

AGENDA
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 13, 2012

I. Call Meeting to Order

II. Pledge of Allegiance

*** Moment of Silence**

III. Public Comment

IV. Approve Agenda

V. Executive Session-

1)- October 28 , 2012 - J. Coldiron, S. Blum, G. Kachnycz, G. Turns, P. Brady,
W. Weaver, J. Reynolds Re: Declaration of Disaster Emergency-Hurricane
Sandy

VI. Minutes for Review- copies on table for review

VII. Treasurer's Report-

VIII. Road Report-

*** discuss stop signs in mobile home parks & other multi shared driveways**

IX. Zoning Report-

X. Building Inspector Reports-

XI. Comprehensive Plan Committee Report-

XII . Oxford Area Recreation Authority Report-

XIII. Oxford Area Sewer Authority Report-

XIV. Historic Commission Report-

XV. Letter of Credit Releases- None

XVI. Subdivisions-

I. Robert H. Mills Final Subdivision – Request for Final Plan Approval

II. Virginia Woollens Final Subdivision – Request for Final Plan Approval

XVII. Supervisors-

1)- Approve Advertising to appoint Barbacane as Auditing Firm

2)- Set Mill Rate

3)- Approve proposed preliminary budget for 2013 & authorize advertising

4)- John & Renee Kempf- unsafe conditions at Waterway Road & 472

5)- Chairman Coldiron to address resident issues from 10/9/2012 Mtg.

6)- 2013-2016 Regional Household Hazardous Waste Collection Program

7)- Pension

8)- Bills For Approval

XVIII Minutes For Approval-

1) Regular Meeting, October 9, 2012

2) Special Meeting, October 16, 2012

XIX . Correspondence-

XX . Recognition of Visitors-

XXI . Adjournment-

MINUTES
EAST NOTTINGHAM TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 13, 2012

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on November 13, 2012. Those present were: Chairman John P. Coldiron, Vice Chairwoman Jane Ladley, Supervisor Gene Turns, Supervisor Scott Blum, Supervisor Gary Kachnycz, , Treasurer Suzanne Hamlin, Secretary Pat Brady, Zoning Officer P.J. Scheese and guests.

The Meeting was called to order at 7:00 P.M..

The Pledge of Allegiance was led by Chairman Coldiron.

Moment of Silence was observed.

Public Comment -

Al Kinner requested to see the recommendations made by Consultant Jack Heinz. The Board agreed to add this to the agenda under Supervisors.

Approve Agenda-

Motion made by Chairman Coldiron seconded by Vice Chairwoman Ladley to amend the agenda as follows: add Israel Stoltzfus, update on Jack Heinz & Wyndham Creek .

Aye: 5

Nay: 0

Executive Sessions: Chairman Coldiron stated the following:

1)- October 28, 2012- J. Coldiron, S.Blum, G. Kachnycz, G. Turns, P. Brady, W. Weaver, J. Reynolds Re: Declaration of Disaster Emergency- Hurricane Sandy

Chairman Coldiron stated this should not be considered an executive session as this was an emergency meeting.

Minutes For Review- Chairman Coldiron stated there are copies of the Minutes on the table for review. The Minutes will be approved toward the end of the meeting .

* **Israel Stoltzfus-** Owns property on Crawl Toot Road and asked the Board if they would agree with him not doing a dry well which was suggested by Mark Deimler. The Board agreed they would follow whatever Mark Deimler recommended.

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Treasurer's Report- Suzie Hamlin reported East Nottingham's cash assets amounts to \$2,435,996.72. Income received from October totals \$160,818.88 realized from taxes, escrow, court fines, permits, General Fund Balance as of 10/31/2012 is \$495,380.93

Suzie requested to add 2 bills she just received. One for Jane Ladley & one for Gary Kachnycz for \$65.00 each, reimbursing them for a CCATO Officials dinner they both attended. This brings the new total to \$29,687.49

Bill Carey asked Suzie for the amount the township has paid to date in legal fees for Wyndham Creek. Suzie stated she will have to get back to him with that figure.

Road Report- Road Master Bill Weaver discussed the report with the Board. Also discussed stop signs in mobile home parks and other multi shared driveways.

* Bill is going to check into a price for a generator for the township building and will get back to the Board.

