

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING**

**AUGUST 8, 2011**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V . Executive Sessions- None**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, July 11, 2011
  - 2)- Special Meeting , July 18, 2011
- VII. Treasurer's Report-**
- VIII. Open Space Committee Report**
- IX. Road Report-**
- X. Zoning Report-**
- XI. Building Inspector Report-**
- XII. Comprehensive Plan Committee Report-**
- XIII. Oxford Area Recreation Authority Report-**
- XIV. Oxford Area Sewer Authority Report-**
- XV. Historic Commission Report**

**XVI. Letter of Credit Releases-**

- 1)- Elam Riehl (Joe England) Land Development- Escrow Release #12 for \$81,705.56
- 2)- Hopewell Ridge- Escrow Release #41 for \$108,227.00
- 3)- Century Oak- Escrow Release #40 for \$791.90

**XVII. Subdivisions-**

I. Israel Stoltzfus sign Resolution for Sewage Facilities Planning Module

II. Letters of Extension to be date specific for November 15, 2011:

Tom Swift Estates – requests extension in the time limit in Resolution approved on March 10, 2008.

**XVIII. Supervisors-**

- 1)- Resignation of Shannon Wells
- 2)- Tom Saux, PC Candidate
- 3)- Schedule Fall Clean Up Days, Friday October 14 and Saturday, October 15 and approve advertising
- 4)- Bills For Approval

**XIX. Minutes For Approval-**

- 1) Regular Meeting, July 11, 2011
- 2) Special Meeting, July 18, 2011

**XX. Correspondence-**

**XXI. Recognition of Visitors-**

**XXII. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
AUGUST 8, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on August 8, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Gene Turns, Supervisor John P. Coldiron, Supervisor Ed Lobley, Secretary Pat Brady, Treasurer Suzanne Hamlin , Zoning Officer P.J. Scheese and guests.

**The Meeting was called to order** at 7:05 P.M..

**The Pledge of Allegiance** was led by Vice-Chairman Reynolds.

**Approve Agenda-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment on Agenda-** None

**Executive Sessions-** None

**Minutes For Review-** Chairman Levandowski stated there are copies of the Minutes for review on the table for the following:

- 1)- Regular Meeting, July 11, 2011
- 2)- Special Meeting, July 18, 2011

**Treasurer's Report-** Suzie Hamlin reported East Nottingham's cash assets amount to \$2,835,572.26. Income received from July totals \$81,679.17 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 7/31/2011 is \$222,017.93. Suzie requested to add 2 new bills one to Pa One Call in the amount of \$46.08 and one for Toshiba for \$203.00 making a new total for General Fund of \$20,071.67.

Suzie discussed with the Board there was a state increase for mileage to \$.55.5 which Suzie has requested that the Board, if acceptable, make a motion increasing the rate.

Motion made by Chairman Levandowski seconded by Supervisor Lobley to increase the mileage rate to \$.55.5.

Aye: 5

Nay: 0

There was a discussion concerning the possibility of the township buying coveralls for the road crew and washing them at the township to cut down on cost with Aramark. Also, possibly looking into purchasing a washer & dryer. Bill Weaver will check into this.

**Open Space Committee Report-** Suzie Hamlin stated Lancaster Farm Land Trust did their monitoring and she hasn't heard anything yet. Nothing else to report at this time.

**Road Report-** The Board reviewed Road Master Bill Weavers report.

**Zoning Report-** P.J. reported there were 7 residential bldg. permits that were issued, 1 commercial bldg. permit, 5 zoning permits, 3 certificates of occupancy, total fee income collected of \$4,472.00

**Building Inspector Reports-** The Board reviewed Charlie Shock & Scott Moran's reports with no comments.

**Comprehensive Plan Committee Report-** Vice-Chairman Reynolds stated in September they should see a complete plan and they will, as a group, look it over in detail. They hope to have something to present to the Board.

**Oxford Area Recreation Authority Report-** No Report

**Oxford Area Sewer Authority Report-** Vice-Chairman Reynolds stated they went to settlement last Thursday on the USDA Loan. The 537 Plan was sent to DEP and they have until 9/15 to make their decision.

**Historic Commission Report-** Chairman Ralph Denlinger informed the Board the time has run out with the house owned by Mr. King which he was hoping to find a buyer. The Board advised they are not, due to the economy, in a position to purchase and move the house at this time. Motion made by Supervisor Lobley seconded by Supervisor Coldiron to authorize P.J. to issue a demolition permit.

Aye: 5

Nay: 0

**Letter of Credit Release-**

1)- Elam Riehl (Joe England) Land Development-escrow release #12 for \$81,705.56  
Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to grant escrow release #12 for Elam Riehl as read.

Aye: 5

Nay: 0

2)- Hopewell Ridge, escrow release #41 for \$108,227.00. Motion made by Vice-Chairman Reynolds seconded by Supervisor Lobley to grant escrow release #41 for \$108,227.00.

