

**AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING**

OCTOBER 10, 2011

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
 - * Darlington Hunt, stop sign**
- V. Executive Sessions- None**
- VI. Minutes for Review- copies on table for review**
 - 1)- Regular Meeting, September 12, 2011
 - 2)- Special Meeting , September 19, 2011
- VII. Treasurer's Report-**
- VIII. Open Space Committee Report**
- IX. Road Report-**
- X. Zoning Report-**
- XI. Building Inspector Report-**
- XII. Comprehensive Plan Committee Report-**
- XIII. Oxford Area Recreation Authority Report-**
- XIV. Oxford Area Sewer Authority Report-**
- XV. Historic Commission Report**

XVI. Letter of Credit Releases-

- 1)- Hopewell Ridge- Escrow Release #43 for \$1,092.50
- 2)- Century Oak- Escrow Release #42 for \$402.50

XVII. Subdivisions- None

XVIII. Supervisors-

- 1)- Rouse Chamberlain- Steve Gallo Re: Century Oak
- 2)- Hopewell Ridge Development
- 3)- 2012 Budget
- 4)- Bills For Approval

XIX. Minutes For Approval-

- 1) Regular Meeting, September 12, 2011
- 2) Special Meeting, September 19, 2011

XX. Correspondence-

XXI. Recognition of Visitors-

XXII. Adjournment-

**MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 10, 2011**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on October 10, 2011. Those present were : Chairman Leo M. Levandowski, Supervisors Gene Turns, Supervisor John P. Coldiron, Supervisor Ed Lobley, Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese, Solicitor Eugene Twardowski and guests. Vice-Chairman Reynolds was unable to attend.

The Meeting was called to order at 7:00 P.M..

Pledge of Allegiance was led by Supervisor Turns.

Approve Agenda- Motion made by Supervisor Lobley seconded by Supervisor Turns to approve the agenda as submitted by the Secretary

Aye: 4

Nay: 0

Public Comment On Agenda- None

Supervisor Lobley stated the agenda will be amended to move up the Oxford Area Sewer Report, Rouse Chamberlin and Hopewell Ridge all following the Treasurer's Report.

Darlington Hunt, stop sign- No Show

Executive Sessions- None

Minutes for Review- Chairman Levandowski stated there are copies on the table for review. The Minutes will be approved later in the Meeting for the following:

- 1)- Regular Meeting, September 12, 2011
- 2)- Special Meeting, September 19, 2011

Treasurer's Report- Suzie Hamlin reported ENT cash assets amount to \$2,846,058.74. Income received from September totals \$54,981.77 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of September 30, 2011 is \$229,928.44.

Oxford Area Sewer Report- Joe Scheese reported they opened the bids for the Osbourne Lagoon. Now that they have a new partner, the new partner needs to review the bids. Bills were paid.

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Rouse Chamberlin- Steve Gallo represented Rouse Chamberlin. He further discussed from the September Meeting ,the dedication of roads in Century Oak with the Board and several Century Oak residents. The residents are very concerned as the roads are in very poor condition and with winter coming they will only get worse. The Board , Engineer Ron Ragan and Road Master Bill Weaver all agreed it is to late in the year to black top Century Oak roads.

Motion made by Supervisor Lobley seconded by Supervisor Coldiron to authorize Solicitor Twardowski to draft a preliminary escrow agreement for the dedication of roads for Phase 1of Century Oak Development.

Aye: 4

Nay: 0

Hopewell Ridge- Debra Pieri spoke for the residents of Hopewell Ridge stating they are all having severe problems with their septic systems and asked if the Board could assist them in any way . Supervisor Lobley explained they need to go to DEP . The Township will help wherever we can.

Tape change 8:40 P.M.

8:47 P.M. brief recess until 8:55 P.M.

Open Space Committee Report- No Report

Road Report- The Board reviewed the road report.

Zoning Report- P.J. reported there was 7 residential bldg. permits issued, 6 zoning permits , 10 certificates of occupancy and 2 highway occupancy permits issued. Total fee income collected was \$6,312.00.

