5) Woods at Nottingham- escrow release #33 for \$36,024.77

Motion made by Supervisor Shelton seconded by Chairman Levandowski to table this until the December BOS Meeting.

Aye: 4 Nay: 0

PAGE 4

Subdivisions-

*David & Elizabeth Fisher 2-Lot Preliminary Subdivision Plan – request for plan approval

Motion made by Supervisor Shelton seconded by Vice-Chairman Reynolds to approve the Plan for David & Elizabeth Fisher.

Aye: 4

Nay: 0

*Letter of Extension to be date specific for December 15, 2010
Langston 180-lot Preliminary Subdivision Plan-

Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to accept the Letter of Extension for Langston Subdivision expiring December 15, 2010.

Aye: 4

Nay: 0

Supervisors-

* Final plans for Jennie DiLiberto and adopt Resolution- Chairman Levandowski stated , their will be a mass as Sacred Heart Church on Friday, 10/15 at 8:00 AM for Jennie and immediately following they are having coffee and cake. Supervisor Coldiron will be attending as well as P.J. to take pictures. Chairman Levandowski asked the Secretary to contact the news media. Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to adopt Resolution #92-2010 establishing October 15, 2010 as Jennie DiLiberto ay in the Township.

Aye: 4

Nay: 0

* Verizon Cable Franchise Agreement- Tabled

* OASA, West Nottingham Township issue- Tabled until work session 10/18

* Sponsorship of 150 years of Railroading through SC County- The Board discussed this event. Chairman Levandowski asked Suzie Hamlin to contact our Solicitor and ask if the Township can purchase tickets for the train ride from the fund.

* PC Member Vacancy- Chairman Levandowski informed all there will be opening on the Planning Commission and the Township is looking for volunteers. Art Rieck stated he lives on Wilson Mill Road and would like to be considered. He was advised to put his request in writing.

Chairman Levandowski requested that all positions in the township be advertised in the Daily Local, Chester County Press and Armstrong Cable. Advertise one time between now and November 30. Resume deadline is November 30, 2010.

Motion made by Chairman Levandowski seconded by Supervisor Shelton to advertise as stated above.

Aye: 4

Nay: 0

PAGE 5

* Received \$23,782.49 for 2010 Snow Emergency Assistance from Pennsylvania Emergency Management. Chairman Levandowski announced that the township received \$23,782.49 for the snow emergency assistance from the storms of last winter.

Vice-Chairman Reynolds wanted to thank Suzie Hamlin for all the work she did in preparing the paper work necessary for the State.

* Tape Change 8:35 P.M.

* Bills For Approval- Motion made by Supervisor Shelton seconded by Chairman Levandowski to approve the bills to be paid as submitted by the Treasurer.

Aye: 4 Nay: 0

Minutes For Approval-

1)- Regular Meeting, September 13, 2020- Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Minutes as submitted by the Secretary.

Aye: 4 Nay: 0

2)- Special Meeting, September 20, 2010- Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to approve the Minutes as presented by the Secretary. Supervisor Coldiron was not at this meeting.

Aye: 3 Nay: 0

Correspondence-

- * thank you card from Elizabeth Miller
- * PSATS September-October News Bulletin
- * Letter dated 10/8, Conrad O'Brien Re: Samuel & Emma Esh Challenge Grant Program
- * Letter dated 10/1 from Green Region Re: Peco Grant Opportunities
- * Letter dated 10/6 Greater Phila. Chamber of Commerce Re: invitation to breakfast
- * Police Statistics for 9/1/2010 to 10/1/2010
- * Letter dated 9/24 PSATS Re: Group Trust Fund
- * Letter no date LTL Consultants Re: appointments for engineer, bldg. inspector & zoning
- * Letter dated 9/20 CC Solid Waste Authority Re: recycling
- * Letter dated 9/23 Brutscher, Foley, Milliner & Land Re: App. Carl Mease Zoning Hearing
- * Letter dated 9/21 Ragan Engineering Re: Wiltshire Subdivision
- * Letter dated 9/24 Concord Land Planners Re: Woods at Nottingham
- * Letter no date, stamped 9/27 Jean Witmer Re: code violations for 167 Tweed Rd.
- * Letter dated 9/24 Ragan Engineering Re: Woods at Nottingham-Persimmon Dr.
- * Letter dated 9/20 CC Assoc. of Twp. Officials Re: Fall County Convention
- * Letter dated 10/5 Charlie Shock to Frank Lobb/Cameron's Re: Pipe Rack
- * Brochure Int'l Accreditation Service Re: classes
- * Brochure McCormick/Taylor

Recognition of Visitors-

* Janice Gavin asked the Board when TDR's will be addressed. Chairman Levandowski responded the Brandywine Conservancy will be attending our next meeting.

