

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

DECEMBER 13, 2010

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
 - 1)- November 3, 2010- BOS, HOA Reps for Twin Ponds, Locksley Glen & Wiltshire Developments Re: Winter road snow plowing**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, November 8, 2010**
 - 2)- Special Meeting, November 15 , 2010**
 - 3)- Public Hearing, November 15, 2010**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**

XVI. Letter of Credit Releases-

- 1) Hopewell Ridge- Escrow Release #36 for \$375.00
- 2) Woods at Nottingham- Escrow Release #34 for \$115.00
- 3) Elam Riehl- Escrow Release #7 for \$57.50

XVII. Subdivisions-

- * **Andy King Subdivision- Planning Module Resolution**

- * **Oxford Area Rec Authority LDP-Stormwater Management Facilities Maintenance Agreement to be signed**

Letter of Extension to be date specific for March 15, 2011

- **Meadowview Estates Preliminary Subdivision Plan**
- **Andy King Minor Subdivision Plan**
- **Timothy Bishop Minor Subdivision Plan**
- **Stephen & Lydia Fisher Subdivision Plan**
- **David T. Muehlmann Minor Subdivision Plan**

* **December 23, 2011**

- **Wicklown Final Subdivision Plan**

* **December 31, 2011**

- **Langston 180-lot Preliminary Subdivision Plan**
- **Liz Miller 124-lot Preliminary Subdivision Plan (2003)**

XVIII . Supervisors-

- 1)- **Motion to authorize Secretary to advertise Work Session/Special Meeting for December Time?**
- 2)- **Motion to authorize Secretary to advertise Closeout Meeting on 12/?**
- 3)- **Motion to authorize Secretary to advertise Organizational Meeting & Regular Meeting for 1/3/2011 time?**
- 4)- **Motion to authorize Secretary to advertise for Planning Commission Organizational Meeting for January 4, 2011, 7:00 P.M.**
- 5)- **Motion to authorize Secretary to advertise Auditors Organizational Meeting for January 4, 2011 at 5:00 P.M..**
- 6)- **Adopt new 537 Resolution**
- 7)- **Motion to authorize Solicitor Winifred Sebastian to draft for review a Sewer Hookup Ordinance**
- 8)- **Adopt Budget for 2011**
- 9)- **Bills For Approval**

XIX . Minutes For Approval-

- 1) Regular Meeting, November 8, 2010**
- 2) Special Meeting, November 15, 2010**
- 3) Public Hearing, November 15, 2010**

XX . Correspondence-

XXI . Recognition of Visitors-

XXII. Adjournment-

**MINUTES
BOARD OF SUPERVISORS
EAST NOTTINGHAM TOWNSHIP
REGULAR MEETING
DECEMBER 13, 2010**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on December 13, 2010. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Charles D. Shelton, Supervisor Eugene Turns, Supervisor John P. Coldiron., Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

The Meeting was called to order at 7:00 P.M..

Pledge of Allegiance was led by Vice-Chairman Reynolds.

Approve Agenda- Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

Chairman Levandowski stated to change the order of the agenda to have Supervisors come after Public Comment On Agenda.

Public Comment On Agenda- None

Supervisors-

1)- Motion to authorize Secretary to advertise for Special Meeting in December.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve authorizing the Secretary to advertise for the Special Meeting on December 21, 2010 at 7:00 P.M. to discuss the USDA Loan for the OASA.

Aye: 5

Nay: 0

2)- Motion to authorize Secretary to advertise for Closeout Meeting.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to authorize the Secretary to advertise for the Closeout Meeting on December 29, 2010 at 7:00 P.M..

Aye: 5

Nay: 0

3)- Motion to authorize Secretary to advertise Organizational Meeting & Regular Meeting.

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Secretary advertising for the Organizational Meeting for January 3, 2011 at 7:00 P.M. and the Regular Meeting immediately following.

Aye: 5

Nay: 0

4)- Motion to authorize Secretary to advertise for Planning Commission Organizational Meeting for January 4, 2011 at 7:00 P.M..

Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to authorize the Secretary to advertise for the Planning Commission Organizational Meeting on January 4, 2011 at 7:00 P.M..

Aye: 5

Nay: 0

5)- Motion to authorize Secretary to advertise Auditors Organizational Meeting for January 4, 2011 at 5:00 P.M..

Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to authorize the Secretary to advertise for the Auditors Organizational Meeting for January 4, 2011 at 5:00 P.M..

Aye: 5

Nay: 0

6)- Adopt new 537 Resolution- Motion made by Chairman Levandowski seconded by Supervisor Coldiron to adopt Resolution #94-2010 for the 537 Plan.