Building Inspector Reports- The Board reviewed Charlie Shock and Scott Moran's reports. No comments.

Comprehensive Plan Committee Report- No Report

Oxford Area Recreation Authority Report- Supervisor Turns reported the y received a grant for \$78,000for the playground and parking lot by the pavilion. This will be discussed at their meeting on 10/13/2011.

Open Space Committee Report- Supervisor Lobley stated there is nothing to report at this time. Also, West Nottingham will be seated on Thursday, 10/13/2011.

Historic Commission Report- No Report

- * SECCRA Minutes 8/22/2011
- * Chester Cty. Assoc. of Twp. Officials Proposed Nominations
- * Avondale State Police Monthly Incident Report
- * Chester Cty. Tax Collection Committee, letter 9/16/2011, minutes
- * letter 9/8/2011 Keep America Beautiful Re: project of same name
- * letter, 9/28/2011 Pa. Dept. of Transportation Re: evaluation of Media Road at Fifth Street for multi way stop sign
- * OASA agenda, minutes, treasurer's report, operating & income budget fiscal year 2011-2012, Tapping fee resolution #11-09-001, resolution #11-09-002 creating & establishing rate zones for the OASA service area

Recognition of Visitors-

- * Jane Ladley- has some concerns regarding the budget for 2012. Suzie Hamlin will meet with the new members and discuss the budget ASAP
 - * Chairman Levandowski stated he received a call from the realtors for Tigie Farm. They would like to address the Board. Secretary Pat Brady advised they are on the agenda for work session.
 - * Pat Brady discussed the CDL Mandatory PSATS Training scheduled for Thursday, November 3, 2011 to be held at ENT, expecting 22-25 people to attend.
- Motion made by Supervisor Lobley seconded by Supervisor Turns to allow a budget of \$75.00 to be spent on coffee, donuts etc. for the training class.

Aye: 4

Nay: 0

Adjournment- Motion made by Supervisor Turns seconded by Supervisor Turns to adjourn the Meeting at 9:55 P.M..


Aye: 4

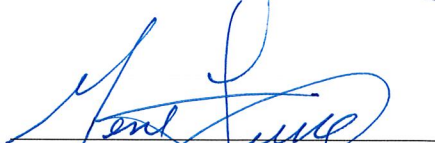
Nay: 0

ATTEST: 