Zoning Report- P.J. gave her report stating there were 5 residential building permits issued, 1 zoning permits (w/o bldg. permits) and 1 certificate of occupancy . Total fee collected \$543.

Building Inspector Reports- The Board reviewed Scott Moran's Report with no comments.

Comprehensive Plan Committee Report- Chairman Coldiron stated they talked about the implementation agreement for the comprehensive plan, which we have not adopted the comp plan as yet.

Oxford Area Recreation Authority Report- Supervisor Turns advised they started Phase II. The parking lot and walking trails will be done the end of this month, depending on the weather.

Oxford Area Sewer Authority Report- Joe Scheese stated last month the Sewer Authority had the dedication of the Osbourne Lagoon , and it's in use.

Historic Commission Report- No Report

Letter of Credit Releases- None

2)- **Special Meeting, October 16, 2012-** Motion made by Chairman Coldiron seconded by Supervisor Turns to approve the minutes for 10/16/12 as submitted by the Secretary. Supervisor Blum was not in attendance.

Aye: 4

Nay: 0

Correspondence- Chairman Coldiron stated we have correspondence which will be on the table for review.

- * PA State Police Report 9/1-9/30/2012
- * Penn Dot Moving Forward- Fall 2012
- * PSATS Township Legal Defense Partnership- Fall 2012
- * letter dated 10/1/12 from SECA REC Re: S. Lancaster Cty.
- * letter dated 10/1/12 from Bee Bergvall & Co. Re: CPA service
- * letter dated 10/1/12 from Armstrong Cable Re: zoom internet
- * Oxford Area Sewer Authority Agenda's, Meeting Minutes, Treasurer's Report, Executive Director's Report, Project Status Update,

Recognition of Visitors-

* Vice Chairwoman Ladley stated she and Supervisor Kachnycz went to the CCATO Officials dinner and Terrence Farrell advised that the county taxes would be going up for 2013 to cover 911 expenses.

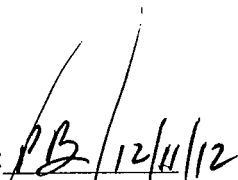
Adjournment- Motion made by Supervisor Turns seconded by Supervisor Blum to adjourn the meeting at 8:45 P.M..

Aye: 5

Nay: 0

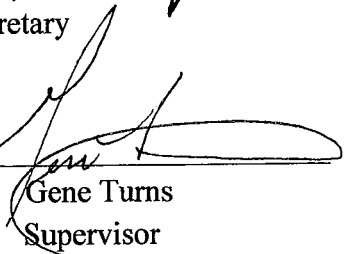
Respectfully Submitted,


Pat Brady, Secretary

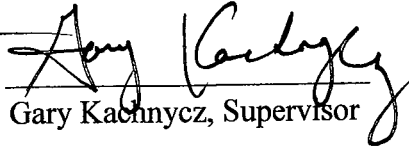
ATTEST:  12/11/12


John P. Coldiron
Chairman


Jane Ladley
Vice Chairwoman


Gene Turns
Supervisor


Scott Blum, Supervisor


Gary Kachnycz, Supervisor

**East Nottingham Township
Treasurer's Report**

FUND BALANCES AS OF 10/31/2012

GENERAL FUND:		
ACCOUNT # 98267	495,380.93	
ACCOUNT #215872096	1,045,896.20	
TOTAL GEN FUND:		1,541,277.13
OPEN SPACE FUND:		
ACCOUNT #215921763	594,615.31	594,615.31
STATE FUND		
ACCOUNT #650269	104.28	
TOTAL STATE FUND:		104.28
CERTIFICATES OF DEPOSIT:		
#3000171186 - MAT.DATE: 12/18/2015(INTEREST RATE -2.25 APY)		100,000.00
#3000170638 - MAT.DATE:1/24/2016(INTEREST RATE - 2.25% APY)		100,000.00
#3000170697 - MAT.DATE: 11/10/2015 (INTEREST RATE - 2.25 APY)		100,000.00
TOTAL CASH ASSETS OF E.N.T.:		2,435,996.72



