

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING**

**JULY 11, 2011**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. TDR Ordinance Amendment- Solicitor Eugene Twardowski**
- VI. Executive Sessions- None**
- VII. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, June 13, 2011
  - 2)- Special Meeting , June 20, 2011
- VIII. Treasurer's Report-**
- IX. Open Space Committee Report**
- X. Road Report-**
- XI. Zoning Report-**
- XII. Building Inspector Report-**
- XIII. Comprehensive Plan Committee Report-**
- XIV. Oxford Area Recreation Authority Report-**
- XV. Oxford Area Sewer Authority Report-**
- XVI. Historic Commission Report**

**XVII. Letter of Credit Releases-**

- 1)- Hopewell Ridge, escrow release #40 for \$3,081.80.
- 2)- Century Oak, escrow release #39 for \$605.60

**XVIII. Subdivisions- None**

**XIX . Supervisors-**

- 1)- Review of Planning Commission Members
- 2)- Dave Bolesta and Doug Fasick
- 3)- Adopt Ordinance for USDA Loan
- 4)- Public Comment on Sewer Authority Act 537 Plan
- 5)- Shiu Matenkoski- Noise Ordinance Request
- 6)- Victoria Stewart- Meeting Room
- 7)- Bills For Approval

**XX . Minutes For Approval-**

- 1) Regular Meeting, June 13, 2011
- 2) Special Meeting, June 20, 2011

**XX I. Correspondence-**

**XXII . Recognition of Visitors-**

**XXIII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JULY 11, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on July 11, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Gene Turns, Supervisor John P. Coldiron, Supervisor Ed Lobley, Secretary Pat Brady, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese , Solicitor Eugene Twardowski and guests.

**The Meeting was called to order** at 7:03 P.M..

**The Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Supervisor Lobley seconded by Vice-Chairman Reynolds to approve the agenda as submitted by the Secretary.

Aye: 5                      Nay: 0

**Public Comment on Agenda-** None

**TDR Ordinance Agreement-** Solicitor Eugene Twardowski  
Solicitor Twardowski discussed the Amendment with the Board. Motion made by Supervisor Lobley seconded by Vice-Chairman Reynolds to send the TDR Ordinance Amendment on to Chester County Planning Commission for review and comment.

Aye: 5                      Nay: 0

**Executive Sessions-** None

**Minutes For Review-** Chairman Levandowski stated there are copies of the Minutes for review on the table for the following:

- 1)- Regular Meeting, June 13, 2011
- 2)- Special Meeting, June 20, 2011

**Treasurer's Report-** Suzie Hamlin reported East Nottingham's cash assets amount to \$2,950,866.19. Income received from June totals \$128,354.20 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 6/30/2011 is \$212,755.48. Suzie requested to add 2 new bills one to the General Fund for Conrad O'Brien in the amount of \$3,041.00 making a new total for General Fund of \$36,033.11 and one for Open Space in the amount of \$544.00 making a new total for Open Space \$611.75.

**Open Space Committee Report-** Suzie Hamlin stated they recently went to settlement for Christ and Salomie Esh. Nothing further to report at this time.

**Road Report-** The Board reviewed Road Master Bill Weavers report.

**Zoning Report-** P.J. reported there were 10 residential bldg. permits that were issued, 2 commercial bldg. permit, 5 zoning permits, 8 certificates of occupancy, total fee income collected of \$5,961.00

P.J. gave an update concerning Doc Star installation timing and procedures. Discussed the property at 186 Wedgewood Road and asked permission to send a notice of enforcement, as the chickens are still getting out. The Board approved.

**Building Inspector Reports-** The Board reviewed Charlie Shock & Scott Morans reports with no comments.

**Comprehensive Plan Committee Report-** No Report

**Oxford Area Recreation Authority Report-** No Report

**Oxford Area Sewer Authority Report-** Joe Scheese reported the Sewer Authority and advised the public comment period ended 6/30/2011 and 6 letters were received. Ron Ragan and Ed Lennex answered all of the letters and concerns.

Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to approve having Leo M. Levandowski, Chairman sign the letter from Ron Ragan when received.

**Historic Commission Report-** The Board reviewed the report with no comments.

**Letter of Credit Release-**

\*Hopewell Ridge, escrow release #40 for \$3,081.80

\*Century Oak, escrow release #39 for \$605.60

Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to grant the credit releases above as read.

Aye: 5

Nay: 0

**Subdivisions-** None

**Supervisors-**

**1)- Review of Planning Commission Members-** The Board discussed the situation and decided that P.J. would send a letter to Shannon Wells . It was decided that a Committee would be formed consisting of Supervisor Turns, Jane Ladley, Scott Blum and Gary Kachnycz to search for a possible replacement.