Aye: 5

Nay: 0

7)- Motion to authorize Solicitor Winifred Sebastian to draft for review a Sewer Hookup Ordinance.

Motion made by Supervisor Turns seconded by Supervisor Coldiron to approve Solicitor Winifred Sebastian to draft for review a Sewer Hookup Ordinance.

Aye: 5

Nay: 0

8)- Adopt Budget for 2011- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve adopting the Budget as written for 2011.

Aye: 5

Nay: 0

9)- Bills For Approval- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve paying the bills as presented .

Aye: 5

Nay: 0

Treasurer's Report- Suzie Hamlin reported East Nottingham's cash assets amount to \$2,485,685.00. Income received from November totals \$96,651.65 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 11/30/2010 is \$120,418.76

Suzie discussed with the Board the fact that one of the Certificates of Deposit is due to mature on 12/18/2010. Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to renew the Certificate with National Penn, 60 months at 2.25%.

Executive Session- Chairman Levandowski stated on November 3, 2010 the Board and Homeowners Association Reps from Twin Ponds, Locksley Glen and Wiltshire Developments met regarding winter road snow plowing.

Road Report- Bill Weaver gave his report. The Board reviewed with no comments.

Zoning Report- P.J. gave the report stating there were 3 residential bldg. permits issued, 1 commercial bldg. permit, 3 zoning permits, 1 sign permit, 14 certificates of Occupancy, 1 highway occupancy permit for a total fee income collected of \$768.00

Building Inspector Reports- The Board reviewed reports from Charlie Shock and Scott Moran with no comments.

Comprehensive Plan Committee Report- Vice-Chairman Reynolds reported they did get the extension from the County Commissioner. The next meeting will be held on 12/22 at Lower Oxford, 7:00 P.M..

Oxford Area Recreation Authority Report- Chairman Levandowski stated he received a call from Tony regarding the handicapped spaces. The result of the conversation was ,we do the work and they pay for the material.

Oxford Area Sewer Authority Report- Joe Scheese reported that all Board members received the letter from Kelly Sweeney and Solicitor Winifred Sebastian also has a copy. Vice-Chairman Reynolds will handle talking to the Solicitor as to a response, if needed.

Open Space Committee Report- No Report

Historic Commission Report- No Report

* tape change 7:45 P.M..

Letter of Credit Releases-

- 1)- Hopewell Ridge- Escrow Release #36 for \$375.00
- 2)- Woods at Nottingham- Escrow Release #34 for \$115.00
- 3)- Elam Riehl- Escrow Release #7 for \$57.50

Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Letters of Credit Releases as read above.

Aye: 5

Nay: 0

Subdivisions-

* **Andy King Subdivision- Planning Module Resolution-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Planning Module for Andy King Subdivision by Resolution #95-2010.

Aye: 5

Nay: 0

* **Oxford Area Rec Authority LDP-Stormwater Management Facilities Maintenance Agreement to be signed-** Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to approve signing the Stormwater Management Facilities Maintenance Agreement.

Aye: 5

Nay: 0

* **Letter of Extension to be date specific for March 15, 2011**

- Meadowview Estates Preliminary Subdivision Plan
- Andy King Minor Subdivision Plan
- Timothy Bishop Minor Subdivision Plan
- Stephen & Lydia Fisher Subdivision Plan
- David T. Muehlmann Minor Subdivision Plan

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Letters of Extension as read above to expire on 3/15/2011.

Aye: 5

Nay: 0

* **December 23, 2011**

- Wicklow Final Subdivision Plan

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Letter of Extension as read above to expire 12/23/2011

Aye: 5

Nay: 0

* **December 31, 2011**

- Langston 180-lot Preliminary Subdivision Plan
- Liz Miller 124-lot Preliminary Subdivision Plan (2003)

Motion made by Chairman Levandowski seconded by Supervisor Turns to approve the Letters of Extension as read above to expire 12/31/2011.

Aye: 5

Nay: 0

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Minutes For Approval

1)- Regular Meeting, November 8, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 11/8/10 as written.

Aye: 5

Nay: 0

2)- Special Meeting, November 15, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes for 11/15/10 as written. Supervisor Shelton was unable to attend.

Aye: 4

Nay: 0

3)- Public Hearing, November 15, 2010- Motion made by Chairman Levandowski seconded by Supervisor Coldiron to approve the Minutes for 11/15/10 as written. Supervisor Shelton and Vice-Chairman Reynolds were unable to attend.

