

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**OCTOBER 15, 2013**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- \* Moment of Silence**
- III. Public Comment**
- IV. Approve Agenda**
- V. Executive Session- None**
- VI. Minutes for Review- copies on table for review**
  - 1)- September 17, 2013- Regular Meeting**
  - 2)- October 8, 2013- Special Meeting**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Reports-**
- XI. Oxford Area Recreation Authority Report-**
- XII. Oxford Area Sewer Authority Report-**
- XIII. Historic Commission Report-**
- XIV. Subdivisions-**
- XV. Escrow Reduction- Twin Ponds Phase IV, Escrow Reduction #4**  
Current Letter of Credit \$56,606., **Reduction #4 \$12,581.**, Revised Amount \$43,925.

**XVI. Supervisors-**

- 1)- Speed Limit on Elk Ridge Road
- 2)- Veterans
- 3)- Bills For Approval

**XVII. Minutes For Approval-**

- 1)- Regular Meeting- September 17, 2013
- 2)- Special Meeting- October 8, 2013

**XVIII. Correspondence-**

**XIX. Recognition of Visitors-**

**XX. Adjournment-**

**MINUTES**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**OCTOBER 15, 2013**

\*\* Recorder did not record

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on October 15, 2013. Those present were: Chairman John P. Coldiron, Vice Chairman Gary Kachnycz, Supervisor Jane Ladley, Supervisor Scott Blum, Supervisor Gene Turns, Secretary Pat Brady, Zoning Officer P.J. Scheese, Treasurer Suzanne Hamlin and guests.

**The Meeting was called to order** at 7:01 P.M..

**The Pledge of Allegiance** was led by Chairman Coldiron.

**Moment of Silence** was observed.

**Public Comment –**

Robert Stewart, ZHB alternate asked to be placed on the agenda. Chairman Coldiron agreed to place him on the agenda under Supervisors

Motion made by Chairman Coldiron seconded by Vice Chairman Kachnycz to amend the agenda adding Robert Stewart under Supervisors.

Aye: 5

Nay: 0

**Approve Agenda-**

Motion made by Chairman Coldiron seconded by Supervisor Ladley to accept the amended agenda as previously mentioned.

Aye: 5

Nay: 0

**Executive Session-** None

**Minutes For Review-** Chairman Coldiron stated there are copies of the Minutes on the table for review. The Minutes will be approved toward the end of the meeting .

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**Treasurer's Report-** Suzanne Hamlin reported the E.N.T. cash assets amounts to \$2,681,566.54. Income received for September totals \$47,924.41 realized from taxes, escrow, court fines and permits. General Fund balance as of 9/30/2013 is \$715,939.67.

Motion made by Chairman Coldiron seconded by Supervisor Blum to approve returning 2 escrow balances 1) General Dynamics in the amount of \$970.74 and 2) Robert Morris in the amount of \$206.25 .

Aye: 5

Nay: 0

Bill Carey asked Suzie how much of tax payers money has been spent so far on Wyndham Creek Development. Suzie responded, the total to date is \$45,632.06 and nothing has been reimbursed.

**Road Report-** Road Master Bill Weaver gave his report .

**Zoning Report-** P.J. gave her report stating there were 2 residential building permits issued, 5 zoning permits, 1 certificate of occupancy, 1 highway occupancy permit and 1 erosion & sedimentation permit issued . Total fees collected \$601.00.

Bill Carey asked if the Township received any information from Wilmer Hostetter concerning the Wyndham Creek snow plowing. P.J. responded, Burkhardt Excavating will be doing the snow plowing this winter .

**Building Inspector Report-** No Report

**Oxford Area Recreation Authority Report-** Supervisors Turns reported they received a \$10,000. grant from SECCRA for bridge work and several leagues will be using the field. They have made a lot of progress.

**Oxford Area Sewer Authority Report-** Joe Scheese reported the Osborne Lagoon will be inspected on the 9<sup>th</sup> and if it passes, it will be going into service. They are still waiting for the plans for the new treatment plant. Their building will be getting a new face lift. They have awarded the contract and will be starting shortly.

**Historic Commission Report-** No Report

**Subdivisions-** None

**\* Escrow Reduction- Twin Ponds Phase IV- Reduction #4 for \$12,581.00**

Current Letter of Credit \$56,606., Reduction #4 \$12,581., Revised Amount \$43,925.

Motion made by Supervisor Blum seconded by Supervisor Turns to approve escrow reduction #4 in the amount of \$12,581.00 for Twin Ponds Phase IV.