INCOME SUMMARY FOR OCTOBER 2012

TOTAL TAXES AND CERTIFICATIONS:	73,170.29
TOTAL FINES:	692.53
SUBDIVISION & LAND APP FEE	100.00
PERMITS, REVIEW FEES, INSPECTION FEES:	1,043.00
INTEREST EARNED GENERAL FUND	45.19
RECYCLING/ACT 101 GRANT	15,261.00
PUBLIC UTILITY REALTY TAX	2,581.22
FOREIGN FIRE INS PREMIUM	55,581.28
PENSION ALLOCATION FROM STATE	12,344.37
TOTAL INCOME:	160,818.88

GENERAL FUND BALANCE 9/30/2012

460,049.62


BILLS PRESENTED FOR PAYMENT 10/9/2012
WEEKLY PAYROLL FOR OCTOBER

88,239.99
19,633.39

Date	Number	Payee	Payment	
10/1/2012	ACH	941 Federal Tx Dep	1,642.96	
10/1/2012	debit	Keystone Health Plan East	4,043.82	
10/1/2012		12558 Lincoln National Life Insurance Company	217.50	
10/1/2012		12559 Nextel	52.93	
10/1/2012		12560 PECO	339.89	
10/1/2012		12561 PitneyBowes	21.49	
10/1/2012		12562 Verizon	661.78	
10/1/2012		12563 U.S. Postal Service	45.00	
10/3/2012	ACH	PA Dept. of Revenue	378.83	
10/4/2012		12571 Cash and Carry Electric	382.05	
10/5/2012	ACH	National Penn Bank	5.00	
10/8/2012	ACH	941 Federal Tx Dep	1,493.03	
10/11/2012		12618 Joyce Krauss	150.00	
10/16/2012	ACH	941 Federal Tx Dep	1,704.36	
10/16/2012	ACH	PA Dept. of Revenue	410.07	
10/16/2012	ACH	AT&T Mobility	206.65	
10/16/2012		12619 Deer Park	74.58	
10/16/2012		12620 cash	86.90	
10/18/2012		12628 H.A. Berkheimer	30.11	
10/18/2012		12629 Pennsylvania One Call System, Inc.	46.20	
10/22/2012	ACH	941 Federal Tx Dep	2,053.91	
10/24/2012	debit	lBackup	99.50	
10/25/2012		12637 Joyce Krauss	150.00	
10/25/2012		12638 AFLAC	133.22	
10/29/2012	ACH	Keystone Collections Group	1,313.78	
10/29/2012	ACH	941 Federal Tx Dep	1,479.20	
10/29/2012		12639 PSATS - UC Group Trust	320.92	
10/29/2012		12640 PA UC FUND	70.51	
			<u>17,614.19</u>	17,614.19
		AMOUNT EXPENDED		125,487.57
		FUNDS DEPOSITED DURING OCTOBER 2012		160,818.88
		GENERAL FUND BALANCE 10/31/2012		495,380.93