**2)- Dave Bolesta and Doug Fasick-** Secretary Pat Brady stated that Doug Fasick called late Monday afternoon and asked if anyone had gone to see Mr. Nash from the township as promised. Pat advised Mr. Fasick that as of last Friday, no one went to see Mr. Nash but it was stated by Supervisor Coldiron he would make sure to go before the meeting on 7/11. Dr. Fasick asked that someone call him with the outcome. Supervisor Coldiron agreed to make the call.

**3)- Adopt Ordinance for USDA Loan-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to adopt Ordinance #25-2011 for the USDA Loan. Supervisor Lobley excused himself from voting as this is a conflict of interest.

Aye: 4

Nay: 0

\* tape change 8:35

**4)- Public Comment on Sewer Authority Act 537 Plan-** Taken care of previously under Report for Sewer Authority.

**5) Shiu Matenkowski- Noise Ordinance Request-** Discussed with the Board her situation with her neighbor, explained in detail her complaints. The Board agreed to have Vice-Chairman Reynolds and P.J. Scheese visit with the neighbor to discuss the situation and hopefully come to some agreement.

**6)- Victoria Stewart, Meeting Room-** Requested that the Board consider her group, Healing Touch use the meeting room. The Board explained they can not make a profit in renting the room and suggested several other buildings in the vicinity that she could contact to rent.

**7)- Bills For Approval-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the bills to be paid as submitted by the Treasurer with the changes as previously stated under Treasurer's Report making the new total for the General Fund \$36,033.11, approving the Open Space Fund with addition as previously stated making the new total for Open Space Fund \$611.75, approve the State Fund totaling \$9,601.12, approve the Escrow Fund totaling \$738.00.

Aye: 5

Nay: 0

#### **Minutes For Approval-**

**1)- Regular Meeting, June 13, 2011-** Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to approve the Minutes as submitted by the Secretary.

Aye: 5

Nay: 0

**2)- Special Meeting, June 20, 2011-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Lobley to approve the Minutes as submitted by the Secretary. Chairman Levandowski and Supervisor Turns were not in attendance at this meeting.

Aye: 3

Nay: 0

**Correspondence-**

- \* letter from Franklin Township dated 4/18/2011 Re: Growing Greener
- \* letter from Dominic Pileggi dated 6/21/2011 Re: Automated Red Light Enforcement Transportation Enhancement Grant program
- \* Oxford Area Sewer Authority, copy of minutes, letters, agendas , treasurer's report and emails
- \* State Police Monthly report
- \* brochure from PIRMA
- \* letter from Union Fire Company No.1 Re: Emergency Aero Medical Services
- \* letter from CC Voter Services dated 6/20/2011 Re: results of the 2011 Primary Election held on May 17, 2011 for the referendum on Liquor License
- \* memo from PSATS dated 6/17/2011 Re: PSATS Youth Award Contest
- \* email from Brian Bannon dated 7/8/2011 Re: Keystone Collections
- \* email dated 7/6/2011 from Robert Kagel Re: Hazard Mitigation Grants
- \* letter from Ragan Engineering dated 7/7/2011 Re: Notification of Bureau of Watershed Management General Permit #7 Registration ENT, Chester County, PA

**Recognition of Visitors-** No Comments

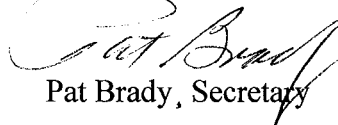
**Adjournment-** Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to adjourn the Meeting at 9:05P.M..


Aye: 5

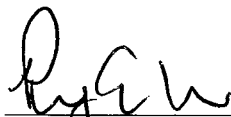
Nay: 0

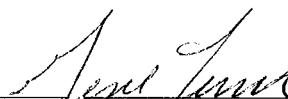
ATTEST: Pat Brady 8/8/2011

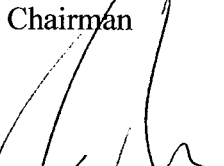
Respectfully Submitted,


  
Pat Brady, Secretary

  
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Leo M. Levandowski  
Chairman