Aye: 5

Nay: 0

**Supervisors-**

**1)- Speed Limit on Elk Ridge Road-** there was discussion concerning a resident requesting a traffic study be done. Supervisor Blum asked P.J. to contact the State Police and ask if they could Watch for speeding in that area.

**2)- Veterans-** Supervisor Ladley spoke on this matter stating she met with residents who have shown interest in recognizing community Veterans. They discussed some types of memorials. Possibly featuring a Veteran of the month was one suggestion.

**3)- Bills For Approval-** There was discussion regarding Conrad O'Brien bill #13622. Supervisor Blum stated he does not want that bill paid until Conrad O'Brien gives the Township a break down and then the bill will get paid.

Motion made by Supervisor Blum seconded by Chairman Coldiron to approve the bills to be paid as submitted by the Treasurer except the Conrad O'Brien bill #13622

Aye: 4

Nay: 0

Recused: Ladley

**4)- Robert Stewart-** Advised the Board he must resign as the Zoning Hearing Board alternate effective immediately, since he is a Planning Commission Member.

Motion made by Supervisor Blum seconded by Supervisor Turns to accept the resignation of Robert Stewart as Zoning Hearing Board alternate.

Aye: 5

Nay: 0

Motion made by Chairman Coldiron seconded by Supervisor Turns to appoint Bill Carey as Zoning Hearing Board alternate

Aye: 5

Nay: 0

**Minutes For Approval-**

**1)- Regular Meeting, September 17, 2013-**

Motion made by Supervisor Blum seconded by Supervisor Ladley to approve the minutes for 9/17/2013 as submitted by the Secretary. .

Aye: 5

Nay: 0

**2)- Special Meeting- October 8, 2013-**

Motion made by Supervisor Turns seconded by Chairman Coldiron to approve the minutes for 10/8/2013 as submitted by the Secretary. Supervisor Blum was not in attendance.

Supervisor Blum abstained from voting.

Aye: 4

Nay: 0

**Correspondence-**

- \* PA State Police Statistics 9/1 – 9/30/2013
- \* email dated 10/10/13 from Thom Olivieri Re: Letter to BOS
- \* Letter dated 10/5/13 from CC Assoc. of Twp. Officials Re: Fall Convention
- \* brochure from Natural Lands Trust
- \* Open House Invitation from Citadel Bank
- \* email dated 9/23/13 from Tina Shaffer Re: letter to State Rep John Lawrence
- \* Moving Forward, PA Dept. of Transportation- Fall 2013
- \* OASA Reports, Agendas, Minutes etc.
- \* letter from Union Fire Co. #1 Re: Amber Drive
- \* letter dated 9/20/13 from Oxford Presbyterian Church Re: Christmas food box project
- \* letter dated 9/25/14 from Brutscher, Foley, Milliner & Land Re: App. of State Street Products Co.
- \* letter dated 9/30/13 from OASA Re: PA Planning Module Component 3
- \* PSATS News Bulletin, September 2013
- \* letter dated 9/26/13 from CC Tax Collection Committee Re: Committee Meeting Agenda
- \* Resignation letter from Robert Stewart, resigning as ZHB alternate, effective immediately

**Recognition of Visitors-**

\* Carol Dunlap- asked the Board why the Township is not asking Wilmer Hostetter to pay for the feasibility study. The Board responded, no decision has been made at this time.

\* P.J. asked the Board if the Planning Commission could have shirts- Motion made by Supervisor Blum seconded by Supervisor Turns to approve the purchase of shirts for the PC

