

**MINUTES**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**JANUARY 3, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on January 3, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Ed Lobley, Supervisor Eugene Turns, Supervisor John P. Coldiron, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order at 7:55 P.M..**

**Pledge of Allegiance-** said at previous Organizational Meeting.

**Approve Agenda-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the agenda amending it by doing Subdivisions after Public Comment on Agenda.

Aye: 5                      Nay: 0

**Public Comment On Agenda-** No Comment

**Subdivisions-**

\* Andy King Subdivision- Revisit Waiver Requests from SALDO

- i. 202- Defining a Common Driveway- Motion made by Supervisor Coldiron seconded by Vice-Chairman Reynolds to approve the waiver without any conditions.

Aye: 5                      Nay: 0

- ii. 502.11.B- Cartway improvement of one side of Media Road- Motion made by Vice-Chairman Reynolds seconded by Supervisor Lobley to approve waiver  
502.11.B

Aye: 5                      Nay: 0

\* Letter of Extension to be date specific for February 28, 2011.  
Lewis Tract- Final Subdivision

January 15, 2012- Wilson King- Final 2 Lot Subdivision & Land Development Plan

\* Request for extension, January 2, 1020, of 5 year final plan submission for Reserves of Dunlap

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to grant letter of extension for Lewis Tract, date specific for February 28, 2011. Grant letter of extension for Wilson King, date specific for January 15, 2012 and also grant extension for Reserves of Dunlap date specific for January 2, 2012.

Aye: 5                      Nay: 0

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**Executive Sessions - None**

**Minutes for Review-** Chairman Levandowski stated there are copies on the table for review.

1)- Regular Meeting, December 13, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes as presented by the Secretary for 12/13/10.

Aye: 4                      Nay: 0

2)- Special Meeting, December 21, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Minutes as submitted by the Secretary. Supervisors Turns & Shelton were not present.

Aye: 3                      Nay: 0

3)- Special Meeting/Close Out, December 29, 2010- Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the Minutes as submitted by the Secretary. Supervisor Shelton was not present.

Aye: 4                      Nay: 0

**Treasurer's Report-** Suzie Hamlin reported East Nottingham's cash assets amount to \$2,439,169.48. Income received from December totals \$67,839.44 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 12/31/2010 is \$91,755.27.

Suzie Hamlin brought to the attention of the Board that one of the Certificates of Deposit is due to mature on 1/24/2011. Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve Chairman Levandowski and Suzie Hamlin to reinvest the Certificate at the highest rate for 60 months.

Aye: 5                      Nay: 0

**Road Report-** The Board reviewed the report with no comments.

**Zoning Report-** P.J. reported there were 2 residential building permits issued, 1 commercial bldg. permit, 2 zoning permits & 1 highway occupancy permit for a total fee collected of \$939.00

**Building Inspector Report-** The Board reviewed reports from Charlie Shock and Scott Moran with no comments.

**Comprehensive Plan Committee Report-** Vice-Chairman Reynolds stated they have been going over the chapters.

**Oxford Area Recreation Authority Report-** No Report- The Board appointed Supervisor Turns to replace Joe Bauer on the Authority

**Oxford Area Sewer Authority-** Vice-Chairman Reynolds stated nothing major happened at their last meeting, the bills were paid

**Open Space Committee Report-** No Report

**Historic Commission Report-** No Report

**Letter of Credit Releases-** Chairman Levandowski read the following:

- 1)- Elam Riehl- escrow release #8 for \$115.00
- 2)- OARA- Regional Park- escrow release #18 for \$220.00
- 3)- Hopewell Ridge escrow release #37 for \$317.50

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the letters of Credit Release as read above.