**East Nottingham Township
Bills for Approval
November 13, 2012**

Date	Number	Payee	Description	Payment
11/13/2012	12661	A & R Tire Sales & Recycling, Inc.	tire recycling	443.50
11/13/2012	12662	Alger Oil, Inc	fuel	1,802.21
11/13/2012	12663	Aramark	uniforms	991.14
11/13/2012	12664	AT&T Mobility	cell phones	185.05
11/13/2012	12665	Cameron's Hardware & Supply, Inc.	supplies	842.24
11/13/2012	12666	Cumberland Truck	parts	624.64
11/13/2012	12667	John Deer Financial	Atlantic Tractor parts	46.40
11/13/2012	12668	L & L Truck Service	light	70.87
11/13/2012	12669	McMahon's	parts	42.10
11/13/2012	12670	Mt. Rocky Trucking	truck inspections	464.00
11/13/2012	12671	Oxford Auto Parts	parts	158.50
11/13/2012	12672	Pennsylvania One Call System, Inc.	communications	29.04
11/13/2012	12673	PSATS CDL PROGRAM	random drug tests	155.00
11/13/2012	12674	The Maintenance Connection, Inc.	supplies	372.96
11/13/2012	12675	Tippmann Industrial Products	propane hammer/sign post adapter	2,298.58
11/13/2012	12676	US Municipal Supply, Inc.	traffic signs	822.77
11/13/2012	12677	Advantage Financial Services	Docstar	337.74
11/13/2012	12678	Allied Administrators for Delta Dental	dental insurance	115.14
11/13/2012	12679	Allied Waste Services #319	trash removal	82.25
11/13/2012	12680	Armstrong One Wire	internet	39.95
11/13/2012	12681	CCHPN	historic commision dues	85.00
11/13/2012	12682	Central Penn Gas	gas	50.54
11/13/2012	12683	Chester County SPCA	Animal Control contract	4,270.00
11/13/2012	12684	Conrad O'Brien P.C.	solicitor fees	408.00
11/13/2012	12685	Conrad O'Brien P.C.	solicitor fees-Hopewell Ridge	1,411.00
11/13/2012	12686	Daily Local News	advertising	540.10
11/13/2012	12687	Ehrlich	pest control	83.01
11/13/2012	12688	H.A. Berkheimer	EIT commission	21.33
11/13/2012	12689	H.A. Thomson Co.	treasurer bond	2,290.00
11/13/2012	12690	National Notary Association	membership renewal-PJ Scheese	52.00
11/13/2012	12691	Neighborhood Services	2012 donation	1,000.00
11/13/2012	12692	Office Basics, Inc.	office supplies	146.40
11/13/2012	12693	Oxford Senior Center	2012 donation	2,500.00
11/13/2012	12694	Penn Container	trash day	1,560.00
11/13/2012	12695	Quill Corporation	office supplies	91.78
11/13/2012	12696	Ralph Denlinger	reimburse expenses Historic Comm	86.15
11/13/2012	12697	Solanco Engineering Associates	BCO/engineering fees	370.00
11/13/2012	12698	Toshiba Business Solution STE 180	color copies	75.58
11/13/2012	12699	Toshiba Financial Services	maintenance contract	203.00
11/13/2012	12700	Hamlin, Suzanne	tax clerk/certifications	586.48
11/13/2012	12701	Moran, J. Scott	building inspector	583.04
11/13/2012	12702	William C. Weaver	back hoe rental & reimburse part	1,215.00
11/13/2012	12703	Ahmad, Hejaz and Belah	refund permit fees	250.00
11/13/2012	12704	Darrell Kelly	refund permit fees	400.00
11/13/2012	12705	Michael King	refund permit fees	140.00
11/13/2012	12706	Winifred Moran Sebastian	solicitor fees	1,215.00
				29,557.49



\$29,687.49

**East Nottingham Township
Bills for Approval
November 13, 2012**

Escrow Fund:

11/13/2012	364 Conrad O'Brien P.C.	Solicitor Fees	340.00
11/13/2012	365 East Nottingham Township Gen Fund	reimburse Wicklow Solicitor Fees	538.34
11/13/2012	366 Solanco Engineering Associates	engineering fees	<u>1,700.00</u>
			2,578.34

Open Space Fund:

11/13/2012	262 H.A. Berkheimer	commission	20.93
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Supplemental Checks:

10/1/2012	ACH	941 Federal Tx Dep	federal tax deposit	1,642.96
10/1/2012	debit	Keystone Health Plan East	health insurance	4,043.82
10/1/2012	12558	Lincoln National Life Insurance Company	life insurance	217.50
10/1/2012	12559	Nextel	cell phone	52.93
10/1/2012	12560	PECO	electric	339.89
10/1/2012	12561	PitneyBowes	postage machine rental	21.49
10/1/2012	12562	Verizon	phones	661.78
10/1/2012	12563	U.S. Postal Service	postage	45.00
10/3/2012	ACH	PA Dept. of Revenue	state tax deposit	378.83
10/4/2012	12571	Cash and Carry Electric	supplies	382.05
10/5/2012	ACH	National Penn Bank	e-cash manager service fee	5.00
10/8/2012	ACH	941 Federal Tx Dep	federal tax deposit	1,493.03
10/11/2012	12618	Joyce Krauss	cleaning	150.00
10/16/2012	ACH	941 Federal Tx Dep	federal tax deposit	1,704.36
10/16/2012	ACH	PA Dept. of Revenue	state tax deposit	410.07
10/16/2012	ACH	AT&T Mobility	cell phones	206.65
10/16/2012	12619	Deer Park	water	74.58
10/16/2012	12620	cash	petty cash	86.90
10/18/2012	12628	H.A. Berkheimer	EIT commission	30.11
10/18/2012	12629	Pennsylvania One Call System, Inc.	communications	46.20
10/22/2012	ACH	941 Federal Tx Dep	federal tax deposit	2,053.91
10/24/2012	debit	IBackup	computer backup	99.50
10/25/2012	12637	Joyce Krauss	cleaning	150.00
10/25/2012	12638	AFLAC	employee paid health insurance	133.22
10/29/2012	ACH	Keystone Collections Group	3rd quarter taxes	1,313.78
10/29/2012	ACH	941 Federal Tx Dep	federal tax deposit	1,479.20
10/29/2012	12639	PSATS - UC Group Trust	3rd quarter taxes	320.92
10/29/2012	12640	PA UC FUND	3rd quarter taxes	<u>70.51</u>
				15,971.23