Aye: 5

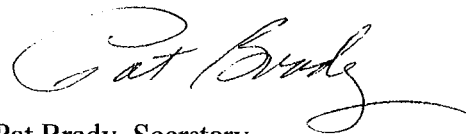
Nay: 0

**Adjournment-** Motion made by Chairman Coldiron seconded by Supervisor Blum to adjourn the meeting at 8:22 P.M..

Aye: 5

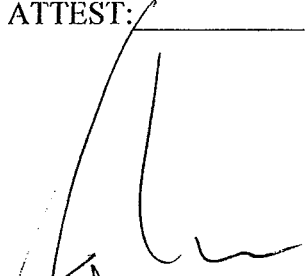
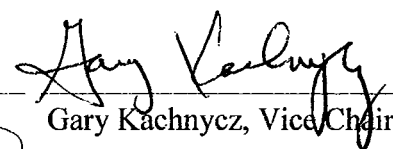
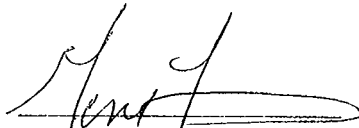
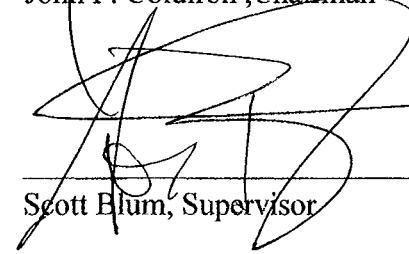
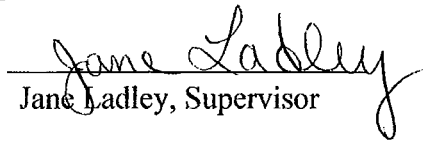
Nay: 0

Respectfully Submitted,



Pat Brady, Secretary

ATTEST:

  
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John P. Coldiron, Chairman  
\_\_\_\_\_  
Gary Kachnycz, Vice Chair  
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Gene Turns, Supervisor  
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Scott Blum, Supervisor  
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Jane Ladley, Supervisor

GENERAL FUND BALANCE 8/31/2013

751,151.92

BILLS PRESENTED FOR PAYMENT 9/17/2013  
WEEKLY PAYROLL FOR SEPTEMBER

48,932.22  
18,362.16

Date	Number	Payee	Payment	
9/1/2013	ACH	Keystone Health Plan East	4,689.72	
9/3/2013	ACH	PA Dept. of Revenue	381.09	
9/3/2013		13493 Lincoln National Life Insurance Company	435.91	
9/3/2013		13494 PECO	373.16	
9/3/2013		13495 PitneyBowes	21.49	
9/3/2013		13496 Verizon	729.71	
9/5/2013	ACH	National Penn Bank	5.00	
9/5/2013		13504 Joyce Krauss	190.96	
9/5/2013		13505 Joyce Krauss	180.00	
9/5/2013		13506 Allied Waste Services #319	96.25	
9/6/2013		13507 Armstrong One Wire	39.95	
9/6/2013		13508 AT&T Mobility	234.68	
9/9/2013	ACH	941 Federal Tx Dep	1,657.52	
9/9/2013		13509 Cameron's Hardware & Supply, Inc.	535.00	
9/12/2013		13517 Joyce Krauss	150.00	
9/16/2013	ACH	941 Federal Tx Dep	1,657.56	
9/16/2013	ACH	PA Dept. of Revenue	377.06	
9/16/2013		13518 U.S. Postal Service	46.00	
9/23/2013	ACH	941 Federal Tx Dep	2,198.82	
9/24/2013		13569 AFLAC	80.60	
9/26/2013		13577 Joyce Krauss	150.00	
9/30/2013	ACH	941 Federal Tx Dep	1,611.80	
			<u>15,842.28</u>	15,842.28