Aye: 5

Nay: 0

3)- Century Oak, escrow release #40 for \$791.90 . Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to grant escrow release #40 for \$791.90.

Aye: 5

Nay: 0

**Subdivisions-**

- 1)- Israel Stoltzfus sign Resolution for Sewage facilities Planning Module.  
Motion made by Vice-Chairman Reynolds seconded by Supervisor Coldiron to approve the Secretary to sign Resolution #8-2011 as read above.  
Aye: 5                      Nay: 0
- 2)- Letters of Extension to be date specific for November 15, 2011:  
Tom Swift Estates- requests extension in the time limit in Resolution approved on March 10, 2008. Motion made by Vice-Chairman Reynolds seconded by Supervisor Lobley to approve the extension to November 15, 2011.  
Aye: 5                      Nay: 0

\* tape change 8:40 P.M.

**Supervisors-**

- 1)- **Resignation of Shannon Wells**  
Chairman Levandowski read Shannon Wells Resignation Letter to the public. Motion made by Supervisor Lobley seconded by Supervisor Turns to accept the resignation.  
Aye: 5                      Nay: 0
- 2)- **Tom Faux, PC Candidate**  
Motion made by Supervisor Lobley seconded by Supervisor Turns to approve Tom Faux as a new member of the Planning Commission.  
Aye: 5                      Nay: 0
- 3)- **Schedule Fall Clean Up Days, Friday October 14 and Saturday, October 15 and approve advertising.** Motion made by Supervisor Turns seconded by Supervisor Coldiron to approve the advertising of Fall Clean Up Days as read above.  
Aye: 5                      Nay: 0
- 4)- **Bills For Approval-** Motion made by Vice-Chairman Reynolds seconded by Supervisor Turns to approve the bills to be paid as submitted by the Treasurer with the changes adding a bill for PA One Call for \$46.08 and also adding a bill for Toshiba for \$203.00 making the new total for the General Fund \$20,071.67.  
Aye: 5                      Nay: 0

**Minutes For Approval-**

- 1)- **Regular Meeting, July 11, 2011-** Motion made by Supervisor Turns seconded by Vice-Chairman Reynolds to approve the Minutes as submitted by the Secretary.  
Aye: 5                      Nay: 0
- 2)- **Special Meeting, July 18, 2011-** Motion made by Supervisor Turns seconded by Supervisor Coldiron to approve the Minutes as submitted by the Secretary. Chairman Levandowski and Supervisor Lobley were not in attendance at this meeting.  
Aye: 3                      Nay: 0

**Correspondence-**

- \* email dated 7/18 from Jeffrey Conner Re: Open Space Monies
- \* PSATS Summer 2011 Newsletter
- \* letter dated 8/4 CC Re: Hydrogen tank fire in West Whiteland Township on 8/3/2011
- \* email dated 8/5 OASA Re: OASA Progress Report
- \* State Police monthly incidents report
- \* PSATS July 2011 News Bulletin
- \* letter dated 7/28 CC Water Resources Authority Re: Stormwater Management Plan
- \* OARA Audit
- \* email dated 7/21 Kevin Sandage Re: abandoned home on Wickersham Road
- \* letter dated 7/15 Union Fire Co. No.1 Re: New Truck Committee
- \* SECCRA Meeting Minutes March 9, 2011
- \* letter dated 7/15 Dr. Douglas Fasick Re: water issues
- \* OARA Minutes for June 9 Meeting
- \* OASA Agenda (July 20). Minutes (6/15), Minutes (7/14), Financial Summary (7/20) Treasurer's Report (7/20, Vouchers to be paid