Aye: 5

Nay: 0

**Supervisors-**

- 1)- Dr. Fasick, water run off update- Taken off
- 2)- Lines on Waterway Road (Supervisor Turns)- Supervisor Coldiron will take care of this
- 3)- Letter from Kelly Sweeney Re: Act 537 Plan Update - the Board discussed the letter
- 4)- Sewer Connection Ordinance- the Board will review the Ordinance
- 5)- Bills For Approval- Motion made by Supervisor Coldiron seconded by Vice-Chairman Reynolds to approve the Bills to be paid as presented by the Treasurer. Suzie Hamlin requested approval from the Board for her to pay the Keystone Health Plan East bill by the first of every month.

Aye: 5

Nay: 0

- 6)- PSATS- Motion made by Vice-Chairman Reynolds seconded by Chairman Levandowski to appoint John Coldiron to be the Township delegate at the PSATS convention and also to approve John staying at the convention , lodging, food etc..

Aye: 5

Nay: 0

**Correspondence-**

- \* letter dated 12/10/10 Chester County 2020
- \* letter 12/21/10 RETTEW Re: OASA Act 537
- \* letter 12/8/10 Environmental Management, Brandywine Conservancy
- \* letter 12/16/10 Ragan Engineering Re: OA Reg. Park
- \* brochure winter 2010 Pennoni
- \* bulletin, PSATS, December 2010
- \* retirement invitation Re: Bonita Walton & James Richey
- \* letter 12/20/10 Penn Dot Re: traffic counting
- \* letter 12/15/10 RETTEW Re: OASA water quality
- \* letter 12/21/10 Chester Water Auth. Re: water main location maps
- \* letter 12/15/10 Pa Dept. of Environmental Protection Re: water safety
- \* letter 12/7/10 Pa Dept. of Environmental Protection Re: Act 537 Plan
- \* memo 12/9/10 OASA Re: Response to PADEP- Kelly Sweeney letter dated 10/28/10

**Recognition of Visitors- No Comment**

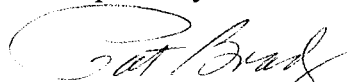
**Adjournment-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to adjourn the Meeting at 9:00 P.M..