AMOUNT EXPENDED

83,136.66

FUNDS DEPOSITED DURING SEPTEMBER 2013

47,924.41

GENERAL FUND BALANCE 9/30/2013

715,939.67



**East Nottingham Township  
Bills for Approval  
October 15, 2013**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
10/15/2013	13600	Alger Oil, Inc	fuel	1,033.53
10/15/2013	13601	Alpha Space Control Co.,Inc.	line painting	6,818.00
10/15/2013	13602	Aramark	uniforms	1,041.93
10/15/2013	13603	Auto Zone, Inc.	supplies	20.86
10/15/2013	13604	Cameron's Hardware & Supply, Inc.	supplies	84.24
10/15/2013	13605	FreCom	screen saver	9.99
10/15/2013	13606	John Deer Financial	supplies	35.22
10/15/2013	13607	Lawson Products, Inc.	parts	634.23
10/15/2013	13608	Montage Enterprises Inc.	supplies	665.27
10/15/2013	13609	Pennsylvania One Call System, Inc.	communications	24.70
10/15/2013	13610	Shelton's Pallet Company	trash day	111.40
10/15/2013	13611	The Maintenance Connection, Inc.	supplies	262.61
10/15/2013	13612	Tractor Supply Co.	supplies	169.97
10/15/2013	13613	Advantage Financial Services	DocStar	337.74
10/15/2013	13614	Allied Administrators for Delta Dental	dental insurance	119.16
10/15/2013	13615	Allied Waste Services #319	trash removal	96.25
10/15/2013	13616	Armstrong One Wire	internet	39.95
10/15/2013	13617	AT&T Mobility	cell phones	234.68
10/15/2013	13618	CCHPN	annual dues	85.00
10/15/2013	13619	Chester County SPCA	2nd quarter 2013	50.00
10/15/2013	13620	Commonwealth of Pennsylvania	return excess state aid	773.99
10/15/2013	13621	Concord Land Planners & Surveyors, Inc.	copies	24.00
10/15/2013	13622	Conrad O'Brien P.C.	solicitor fees	4,320.00
10/15/2013	13623	Conrad O'Brien P.C.	solicitor fees-Hopewell Ridge	324.00
10/15/2013	13624	Daily Local News	advertising	180.00
10/15/2013	13625	DCED	3rd quarter 2013	60.00
10/15/2013	13626	Imagenet/docSTAR	annual service contract	1,420.00
10/15/2013	13627	Office Basics, Inc.	supplies	435.07
10/15/2013	13628	OM Financial Life Insurance Company	Brady-RAR0002718	2,000.00
10/15/2013	13629	OM Financial Life Insurance Company	Scheese RAR0002719	2,000.00
10/15/2013	13630	OM Financial Life Insurance Company	Blevins RAR0005932	2,000.00
10/15/2013	13631	Trans America Life Ins.	Lindsey TAR0044449	2,000.00
10/15/2013	13632	Trans America Life Ins.	Weaver TAR0071181	2,000.00
10/15/2013	13633	Solanco Engineering Associates	BCO/engineering fees	4,858.75
10/15/2013	13634	Toshiba Business Solution	color copies	82.07
10/15/2013	13635	Toshiba Financial Services	maintenance contract	203.00
10/15/2013	13636	Union Fire Co. Relief Association	Relief Association Distribution	63,103.91
10/15/2013	13637	Hamlin, Suzanne	tax clerk/tax certifications	539.84
10/15/2013	13638	PJ Scheese	mileage	34.47
10/15/2013	13639	William C. Weaver	backhoe rental	1,240.00
10/15/2013	13640	Winifred Moran Sebastian	solicitor fees	4,868.11
				<b>104,341.94</b>
		<b>Escrow Fund:</b>		
10/15/2013	393	Conrad O'Brien P.C.	solicitor fees	90.00
10/15/2013	394	Nancy M. Sage	court recorder-Conditional Use	145.00
10/15/2013	395	Solanco Engineering Associates	engineering fees	712.50
				<b>947.50</b>

**East Nottingham Township  
Bills for Approval  
October 15, 2013**

**Supplemental Checks:**

9/1/2013	ACH	Keystone Health Plan East	health insurance	4,689.72
9/3/2013	ACH	PA Dept. of Revenue	state tax deposit	381.09
9/3/2013	13493	Lincoln National Life Insurance Company	life insurance	435.91
9/3/2013	13494	PECO	electric	373.16
9/3/2013	13495	PitneyBowes	postage machine rental	21.49
9/3/2013	13496	Verizon	phones	729.71
9/5/2013	ACH	National Penn Bank	e-cash manager fee	5.00
9/5/2013	13504	Joyce Krauss	8/25 Cleaning plus supplies	190.96
9/5/2013	13505	Joyce Krauss	8/31 Shampoo rugs	180.00
9/5/2013	13506	Allied Waste Services #319	trash removal	96.25
9/6/2013	13507	Armstrong One Wire	internet	39.95
9/6/2013	13508	AT&T Mobility	cell phones	234.68
9/9/2013	ACH	941 Federal Tx Dep	federal tax deposit	1,657.52
9/9/2013	13509	Cameron's Hardware & Supply, Inc.	supplies	535.00
9/12/2013	13517	Joyce Krauss	cleaning	150.00
9/16/2013	ACH	941 Federal Tx Dep	federal tax deposit	1,657.56
9/16/2013	ACH	PA Dept. of Revenue	state tax deposit	377.06
9/16/2013	13518	U.S. Postal Service	postage	46.00
9/23/2013	ACH	941 Federal Tx Dep	federal tax deposit	2,198.82
9/24/2013	13569	AFLAC	employee paid health insurance	80.60
9/26/2013	13577	Joyce Krauss	cleaning	150.00
9/30/2013	ACH	941 Federal Tx Dep	federal tax deposit	1,611.80
				<u>15,842.28</u>

**Supplemental Checks-Open Space**

9/25/2013	ACH	Wells Fargo	interest	988.86
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