Aye: 3

Nay: 0

Correspondence-

- * brochure from Pennoni Engineers, Fall 2010
- * flyer CC Conservation District Re: selling rain barrels
- * Letter -12/7/10- McMichael, Heiney & Sebastian Re: recorded Deed of Dedication from Wiltshire
- * flyer PennDot Fall 2010
- * flyer Penn Dot moving forward
- * OASA 11/17/10 Board meeting
- * flyer SECCRA News, Fall 2010
- * letter 11/10/10 , OA Senior Center Re: Thank you for contribution
- * email 11/16/10 Re: Clifford Lee resignation from PC
- * PSATS News Bulletin November 2010
- * letter 11/19/10 Pam Morgan Re: Zoning Officer
- * PSATS Township Today Newsletter
- * letter 11/15/10, OASA Re: Act 537 Plan Submission
- * letter 11/10/10, Conrad O'Brien Re: E. Miller Property LLC, Conditional Use Approval Agreement
- * letter 11/24/10, Blair Fleischmann Re: OASA Act 537 Plan
- * PSATS Legal Defense Fall 2010
- * letter Commonwealth of PA, Dept. of Agriculture Re: Luncheon 1/13/11
- * letter 12/1/10, OXREM Re: training event
- * letter 12/7/10, McMichael, Heiney & Sebastian Re: Wiltshire at Oxford Agreement for Liquid Fuels Tax
- * Int'l Code Council flyer

Recognition of Visitors-

- * Joel Brown- discussed solar farms and zoning


Adjournment- Motion made by Chairman Levandowski seconded by Vice-Chairman Reynolds to adjourn the Meeting at 8:17 P.M..