Aye: 5


Nay: 0


ATTEST: 13 2/14/2011

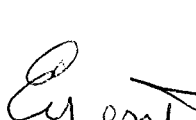
Respectfully Submitted,


  
Pat Brady, Secretary

  
Leo M. Levandowski  
Chairman

  
Percy Reynolds  
Vice-Chairman

  
Ed Lobley  
Supervisor

  
Eugene Turns  
Supervisor

  
John P. Coldiron  
Supervisor

**East Nottingham Township  
Bills for Approval  
February 14, 2011**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
2/14/2011	10843	Alger Oil, Inc	fuel	5,240.63
2/14/2011	10844	Aramark	uniforms	681.87
2/14/2011	10845	Bayshore Ford Truck Sales Inc.	starter for 2002 dumptruck	547.46
2/14/2011	10846	Cameron's Hardware & Supply, Inc.	supplies	45.68
2/14/2011	10847	Chuck Shelton	snow removal/cat loader	812.50
2/14/2011	10848	Farm Plan	Atlantic Tractor invoices	755.49
2/14/2011	10849	Independence Construction Materials	anti skid/rice	6,025.41
2/14/2011	10850	International Salt Co, LLC	salt	12,440.23
2/14/2011	10851	Oxford Auto Parts	parts	404.30
2/14/2011	10852	Pennsylvania One Call System, Inc.	communication	8.96
2/14/2011	10853	Smoker Fabricating, LLC	supplies	8.01
2/14/2011	10854	Tractor Supply Co.	supplies	90.91
2/14/2011	10855	Tri-County Electric, LLC	repair	275.58
2/14/2011	10856	US Muncipal Supply, Inc.	flags	299.10
2/14/2011	10857	Allied Administrators for Delta Dental	dental insurance	111.78
2/14/2011	10858	Allied Waste Services #319	trash removal	65.81
2/14/2011	10859	Armstrong One Wire	internet	39.95
2/14/2011	10860	Central Penn Gas	gas	704.80
2/14/2011	10861	Chester County Archives & Record Services	copies	15.25
2/14/2011	10862	Conrad O'Brien P.C.	solicitor fees	187.00
2/14/2011	10863	Daily Local News	advertising	169.42
2/14/2011	10864	DCED	4th quarter 2010	60.00
2/14/2011	10865	Ehrlich	pest control	76.00
2/14/2011	10866	H.A. Berkheimer	EIT commission	312.70
2/14/2011	10867	National Notary Association	insurance renewal-PJ Scheese	21.00
2/14/2011	10868	Office Basics, Inc.	supplies	94.02
2/14/2011	10869	Oxford Area Recreation Authority	2011 dues	8,963.00
2/14/2011	10870	Oxford Regional Planning Commission	2011 dues	900.00
2/14/2011	10871	Ragan Engineering	engineering fees	1,525.30
2/14/2011	10872	Summers & Zim's, Inc.	service agreement renewal	303.00
2/14/2011	10873	Toshiba Business Solution STE 180	color copies	83.43
2/14/2011	10874	Toshiba Financial Services	maintenance contract	203.00
2/14/2011	10875	Union Fire Co. #1- Endowment Fund	3rd & 4th qrt 2010	800.00
2/14/2011	10876	United Inspection Agency, Inc.	building inspector	200.00
2/14/2011	10877	PJ Scheese	mileage	29.07
2/14/2011	10878	Scott J. Moran	cell phone reimbursement	66.15
2/14/2011	10879	Moran, J. Scott	building inspector	358.80
2/14/2011	10880	Shock, Charles C	building inspector	1,629.89
2/14/2011	10881	Hamlin, Suzanne	tac clerk/tax certifications	592.55
2/14/2011	10882	Winifred Moran Sebastian	solicitor fees	862.50
				<b>46,010.55</b>
<b>Open Space Fund:</b>				
2/14/2011	228	H.A. Berkheimer	commission	<b>271.33</b>
<b>Escrow Fund:</b>				
2/14/2011	329	Conrad O'Brien P.C.	solicitor fees	612.00
2/14/2011	330	Stantec Consulting Services Inc.	engineering fees	4,324.50
				<b>4,936.50</b>

**East Nottingham Township  
Bills for Approval  
February 14, 2011**

**Supplemental Funds:**

1/1/2011	10754	Nextel	cell phones	219.16
1/1/2011	10755	PECO	electric	636.47
1/1/2011	10756	Verizon	phones	578.25
1/3/2011	ACH	Intuit	2011 payroll service	374.00
1/5/2011	ACH	PA Dept. of Revenue	state tax deposit	516.96
1/7/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,595.52
1/12/2011	10782	cash	petty cash	83.05
1/13/2011	ACH	Intuit	support	39.00
1/13/2011	ACH	Comptroller of Maryland	4th quarter 2010	464.16
1/13/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,865.21
1/13/2011	10781	Joyce Krauss	cleaning	150.00
1/14/2011	ACH	Keystone Collections Group	4th quarter 2010	1,328.69
1/14/2011	10783	PA UC FUND	4th quarter 2010	74.72
1/18/2011	ACH	Norton Anti Virus	computer security	63.59
1/20/2011	ACH	PA Dept. of Revenue	state tax deposit	474.50
1/21/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,569.80
1/21/2011	10809	U.S. Postal Service	postage	44.00
1/21/2011	10810	Deer Park	water	77.69
1/27/2011	10818	Joyce Krauss	cleaning	150.00
1/28/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,479.18
				<u>14,783.95</u>

**Supplemental Checks-Open Space:**

1/18/2011	227	H.A. Berkheimer	commission	840.82
1/25/2011	ACH	Wells Fargo	interest	14,929.44
				<u>15,770.26</u>

**Supplemental Checks-Escrow Fund:**

1/18/2011	328	Conrad O'Brien P.C.	solicitor fees	1,200.00
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