  
\_\_\_\_\_  
Percy Reynolds  
Vice-Chairman

  
\_\_\_\_\_  
Gene Turns  
Supervisor

  
\_\_\_\_\_  
John P. Coldiron  
Supervisor

  
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Ed Loble  
Supervisor

**East Nottingham Township**  
**Bills for Approval**  
**July 11, 2011**

Date	Number	Payee	Description	Payment
7/11/2011	11300	Alger Oil, Inc	fuel	1,024.64
7/11/2011	11301	Cameron's Hardware & Supply, Inc.	supplies	254.61
7/11/2011	11302	Lawson Products, Inc.	supplies	365.75
7/11/2011	11303	Oxford Auto Parts	parts	120.83
7/11/2011	11304	Pennsylvania One Call System, Inc.	communications	47.36
7/11/2011	11305	Plasterer Equipment Co., Inc.	repair loader	3,140.20
7/11/2011	11306	Aramark	uniforms	833.71
7/11/2011	11307	Tractor Supply Co.	supplies	127.76
7/11/2011	11308	Brandywine Auto Parts	parts	55.96
7/11/2011	11309	Advantage Financial Services	DocStar	337.74
7/11/2011	11310	Allied Waste Services #319	trash removal	72.88
7/11/2011	11311	Armstrong One Wire	internet	39.95
7/11/2011	11312	Brutscher, Foley, Milliner & Land, LLP	Zoning Hearing Nelson	180.00
7/11/2011	11313	Central Penn Gas	gas	20.40
7/11/2011	11314	Chester Water Authority	fire hydrant fees	11,761.20
7/11/2011	11315	Daily Local News	advertising	250.25
7/11/2011	11316	Darlene K. Nelson	Zoning Hearing return balance	173.60
7/11/2011	11317	DCED	2nd qrt state fee for building inspec	120.00
7/11/2011	11318	H.A. Berkheimer	EIT commission	77.83
7/11/2011	11319	H.A. Thomson Co.	insurance	188.00
7/11/2011	11320	Office Basics, Inc.	supplies	95.31
7/11/2011	11321	Oxford Area Chamber of Commerce	2011 dues	100.00
7/11/2011	11322	PitneyBowes	postage machine rental	21.49
7/11/2011	11323	Purchase Power	postage	107.99
7/11/2011	11324	Ragan Engineering	Act 537 Plan	180.00
7/11/2011	11325	Ragan Engineering	engineering fees	3,989.90
7/11/2011	11326	Stantec Consulting Services Inc.	engineering fees	1,025.00
7/11/2011	11327	Toshiba Business Solution STE 180	color copies	43.74
7/11/2011	11328	Toshiba Financial Services	maintenance contract	203.00
7/11/2011	11329	Union Fire Co. #1- Endowment Fund	1st & 2nd quarters 2011	400.00
7/11/2011	11330	United Inspection Agency, Inc.	building inspector	760.00
7/11/2011	11331	Zee Medical Service Co.	supplies	142.84
7/11/2011	11332	PJ Scheese	mileage	43.86
7/11/2011	11333	Scott J. Moran	cell phone reimbursement	66.15
7/11/2011	11334	Moran, J. Scott	building inspector	1,363.44
7/11/2011	11335	Shock, Charles C	building inspector	1,258.71
7/11/2011	11336	Hamlin, Suzanne	tax clerk/tax certifications	606.01
7/11/2011	11337	William C. Weaver	backhoe rental	960.00
7/11/2011	11338	Winifred Moran Sebastian	solicitor fees	2,430.00
				<b>32,990.11</b>
		<b>Open Space Fund:</b>		
7/11/2011	241	H.A. Berkheimer	commission	<b>67.75</b>
		<b>State Fund:</b>		
7/11/2011	164	Independence Construction Materials	paving roads	6,141.12
7/11/2011	165	Long's Asphalt	paving roads	3,460.00
				<b>9,601.12</b>

**East Nottingham Township**

**Bills for Approval**

**July 11, 2011**

**Escrow Fund:**

7/11/2011	339	Stantec Consulting Services Inc.	engineering fees	<b>738.00</b>
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**Supplemental Checks:**

6/1/2011	11184	Allied Administrators for Delta Dental	dental insurance	111.78
6/1/2011	11185	Keystone Health Plan East	health insurance	3,873.60
6/1/2011	11186	Lincoln National Life Insurance Co	life insurance	217.50
6/1/2011	11187	Nextel	cell phones	269.95
6/1/2011	11188	PECO	electric	441.18
6/1/2011	11189	Verizon	phones	640.51
6/2/2011	ACH	PA Dept. of Revenue	state tax deposit	335.32
6/2/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.04
6/7/2011	11197	U.S. Postal Service	postage	44.00
6/9/2011	11205	AFLAC	employee paid health insurance	391.04
6/13/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.08
6/14/2011	11260	PSATS	flagger training	200.00
6/14/2011	11261	ACS Supplies	reissue ck#11107	289.55
6/16/2011	11269	Joyce Krauss	cleaning	150.00
6/16/2011	11270	Deer Park	water	80.88
6/20/2011	ACH	PA Dept. of Revenue	state tax deposit	535.22
6/20/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,560.05
6/27/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.08
6/30/2011	11285	Joyce Krauss	cleaning	150.00
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				<b>14,886.78</b>

**Supplemental Checks-Open Space:**

6/25/2011	ACH	Wells Fargo	interest	14,929.44
6/29/2011	239	County of Chester Treasurer	Esh settlement	3,847.76
6/29/2011	240	Christian & Salomie Esh	Esh settlement	160,071.12
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				<b>178,848.32</b>