Supplemental Checks-Open Space

10/18/2012	261	H.A. Berkheimer	commission	29.64
10/25/2012	ACH	Wells Fargo	interest	<u>1,800.28</u>
				1,829.92

EAST NOTTINGHAM TOWNSHIP
158 Election Road
Oxford, PA 19363
610-932-8494
(Fax) 610-932-9441

Road Report- October 2012

Week of October 1 thru October 5

- * work with Penn Railroad paving contractor & haul several loads of black top to West Grove with 3 trucks
- * Bill -check on over 12 signs with graffiti on Oxford Road & Darlington Circle
- * replace 6 township signs & contact Penn Dot & J.D. Eckman about their signs
- * put broom on mower tractor & sweep Waterway Road at tracks
- * take 2 junk logs & block 4 wheeler trails on Barren Road
- * put up new street sign @ Media & Barnsley Road
- * pressure wash & clean up 2010 dump truck
- * remove beacon light on mowing tractor & weld bracket
- * check lights on sign & flag pole, order 2 new lights
- * take boom mower & pole saw & trim trees on Lit'l Elk Creek from Waterway to Coldiron Drive
- * hook chipper back up, get work basket out & put on loader & cut down 2 large Palonia trees on curve at Lit'l Elk Creek Road east of Coldiron Drive & trim other trees back
- * haul wood chips to Amish farm
- * trim trees all day on Shadyside Road from Twin House to 3 way stop

Week of October 8 thru October 13

- * pick up tires on Lit'l Elk Creek (9), Mt. Pleasant (5), Oaks Road (6)
- * replace stop signs on Nottingham Ave
- * cut & chip 6, 26' tall pine trees on Shadyside Road
- * ride roads in township for tires & sign damage
- * install 2 new LED spot lights on township sign at flag pole
- * wash F550 truck
- * clean up in shop
- * wash pick-up truck
- * ride roads for problems
- * work on 624 John Deere brake & throttle pedals, all sticking from salt corrosion
- * order new parts for loader
- * cut more trees on Shadyside Road
- * load up 150 tires on A & R Tire Recyclers truck
- * start receiving dumpsters for fall dumpster days
- * load dumpsters with trash picked up along roads since spring clean up
- * pick up tires on Frog Hollow Road
- * weed eat & mow bank beside shop
- * Fall Dumpster Days Friday & Saturday

Week of October 15 thru October 19

- * sweep parking lot from dumpster days
- * pick up new hydraulic fitting & make repair on broom
- * pick up more tires
- * change 4 signs
- * do some inventory & place sign order
- * work on sweeper & remove from tractor
- * take boom mower & chipper & trim & cut trees on Grant Street
- * Roger mow on road banks 3 days
- * finish trimming trees on Grant St
- * Bill, Denny & Hank take boom mower & cut back large row of hedge bushes on Woodland Drive
- * fix large pot holes on Twin House, Woodland Dr. & Greenhouse Roads
- * finish day in shop
- * finish taking down rest of 14 pine trees on Shadyside Road & also cut down & remove very large dead chestnut tree on Shadyside Road.. All day job