She also asked about stink bugs & how to kill them. No real solution

* Suzie Hamlin asked for approval to order an upgrade for Quick Books for her computer.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve Suzie purchasing the upgrade at a cost not to exceed \$200.00.

Aye: 4

Nay: 0

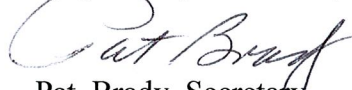
Adjournment- Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to adjourn the meeting at 8:45. P.M..

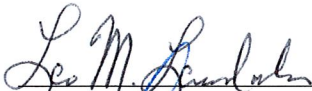
Aye: 4

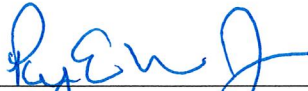
Nay: 0


ATTEST 11/8 PB

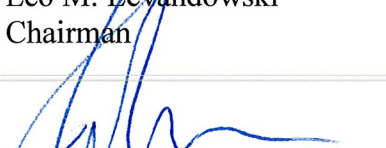
Respectfully Submitted,


Pat Brady, Secretary


Leo M. Levandowski
Chairman


Percy Reynolds
Vice-Chairman


Charles D. Shelton
Supervisor


John P. Coldiron
Supervisor

East Nottingham Township

Bills for Approval

October 11, 2010

Date	Number	Payee	Description	Payment
10/11/2010	10473	Adams Tire & Alignment	tires	1,363.52
10/11/2010	10474	Alger Oil, Inc	fuel	637.39
10/11/2010	10475	Aramark	uniforms	1,003.56
10/11/2010	10476	Cameron's Hardware & Supply, Inc.	supplies	528.96
10/11/2010	10477	Farm Plan	supplies	192.61
10/11/2010	10478	Lawson Products, Inc.	supplies	294.76
10/11/2010	10479	Oxford Auto Parts	parts	374.66
10/11/2010	10480	Pennsylvania One Call System, Inc.	communications	44.55
10/11/2010	10481	Accent Printing & Graphics	newsletter & business cards	1,115.01
10/11/2010	10482	AD PRO, Inc.	advertising	144.00
10/11/2010	10483	Allied Waste Services #319	trash removal	65.81
10/11/2010	10484	Armstrong One Wire	internet	39.95
10/11/2010	10485	Bradywine Conservancy	TDR Ordinance Ammendments	1,027.00
10/11/2010	10486	Brutscher, Foley, Milliner & Land, LLP	Zoning Hearing-Mease	906.22
10/11/2010	10487	Central Penn Gas	gas	20.83
10/11/2010	10488	Chester Co Historic Preservation Network	2010 & 2011 dues	170.00
10/11/2010	10489	Companion Life Insurance Company	life insurance	502.50
10/11/2010	10490	Commonwealth of Pennsylvania	refund excess state pension aid	436.65
10/11/2010	10491	Conrad O'Brien P.C.	solicitor fees	1,312.00
10/11/2010	10492	Daily Local News	advertising	216.54
10/11/2010	10493	DCED	3rd quarter	84.00
10/11/2010	10494	H.A. Berkheimer	EIT commission	1,203.96
10/11/2010	10495	Karasch & Associates	Zoning Hearing-Mease	177.45
10/11/2010	10496	Keystone Health Plan East	Health Insurance	3,637.60
10/11/2010	10497	Office Basics, Inc.	supplies	247.37
10/11/2010	10498	PitneyBowes	supplies	46.74
10/11/2010	10499	PitneyBowes	rental	21.49
10/11/2010	10500	PitneyBowes	postage	106.99
10/11/2010	10501	Oxford Regional Emergency Management	2010 dues	200.00
10/11/2010	10502	Ragan Engineering	Act 537	626.00
10/11/2010	10503	Ragan Engineering	Engineering fees	3,964.00
10/11/2010	10504	Smoker Fabricating, LLC	Hyd cylinder	160.00
10/11/2010	10505	Stantec Consulting Services Inc.	Engineering fees	1,518.00
10/11/2010	10506	Toshiba Business Solution STE 180	color copies	81.67
10/11/2010	10507	U.S. Postal Service	bulk mailing	1,000.00
10/11/2010	10508	Union Fire Co. Relief Association	2010 Allocation	52,856.32
10/11/2010	10509	Zee Medical Service Co.	supplies	124.85
10/11/2010	10510	OM Financial Life Insurance Company	Pension-Brady	2,000.00
10/11/2010	10511	OM Financial Life Insurance Company	Pension-Scheese	2,000.00
10/11/2010	10512	OM Financial Life Insurance Company	Pension-Elville	2,000.00
10/11/2010	10513	OM Financial Life Insurance Company	Pension-Blevins	2,000.00
10/11/2010	10514	Trans America Life Ins.	Pension-Lindsey	2,000.00
10/11/2010	10515	Trans America Life Ins.	Pension-Weaver	2,000.00
10/11/2010	10516	PJ Scheese	mileage	47.00
10/11/2010	10517	Ralph Denlinger	Ken Knapp Case Plaque	17.78
10/11/2010	10518	Hamlin, Suzanne	tax clerk/tax certifications	645.18
10/11/2010	10519	Shock, Charles C	building inspector	1,397.71
10/11/2010	10520	Charles Shock	Residential Sprinkler Seminar	195.00