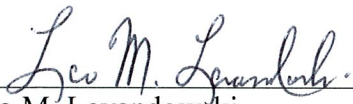
Aye: 5

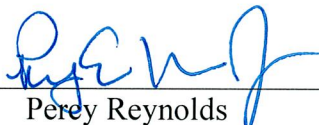
Nay: 0

ATTEST 

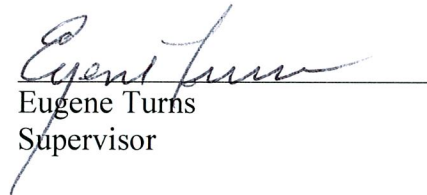
Respectfully Submitted,

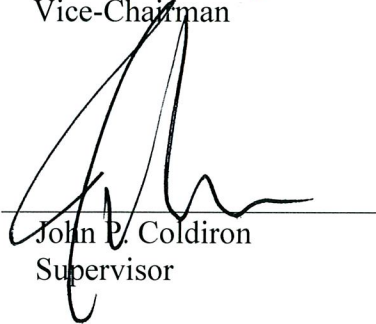

Pat Brady, Secretary


Leo M. Levandowski
Chairman


Percy Reynolds
Vice-Chairman

Charles D. Shelton
Supervisor


Eugene Turns
Supervisor


John P. Coldiron
Supervisor

**East Nottingham Township
Bills for Approval
December 13, 2010**

Date	Number	Payee	Description	Payment
12/13/2010	10661	Alger Oil, Inc	fuel	338.33
12/13/2010	10662	Aramark	uniforms	850.69
12/13/2010	10663	Cameron's Hardware & Supply, Inc.	supplies	105.33
12/13/2010	10664	Farm Plan	supplies	1,834.76
12/13/2010	10665	Independence Construction Materials	Frog Hollow Rd/Stockpile	15,368.61
12/13/2010	10666	International Salt Co, LLC	bulk ice control	6,557.80
12/13/2010	10667	Keen Compressed Gas	supplies	76.36
12/13/2010	10668	Lancaster Truck Bodies	snow plow parts	1,315.92
12/13/2010	10669	Lawson Products, Inc.	supplies	217.17
12/13/2010	10670	Mt. Rocky Trucking	truck inspections	349.00
12/13/2010	10671	Oxford Auto Parts	parts	74.54
12/13/2010	10672	Pennsylvania One Call System, Inc.	communications	60.75
12/13/2010	10673	Smoker Fabricating, LLC	snow plow parts	219.26
12/13/2010	10674	Tractor Supply Co.	supplies	82.97
12/13/2010	10675	John Reynolds	Emergency Management	500.00
12/13/2010	10676	Levandowski, Leo M	4th quarter Supervisor Salary	548.62
12/13/2010	10678	Reynolds, Percy E	4th quarter Supervisor Salary	548.62
12/13/2010	10679	Shelton, Charles D.	4th quarter Supervisor Salary	548.62
12/13/2010	10680	Turns (Supervisor), Gene	4th quarter Supervisor Salary	548.62
12/13/2010	10681	Coldiron, John P	4th quarter Supervisor Salary	548.62
12/13/2010	10682	AD PRO, Inc.	advertising	46.20
12/13/2010	10683	Allied Waste Services #319	trash removal	65.81
12/13/2010	10684	Armstrong One Wire	internet	39.95
12/13/2010	10685	CCATO	township officials 2011 dues	220.00
12/13/2010	10686	Central Penn Gas	gas	189.79
12/13/2010	10687	Companion Life Insurance Company	life insurance	502.50
12/13/2010	10688	Conrad O'Brien P.C.	solicitor fees	2,192.00
12/13/2010	10689	Daily Local News	advertising	932.58
12/13/2010	10690	H.A. Berkheimer	EIT commission	1,769.19
12/13/2010	10691	H.A.R.I.E.	additional workers comp	814.00
12/13/2010	10692	Howett's Custom Screen Printing, Inc.	shirts	81.00
12/13/2010	10693	Hubley's Offset Printing	building inspection forms	109.00
12/13/2010	10694	Keystone Health Plan East	health insurance	3,657.60
12/13/2010	10695	Office Basics, Inc.	supplies	72.84
12/13/2010	10696	Office Depot	supplies	167.50
12/13/2010	10697	PHONEAMERICA CORP	service contract	551.49
12/13/2010	10698	PitneyBowes	postage machine rental	21.49
12/13/2010	10699	Ragan Engineering	engineering fees	775.00
12/13/2010	10700	Stantec Consulting Services Inc.	engineering fees	500.00
12/13/2010	10701	Treasurer of Chester County	household haz waste collection	778.06
12/13/2010	10702	United Inspection Agency, Inc.	building inspector	1,000.00
12/13/2010	10703	Village Frame & Art	historic comm framing	520.25

East Nottingham Township
Bills for Approval
January 3, 2011

Date	Number	Payee	Description	Payment
1/3/2011	10757	Allied Waste Services #319	trash removal	65.81
1/3/2011	10759	Cameron's Hardware & Supply, Inc.	supplies	116.53
1/3/2011	10760	Ragan Engineering	engineering fees	1,283.50
1/3/2011	10761	Scott J. Moran	cell phone reimbursement	66.15
1/3/2011	10762	Moran, J. Scott	building inspector	1,359.34
1/3/2011	10763	Shock, Charles C	building inspector	979.29
1/3/2011	10764	Stantec Consulting Services Inc.	engineering fees	441.00
1/3/2011	10765	Winifred Moran Sebastian	solicitor fees	1,305.00
1/3/2011	10766	Aramark	uniforms	1,020.79
				6,637.41
		Escrow Fund:		
1/3/2011	327	Stantec Consulting Services Inc.	engineering fees	4,704.75
		Supplemental Checks-General Fund:		
12/1/2010	10643	Delta Dental	dental insurance	111.78
12/2/2010	10651	Nextel	cell phones	211.55
12/2/2010	10652	PECO	electric	541.28
12/2/2010	10653	Verizon	phones	585.14
12/3/2010 ACH		Intuit	W2's & escrow checks	230.97
12/3/2010 ACH		PA Dept. of Revenue	state tax deposit	326.50
12/6/2010 ACH	941	Federal Tx Dep	federal tax deposit	1,564.92
12/6/2010 ACH		McAfee	computer security	74.19
12/13/2010 ACH		Intuit	support	39.00
12/13/2010 ACH	941	Federal Tx Dep	federal tax deposit	1,564.88
12/14/2010	10710	Lincoln National Life Insurance Company	life insurance	217.50
12/16/2010	10718	Joyce Krauss	cleaning	164.44
12/16/2010	10719	Deer Park	water	85.17
12/20/2010 ACH		PA Dept. of Revenue	state tax deposit	516.06
12/20/2010 ACH	941	Federal Tx Dep	federal tax deposit	2,576.06
12/20/2010	10720	AFLAC	employee paid health ins	463.68
12/23/2010 ACH	941	Federal Tx Dep	federal tax deposit	1,759.32
12/23/2010	10728	Joyce Krauss	cleaning	150.00
12/24/2010	10730	U.S. Postal Service	postage	44.00
12/29/2010 ACH	941	Federal Tx Dep	federal tax deposit	1,677.38
				12,903.82
		Supplemental Checks-Open Space		
12/27/2010 ACH		Wells Fargo	interest	14,929.44