Week of October 22 thru October 31

- * replace several signs in township (over 30 with graffiti) over weekend
- * put new decals on many signs
- * clean leaves & debris off catch basins
- * finish replacing damaged signs
- * Roger mow road banks 4 days
- * sharpen several chain saw chains
- * Bill do paper work & look at 2 complaints
- * straighten up in shop
- * received sign order & put in stock & replace more signs
- * pick up 12 tires along roads
- * pick up supplies & parts @ Cameron's & T.S.C. store
- * replace last of damaged signs from past weekend
- * take loader & clean off edges of various roads & clean off catch basins
- * open drainage ditches for pending Hurricane Sandy
- * put dirt behind several catch basins that settled
- * clean off edges of road at bridges on Delp Road & Woods Rd. for drainage
- * Monday- Hurricane Sandy started work at 3:00 A.M., high winds & heavy rains- worked straight thru til 2:30 Tuesday P.M.. cleaned out drains, removed limbs & branches from roads, cut up & removed large trees on Wilson Mill Road, Lit'l Elk Creek, Lee's Bridge & Saginaw
- * pick up road closed signs & barricade on Lit'l Elk Creek from downed power lines
- * replace 2 stop ahead & 3 speed limit signs
- * clean up & chip 2 large pine trees on Wilson Mill Road from Hurricane
- * finish cutting up & chipping trees on Lit'l Elk Creek & Lee's Bridge Roads

EAST NOTTINGHAM TOWNSHIP

*158 Election Road
Oxford, PA 19363
(610)932-8494
Fax (610)932-9441*

*John P. Coldiron, Chairman
Jane Ladley, Vice-Chairman
Gene Turns, Supervisor
Scott Blum, Supervisor
Gary Kachnycz, Supervisor*

*William C. Weaver, Road Master
Suzanne Hamlin, Treasurer
Patricia Brady, Secretary
PJ Scheese, Code Enforcement*

November 13, 2012

TO: Board of Supervisors
FROM: PJ Scheese, Zoning Officer
RE: Zoning Report for October, 2012

# of Residential Building Permits Issued	5
# of Commercial Building Permits Issued	0
# of Zoning Permits (w/o Bldg Permits)	1
Construction Value	\$93,389
# of Sign Permits Issued	0
# of Home Occupation Permits Issued	0
# of Demolition Permits	0
# of Certificates of Occupancy	1
# of Change in Use & Occupancy Permits	0
# of Highway Occupancy Permits	0
# of Temporary Trailer Permits	0
# of Erosion & Sedimentation Permits	0
Amount collected in escrow for Erosion & Sedimentation permits	\$0
Total Fee Income collected for ENT	\$543

Respectfully submitted,

PJ Scheese

PJ Scheese
Zoning Officer

Scott Moran

**REPORT FOR
EAST NOTTINGHAM TOWNSHIP
Month to ending October 31, 2012**

Plan Review hours	0.0 @ \$50.00 =	0.00
Inspection hours	13.0 @ \$50.00 =	\$650.00
Total hours	13.0 @ \$50.00 =	\$650.00

Total Amount: \$650.00

PLAN REVIEW

None

INSPECTIONS

10/1/12	B3032-2012, 177 Barnsley Road, Ryan Tullimello, foundation wall, approved	1.0
	B3018-2012, 217 Media Road, Andy King, rough energy, approved	1.0
10/4/12	B3032-2012, 177 Barnsley Road, Ryan Tullimello, basement slab, approved	1.0
10/8/12	B3032-2012, 177 Barnsley Road, Ryan Tullimello, framing, approved	1.0
10/12/12	B3038-2012, 110 Wilson Drive, Robert Gregan, final building, approved	1.0
	B3035-2012, 125 W. Ruddy Duck Circle, Pennland Contractors, final electric, approved	1.0
	B3035-2012, 125 W. Ruddy Duck Circle, Pennland Contractors, final plumbing, approved	1.0
	B3035-2012, 125 W. Ruddy Duck Circle, Pennland Contractors, final mechanical, approved	1.0
	B3035-2012, 125 W. Ruddy Duck Circle, Pennland Contractors, final building, approved	1.0
	B3032-2012, 177 Barnsley Road, Ryan Tullimello, rough electric, approved	1.0
	B3032-2012, 177 Barnsley Road, Ryan Tullimello, rough plumbing, approved	1.0
	B3032-2012, 177 Barnsley Road, Ryan Tullimello, rough mechanical, approved	1.0
10/15/12	B3032-2012, 177 Barnsley Road, Ryan Tullimello, rough energy, approved	1.0