

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

SEPTEMBER 12, 2011

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
 - * Century Oak Development**
 - * Kathy Julius- garage 30 x 40**
- V. Executive Sessions- None**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, August 8, 2011
 - 2)- Special Meeting , August 15, 2011
- VII. Treasurer's Report-**
- VIII. Open Space Committee Report**
- IX. Road Report-**
- X. Zoning Report-**
- XI. Building Inspector Report-**
- XII. Comprehensive Plan Committee Report-**
- XIII. Oxford Area Recreation Authority Report-**
- XIV. Oxford Area Sewer Authority Report-**
- XV. Historic Commission Report**

XVI. Letter of Credit Releases-

- 1)- Hopewell Ridge- Escrow Release #42 for \$1,276.10
- 2)- Century Oak- Escrow Release #41 for \$2,563.30
- 3)- Robert DiDomenico/Jean Lawrie-Parker- Escrow Release of \$40,000

XVII. Subdivisions-

- I. Letters of Extension to be date specific for December 15, 2011:
- Meadowview Estates (Frost) (Option 1)
 - Timothy Bishop – Minor Subdivision Plan
 - Stephen & Lydia Fisher –Minor Subdivision Plan
 - David T. Muehlmatt – Minor Subdivision Plan
 - Carl Mease – Land Development Plan

XVIII. Supervisors-

- 1)- Bills For Approval

XIX. Minutes For Approval-

- 1) Regular Meeting, August 8, 2011
- 2) Special Meeting, August 15, 2011

XX. Correspondence-

XXI. Recognition of Visitors-

XXII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 12, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on September 12, 2011. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Percy Reynolds, Supervisor Gene Turns, Supervisor John P. Coldiron, Supervisor Ed Lobley, Secretary Pat Brady, Treasurer Suzanne Hamlin , Zoning Officer P.J. Scheese, Solicitor Eugene Twardowski and guests.

The Meeting was called to order at 7:03 P.M..

The Pledge of Allegiance was led by Vice-Chairman Reynolds.

Approve Agenda- Secretary Pat Brady requested to move up on the agenda Robert DiDominico from escrow release to after Kathy Julius. Motion made by Supervisor Turns seconded by Chairman Levandowski to approve the agenda as submitted and revised by the Secretary.

Aye: 5

Nay: 0

Public Comment on Agenda- None

* **Century Oak Development-** John Penders represented Rouse Chamberlain and discussed with the Board, Solicitor Eugene Twardowski and Century Oak residents about their complaint concerning road dedication. The Board agreed to have our Engineer, Ron Ragan put together a proposal for the cost to replace the top coat from Mt. Pleasant Road , Buttonwood Lane, Century Oak Drive to the cul-de-sac.

Advertise Hearing-Motion made by Supervisor Lobley seconded by Supervisor Coldiron to approve Solicitor Twardowski to advertise the hearing for 10/17/2011 to change the zoning ordinance to eliminate TDR's.

Aye: 5

Nay: 0

* **Kathy Julius-** discussed with the Board the possibility of her putting up a 30 x 40 garage on her property. The Board sis not see a problem with it and she is required to have a zoning hearing.

* **Robert DiDominico-** requested that the Board approve his \$40,000 in escrow be released to him, which was for 4 building lots on Waterway & Fifth Streets. He was required, in 2005 to put \$10,000 in escrow for each lot for the drip irrigation systems. There have been no problems to date. The Board advised they must receive his request in writing from his attorney and at that time, they will approve.

Executive Sessions- 9/12/2011 BOS & Winifred Sebastian, Esq. Re: Hopewell Ridge

Minutes For Review- Vice-Chairman Reynolds stated there are copies of the Minutes for review on the table for the following:

- 1)- Regular Meeting, August 8, 2011
- 2)- Special Meeting, August 15, 2011

Treasurer's Report- Suzie Hamlin reported East Nottingham's cash assets amount to \$2,854,475.98. Income received from August totals \$97,287.96 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 8/31/2011 is \$261,560.53. Suzie requested to add 1 new bill for Conrad O'Brien in the amount of \$2,518.49, making the new total \$44,228.79. Also, Suzie advised she has received the audit from Union Fire Company for 2009 and 2010. Suzie asked the Board if they wanted to purchase as previously discussed, 2 coveralls for each road crew employee. The Board agreed. Motion made by Supervisor Turns seconded by Supervisor Coldiron to purchase 2 coveralls for each road crew employee.

Aye: 5

Nay: 0

Open Space Committee Report- No Report

Road Report- The Board reviewed Road Master Bill Weavers report.

Zoning Report- P.J. reported there were 2 residential bldg. permits that were issued, 1 commercial bldg. permit, 4 zoning permits, 8 certificates of occupancy, 2 highway occupancy permits and 1 erosion & sedimentation permit issued for a total fee income collected of \$3,822.00

Building Inspector Reports- The Board reviewed Charlie Shock & Scott Moran's reports with no comments.