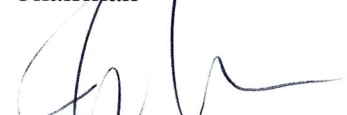
Respectfully Submitted,


Pat Brady, Secretary


Leo M. Levandowski
Chairman


Gene Turns
Supervisor

Ed Lobley
Supervisor


John Coldiron
Supervisor

**East Nottingham Township
Bills for Approval
October 10, 2011**

Date	Number	Payee	Memo	Payment
10/10/2011	11549	Cameron's Hardware & Supply, Inc.	supplies	195.72
10/10/2011	11550	Cumberland Truck	parts	185.49
10/10/2011	11551	John F. Forlino II	lettering yellow dumptruck	190.00
10/10/2011	11552	Keen Compressed Gas	supplies	289.52
10/10/2011	11553	Oxford Auto Parts	parts	60.87
10/10/2011	11554	Pennsylvania One Call System, Inc.	communications	51.20
10/10/2011	11555	Plasterer Equipment Co., Inc.	install 3rd function hyd kit-loader	3,594.47
10/10/2011	11556	Smoker Fabricating, LLC	parts	785.09
10/10/2011	11557	AD PRO, Inc.	advertising	216.00
10/10/2011	11558	Advantage Financial Services	Docstar	337.74
10/10/2011	11559	Alger Oil, Inc	fuel	498.38
10/10/2011	11560	Allied Waste Services #319	trash removal	72.88
10/10/2011	11561	Aramark	uniforms	1,188.27
10/10/2011	11562	Armstrong One Wire	internet	39.95
10/10/2011	11563	CCHPN	historic commission dues	85.00
10/10/2011	11564	Central Penn Gas	gas	27.14
10/10/2011	11565	Conrad O'Brien P.C.	solicitor fees	5,134.00
10/10/2011	11566	DCED	3rd quarter state fee for building insp	80.00
10/10/2011	11567	H.A. Berkheimer	EIT commission	42.00
10/10/2011	11568	Howett's Custom Screen Printing, Inc.	shirts	545.50
10/10/2011	11569	Office Basics, Inc.	supplies	81.35
10/10/2011	11570	PitneyBowes	postage machine rental	21.49
10/10/2011	11571	Ragan Engineering	engineering fees	1,718.60
10/10/2011	11572	Stantec Consulting Services Inc.	engineering fees	150.00
10/10/2011	11573	Toshiba Business Solution STE 180	color copies	43.31
10/10/2011	11574	Union Fire Co. Relief Association	2011 Allocation	98,309.44
10/10/2011	11575	Wyatt Computer Services	repair	180.00
10/10/2011	11576	OM Financial Life Insurance Company	Blevins RAR 0005932-Pension	2,000.00
10/10/2011	11577	OM Financial Life Insurance Company	Elville RAR 0002717-Pension	2,000.00
10/10/2011	11578	OM Financial Life Insurance Company	Scheese RAR 0002719-Pension	2,000.00
10/10/2011	11579	OM Financial Life Insurance Company	Brady RAR 0002718-Pension	2,000.00
10/10/2011	11580	Trans America Life Ins.	Weaver TAR 0071181-Pension	2,000.00
10/10/2011	11581	Trans America Life Ins.	Lindsey TAR 0044449-Pension	2,000.00
10/10/2011	11582	Hamlin, Suzanne	tax clerk/tax certifications	597.03
10/10/2011	11583	Shock, Charles C	building inspector	1,239.16
10/10/2011	11584	Moran, J. Scott	building inspector	1,502.47
10/10/2011	11585	Scott J. Moran	reimburse cell phone	66.15
10/10/2011	11586	William C. Weaver	backhoe rental	680.00
10/10/2011	11587	Winifred Moran Sebastian	solicitor fees	1,447.50
10/10/2011	11588	Toshiba Financial Services	maintenance contract	203.00
				<u>131,858.72</u>
		Open Space Fund:		
10/10/2011	247	H.A. Berkheimer	commission	41.08
		Escrow Fund:		
10/10/2011	342	Stantec Consulting	engineering fees	5,834.00

**East Nottingham Township
Bills for Approval
October 10, 2011**

Supplemental Checks:

9/1/2011	11450	Keystone Health Plan East	health insurance	3,873.60
9/1/2011	11451	Lincoln National Life Insurance Co	life insurance	217.50
9/1/2011	11452	Nextel	cell phones	257.53
9/1/2011	11453	PECO	electric	621.49
9/1/2011	11454	Verizon	phones	614.13
9/6/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,078.78
9/8/2011	ACH	PA Dept. of Revenue	state tax deposit	326.04
9/8/2011	11462	Joyce Krauss	shampoo carpets	206.48
9/12/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,337.24
9/15/2011	11512	Joyce Krauss	cleaning	150.00
9/15/2011	11513	Deer Park	water	204.12
9/19/2011	ACH	941 Federal Tx Dep	federal tax deposit	2,534.10
9/19/2011	ACH	PA Dept. of Revenue	state tax deposit	785.27
9/22/2011	11521	Joyce Krauss	cleaning windows & blinds	90.00
9/22/2011	11522	cash	petty cash	150.00
9/26/2011	ACH	941 Federal Tx Dep	federal tax deposit	1,576.09
9/26/2011	11523	AFLAC	employee paid health insurance	391.04
9/29/2011	11531	Joyce Krauss	cleaning	150.00
				<u>16,563.41</u>

Supplemental Checks-Open Space

9/26/2011	ACH	Wells Fargo	interest	14,401.51
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