**Recognition of Visitors- No Comments**

**Adjournment-** Motion made by Supervisor Turns seconded by Supervisor Lobley to adjourn the Meeting at 8:47 P.M..

Aye: 5

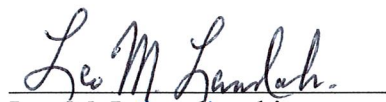
Nay: 0

ATTEST: PB 9/12/11

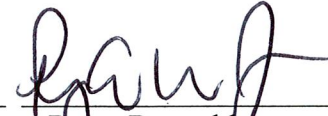
Respectfully Submitted,



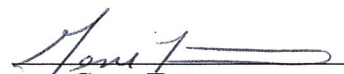
Pat Brady, Secretary



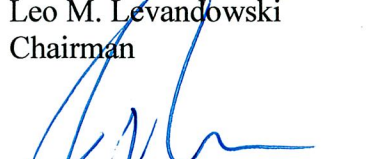
Leo M. Levandowski  
Chairman



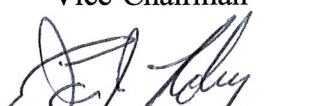
Percy Reynolds  
Vice-Chairman



Gene Turns  
Supervisor



John P. Coldiron  
Supervisor



Ed Lobley  
Supervisor

**East Nottingham Township  
Bills for Approval  
August 8, 2011**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
8/8/2011	11382	Alger Oil, Inc	fuel	1,233.05
8/8/2011	11383	Aramark	uniforms	626.17
8/8/2011	11384	Cameron's Hardware & Supply, Inc.	supplies	87.71
8/8/2011	11385	Commonwealth of Pennsylvania	renew trailer registration	6.00
8/8/2011	11386	Guidemark, Inc.	line painting	3,990.00
8/8/2011	11387	John Deer Financial	supplies	27.68
8/8/2011	11388	Lawson Products, Inc.	supplies	13.21
8/8/2011	11389	Oxford Auto Parts	parts	20.47
8/8/2011	11390	Penn/MD Materials	2A stone	827.77
8/8/2011	11391	The Sherwin-Williams Co.	paint	617.70
8/8/2011	11392	Tractor Supply Co.	supplies	479.93
8/8/2011	11393	US Municipal Supply, Inc.	traffic signs	143.38
8/8/2011	11394	Advantage Financial Services	Docstar	337.74
8/8/2011	11395	Allied Waste Services #319	trash removal	72.88
8/8/2011	11396	Armstrong One Wire	internet	39.95
8/8/2011	11397	Brandywine Conservancy	TDR Ordinance Amendments	63.75
8/8/2011	11398	Central Penn Gas	gas	20.40
8/8/2011	11399	Conrad O'Brien P.C.	solicitor fees	3,570.00
8/8/2011	11400	H.A. Berkheimer	EIT commission	30.25
8/8/2011	11401	Ragan Engineering	engineering fees	1,917.40
8/8/2011	11402	Stantec Consulting Services Inc.	engineering fees	1,102.00
8/8/2011	11403	Toshiba Business Solution STE 180	color copies	48.80
8/8/2011	11404	Hamlin, Suzanne	tax clerk/tax certifications	606.01
8/8/2011	11405	Shock, Charles C	building inspector	707.60
8/8/2011	11406	Moran, J. Scott	building inspector	1,928.54
8/8/2011	11407	Scott J. Moran	cell phone reimbursement	66.15
8/8/2011	11409	PJ Scheese	mileage	118.77
8/8/2011	11410	Winifred Moran Sebastian	solicitor fees	727.50
8/8/2011	11411	William C. Weaver	backhoe rental	280.00
8/8/2011	11412	Allied Administrators for Delta Dental	dental insurance	111.78
				<b>19,822.59</b>
		<b>Open Space Fund:</b>		
8/8/2011	244	Conrad O'Brien P.C.	solicitor fees	68.45
8/8/2011	245	H.A. Berkheimer	commission	27.18
				<b>95.63</b>
		<b>State Fund:</b>		
8/8/2011	166	Independence Construction Materials	paving roads	57,623.91
8/8/2011	167	Long's Asphalt, Inc.	paving roads	30,177.50
				<b>87,801.41</b>
		<b>Escrow Fund:</b>		
8/8/2011	340	Stantec Consulting Services Inc.	engineering fees	3,614.50

**East Nottingham Township  
Bills for Approval  
August 8, 2011**

**Supplemental Checks:**

7/1/2011	11286	Keystone Health Plan East	health insurance	3,873.60
7/1/2011	11287	Lincoln National Life Insurance Company	life insurance	217.50
7/1/2011	11288	Nextel	cell phones	282.53
7/1/2011	11289	PECO	electric	594.06
7/1/2011	11290	Verizon	phones	650.02
7/4/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,570.61
7/4/2011	ACH	PA Dept. of Revenue	state tax deposit	498.64
7/5/2011	11291	AFLAC	employee paid health insurance	391.04
7/7/2011	11299	U.S. Postal Service	postage	44.00
7/12/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,531.99
7/12/2011	ACH	Comptroller of Maryland	2nd quarter taxes	481.27
7/12/2011	11340	Deer Park	water	101.23
7/12/2011	11341	FedEx	shipping	22.72
7/12/2011	11342	Allied Administrators for Delta Dental	dental insurance	111.78
7/14/2011	11350	Joyce Krauss	cleaning	150.00
7/15/2011	ACH	PA Dept. of Revenue	state tax deposit	463.00
7/15/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,457.80
7/25/2011	debit	National Notary Association	renew license P. Brady	172.84
7/26/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,672.93
7/26/2011	ACH	Keystone Collections Group	2nd quarter taxes	1,303.41
7/26/2011	11358	PSATS - UC Group Trust	2nd quarter taxes	338.90
7/26/2011	11359	PA UC FUND	2nd quarter taxes	73.01
7/28/2011	11367	Joyce Krauss	cleaning	150.00
				<u>17,152.88</u>

**Supplemental Checks-Open Space:**

6/25/2011	ACH	Well Fargo	interest	14,929.44
6/25/2011	ACH	Well Fargo	principal	129,000.00
				<u>143,929.44</u>