Comprehensive Plan Committee Report- No Report

Oxford Area Recreation Authority Report- No Report

Oxford Area Sewer Authority Report- Vice-Chairman Reynolds stated they are waiting on DEP and only have 3 more days. The Osbourne Lagoon has been put up for bid, that was prolonged for approximately a week.

Historic Commission Report- No Report

Letter of Credit Release-

- 1)- Hopewell Ridge, escrow release #42 for \$1,276.10. Motion made by Supervisor Turns seconded by Supervisor Lobley to grant escrow release #42 for \$1,276.10.
Aye: 5 Nay: 0
- 2)- Century Oak, escrow release #41 for \$2,563.30 . Motion made by Supervisor Turns seconded by Supervisor Lobley to grant escrow release #41 for \$2,563.30.
Aye: 5 Nay: 0
- 3)- Robert DiDomenico- already taken care of

Subdivisions-

- 1)- Letters of Extension to be date specific for December 15, 2011:
 - Meadowview Estates (Frost) (Option 1)
 - Timothy Bishop – Minor Subdivision Plan
 - Stephen & Lydia Fisher –Minor Subdivision Plan
 - David T. Muehlmann – Minor Subdivision Plan
 - Carl Mease – Land Development PlanMotion made by Supervisor Lobley seconded by Supervisor Turns to approve and grant the extension above as read.
Aye: 5 Nay: 0

Changed tape 8:27 P.M.

Supervisors-

- 1)- **Bills For Approval-** Motion made by Supervisor Turns seconded by Supervisor Lobley to approve the bills to be paid as submitted by the Treasurer with the changes adding the bill for Conrad O'Brien in the amount of \$2,518.44, making the new total \$44, 228.79.
Aye: 5 Nay: 0

Minutes For Approval-

- 1)- **Regular Meeting, August 8, 2011-** Motion made by Supervisor Turns seconded by Supervisor Lobley to approve the Minutes as submitted by the Secretary.
Aye: 5 Nay: 0
- 2)- **Special Meeting, August 15, 2011-** Motion made by Supervisor Turns seconded by Supervisor Lobley to approve the Minutes as submitted by the Secretary. Vice-Chairman Reynolds was not present at this meeting.
Aye: 4 Nay: 0

Correspondence-

- * advertisement Civil War Documentation Day
- * letter Mr. & Mrs. John Ward, 8/31/2011 Re: vandalism to their home
- * letter Joseph Pitts 8/16/2011 Re: annual CC elected officials breakfast
- * brochure PA Historical & Museum Commission dedication parker Kidnapping & Rescue
- * brochure PA Brownfields Conference
- * State Police statistics report
- * PSATS Bulletin August 2011
- * Pirma Newsletter
- * letter PA Committee for Employer Support of the Guard & Reserve, dated 7/15/2011
- * email from Valerie Temino 9/1/2011 Re: Hurricane Irene
- * letter CWA, dated 8/29/2011 Re: CWA Distribution System Flushing
- * letter Chester Cty. Hospital, dated 8/18/2011 annual report
- * letter PA State Police, dated 8/18/2011 Re: Lieutenant Tracy Brown
- * agenda, minutes, vouchers OASA
- * Penn Dot, brochure
- * brochure Pennoni Engineering

Recognition of Visitors-

- * Chairman Levandowski advised there was a fire last week at the GER building on Barnsley Road. Chairman Levandowski commended all the fire companies, emergency management etc. on their professional way in which the fire was handled and taken care of.

- * Vice-Chairman Reynolds advised there was a letter previously send to the Township from the Fire Company regarding a Ladder Truck Committee. He would like to see the township respond to that letter ASAP. Secretary Pat Brady was designated to do the letter . Also, Vice-Chairman Reynolds requested that a letter be drafted to the Fire Chief allowing the chief to designate the helicopter service used in East Nottingham Township.

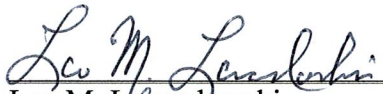
Adjournment- Motion made by Supervisor Lobley seconded by Supervisor Coldiron to adjourn the Meeting at 8:56 P.M..