East Nottingham Township
Bills for Approval
October 11, 2010

10/11/2010	10521	Scott J. Moran	cell phone	66.15
10/11/2010	10522	Moran, J. Scott	building inspector	1,852.66
10/11/2010	10523	William C. Weaver	back hoe rental	1,240.00
10/11/2010	10524	Freese, William	zoning hearing Mease	65.83
10/11/2010	10525	Moran, Roger	zoning hearing Mease	65.83
10/11/2010	10526	Taylor, Joseph R.	zoning hearing Mease	65.83
10/11/2010	10527	Winifred Moran Sebastian	solicitor fees	990.00
10/11/2010	10528	Toshiba Business Solutions	maintenance contract	278.00
				95,399.93

Open Space Fund:

10/11/2010	222	Conrad O'Brien	solicitor fees	864.00
10/11/2010	223	H.A. Berkheimer	commission	1,052.88
				1,916.88

State Fund:

10/11/2010	154	Independence Construction Material	Frog Hollow Rd	1,115.64
------------	-----	------------------------------------	----------------	-----------------

Escrow Fund:

10/11/2010	322	Conrad O'Brien	solicitor fees	2,477.25
10/11/2010	323	Stantec Consulting Services Inc.	engineering fees	3,720.50
				6,197.75

Supplemental Checks-General Fund:

9/1/2010	10365	Nextel	cell phones	249.77
9/1/2010	10366	PECO	electric	607.62
9/1/2010	10367	Verizon	phones	584.76
9/2/2010	Debit	IBackup	computer back up	99.50
9/7/2010	ACH	941 Federal Tx Dep	federal tax deposit	1,586.40
9/13/2010	ACH	Intuit	support	39.00
9/14/2010	ACH	941 Federal Tx Dep	federal tax deposit	1,608.80
9/16/2010	10440	Joyce Krauss	cleaning	150.00
9/16/2010	10441	Deer Park	water	101.41
9/16/2010	10442	FedEx	shipping	22.47
9/20/2010	ACH	PA Dept. of Revenue	state tax deposit	578.71
9/20/2010	ACH	941 Federal Tx Dep	federal tax deposit	3,028.92
9/22/2010	Debit	FoodServiceDirect. Com	urinal tabs-shop	89.55
9/23/2010	10450	Conrad O'Brien P.C.	solicitor fees	5,264.00
9/27/2010	ACH	941 Federal Tx Dep	federal tax deposit	1,591.90
9/27/2010	10451	AFLAC	employee paid health insurance	463.68
9/30/2010	10459	Joyce Krauss	cleaning	150.00
				16,216.49

Supplemental Checks Open Space

9/14/2010	218	Jonas S. Lapp Jr.	Settlement	246,209.04
9/14/2010	219	County of Chester	Lapp Settlement	4,506.32
9/27/2010	ACH	Wells Fargo	interest	14,929.44
				265,644.80

Supplemental Checks Escrow

9/23/2010	321	Conrad O'Brien	solicitor fees	848.00
-----------	-----	----------------	----------------	--------