Aye: 5

Nay: 0

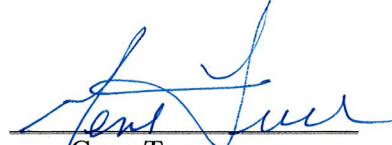
ATTEST: *PC* 10/10/2011

Respectfully Submitted,
Pat Brady
Pat Brady, Secretary

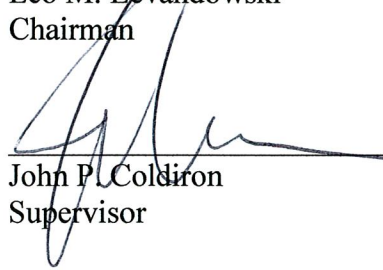


Leo M. Levandowski
Chairman

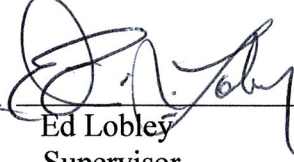
Percy Reynolds
Vice-Chairman



Gene Turns
Supervisor



John P. Coldiron
Supervisor



Ed Lobley
Supervisor

East Nottingham Township
Bills for Approval
September 12, 2011

Date	Number	Payee	Description	Payment
9/12/2011	11463	Alger Oil, Inc	fuel	1,437.37
9/12/2011	11464	Aramark	uniforms	634.94
9/12/2011	11465	Bayshore Ford Truck Sales Inc.	exhaust hangers	46.60
9/12/2011	11466	Brandywine Auto Parts	supplies	72.95
9/12/2011	11467	FreCom	radio installed	445.00
9/12/2011	11468	Lancaster Truck Bodies	repair/furnish/install dump body	11,350.00
9/12/2011	11469	M. Weaver Enterprises, Inc.	tires	450.00
9/12/2011	11470	Montage Enterprises Inc.	parts	708.40
9/12/2011	11471	Pennsylvania One Call System, Inc.	communication	28.16
9/12/2011	11472	Smoker Fabricating, LLC	parts	51.93
9/12/2011	11473	Advantage Financial Services	Docstar	337.74
9/12/2011	11474	Allied Administrators for Delta Dental	dental insurance	111.78
9/12/2011	11475	Allied Waste Services #319	trash removal	72.88
9/12/2011	11476	Armstrong One Wire	internet	39.95
9/12/2011	11477	Central Penn Gas	gas	20.40
9/12/2011	11478	Chester County SPCA	animal control	35.00
9/12/2011	11479	Commercial Maintenance & Man Corp.	grass cutting	1,775.00
9/12/2011	11480	H.A. Berkheimer	EIT commission	33.99
9/12/2011	11481	Hubley's Offset Printing	inspection sheets	247.00
9/12/2011	11482	Office Basics, Inc.	supplies	123.18
9/12/2011	11483	Oxford Library	2011 Donation	10,000.00
9/12/2011	11484	Purchase Power	postage	107.99
9/12/2011	11485	Ragan Engineering	engineering fees	4,039.40
9/12/2011	11486	Toshiba Business Solution STE 180	color copies	32.96
9/12/2011	11487	Toshiba Financial Services	maintenance contract	203.00
9/12/2011	11488	Treasurer of Chester County	hazardous waste collection	802.91
9/12/2011	11489	Wyatt Computer Services	docstar installation	429.96
9/12/2011	11490	PJ Scheese	mileage	87.69
9/12/2011	11491	Ralph Denlinger	reimburse historical comm expenses	398.24
9/12/2011	11492	Coldiron, John P	3rd Quarter Supervisor salary	561.12
9/12/2011	11493	Levandowski, Leo M	3rd Quarter Supervisor salary	561.12
9/12/2011	11494	Lobley, Edwin	3rd Quarter Supervisor salary	561.12
9/12/2011	11495	Reynolds, Percy E	3rd Quarter Supervisor salary	561.12
9/12/2011	11496	Turns (Supervisor), Gene	3rd Quarter Supervisor salary	561.12
9/12/2011	11497	Hamlin, Suzanne	tax clerk/tax certifications	606.01
9/12/2011	11498	Shock, Charles C	building inspector	1,078.76
9/12/2011	11499	Moran, J. Scott	building inspector	1,098.82
9/12/2011	11500	Scott J. Moran	cell phone reimbursement	66.15
9/12/2011	11501	Winifred Moran Sebastian	solicitor fees	1,565.00
9/12/2011	11502	Cameron's Hardware & Supply	supplies	316.28
9/12/2011	11503	Tractor Supply	supplies	49.26
				41,710.30
Open Space Fund:				
9/12/2011	246	H.A. Berkheimer	commission	33.37

**East Nottingham Township
Bills for Approval
September 12, 2011**

Supplemental Checks:				
8/1/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.06
8/1/2011	ACH	PA Dept. of Revenue	state tax deposit	335.90
8/1/2011	11368	Keystone Health Plan East	health insurance	3,873.60
8/1/2011	11369	Lincoln National Life Insurance Company	life insurance	217.50
8/1/2011	11370	Nextel	cell phones	330.77
8/1/2011	11371	PECO	electric	569.54
8/1/2011	11372	Verizon	phones	570.10
8/1/2011	11373	AFLAC	employee paid health ins	391.04
8/5/2011	11381	U.S. Postal Service	postage	44.00
8/10/2011	debit	Stan Tec Inc.	2 blanks for 624J	578.39
8/11/2011	11422	Joyce Krauss	cleaning	150.00
8/15/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,145.87
8/15/2011	ACH	PA Dept. of Revenue	state tax deposit	444.64
8/15/2011	11423	Deer Park	water	82.11
8/16/2011	11424	Ehrlich	pest control	79.00
8/19/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,543.32
8/25/2011	11440	Joyce Krauss	cleaning	150.00
8/29/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,532.02
8/29/2011	11441	cash	petty cash	96.46
8/31/2011	11442	Penn Hazle Equipment Co., Inc.	snow plow	3,000.00
				<u>17,666.32</u>

Supplemental Checks-Open Space:				
8/25/2011	ACH	Wells Fargo	interest	14,401.51