

**AGENDA**  
**EAST NOTTINGHAM TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**FEBRUARY 11, 2014**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- \* Moment of Silence**
- III. Public Comment**
- IV. Approve Agenda**
- V. Executive Sessions-** 1)- January 14, 2014 , BOS, Re: Legal Matters  
2)- February 4, 2014, BOS, Mark Deimler & Helen Esbenshade, Esq. , Re: Legal Matters & Employee Issues
- VI. Minutes - copies on table for review**  
1)- January 6, 2014 – Organizational & Regular Meeting
- VII. Treasurer’s Report-**
- VIII. Subdivisions-**
  - \*Carl E. & Lesley L. Mease Land Development Plan**  
Waiver Requested from SALDO:  
Section 22-502.11– Improvement of Existing Streets
  - \*Herr Industrial Subdivision –**  
After speaking with Herr’s representatives, Ron Ragan and Joel Brown at the January 27, 2014 PC meeting, the Planning Commission voted to recommend to the Board of Supervisors that a public joint work session between the BOS, PC and applicant’s representatives, be set up, and to also include the Township Engineer, Solicitor, representatives from the OASA and any other interest parties, including West Nottingham Township. The purpose of this work session would be to discuss the issues and possibilities related to conditionally approving the preliminary plan in an effort to gain interest in this industrial property, thereby taking steps toward getting the sewer lines down Baltimore Pike toward Route 272.

**IX. Escrow Reduction- None**

**X. Supervisors-**

- 1)- Roadmaster- Supervisor Turns
- 2)- Fee Resolution- Stormwater Management permit- P.J.
- 3)- OASA- Ed Lennex Re: Fulton Bank Bridge Loan
- 4)- Joint letter to CCCD regarding involvement in MFEMP & manure management process- Chairman Blum
- 5)- Wyndham Creek Development
- 6)- Bills For Approval

**XI. Minutes For Approval-**

- 1)- January 6, 2014- Organizational & Regular Meeting Minutes

**XII. Correspondence-**

**XIII. Recognition of Visitors-**

**XIV. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
FEBRUARY 11, 2014**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on February 11, 2014. Those present were: Vice Chairman John P. Coldiron, Supervisor Gene Turns, Supervisor Jane Ladley, Supervisor Art Rieck, Secretary Pat Brady, Zoning Officer P.J. Scheese, Treasurer Suzanne Hamlin and guests. Chairman Scott Blum was unable to attend.

**The Meeting was called to order** at 7:40 P.M..

**The Pledge of Allegiance** was led by Vice Chairman Coldiron.

**Moment of Silence** was observed.

**Public Comment** – None

**Approve Agenda-** Motion made by Vice Chairman Coldiron seconded by Supervisor Rieck to add #7 under Supervisors, Agricultural Security application for 582 Oxford Road, Lincoln University, PA parcel #69-4-10, also add #8 under Supervisors, Oxford School District warming center and #9 Directions to Winnie Sebastian to review the Tower situation.

Aye: 4

Nay: 0

Motion made by Vice Chairman Coldiron seconded by Supervisor Ladley to approve the agenda as amended.

Aye: 4

Nay: 0

**Executive Session-** Vice Chairman stated there were two executive sessions as follows:

- 1)- January 14, 2014. All BOS except Gene Re: legal matters
- 2)- February 4, 2014, all BOS, Mark Deimler & Helen Esbenshade, Esq. Re: legal matters & employee issues

**Minutes For Review-** Chairman Coldiron stated there are copies of the Minutes on the table for review. The Minutes will be approved toward the end of the meeting .

**Treasurer's Report-** Suzie gave her report stating ENT cash assets amounts to \$3,019,990.99 .

Income received from January totals \$85,527.65 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of January 31, 2014 is \$792,361.84.

Bill Carey asked Suzie what is the amount that has been paid regarding Wyndham Creek. Suzie responded \$48,535.81 and nothing has been reimbursed.

Suzie asked the Board if she could get a new computer.

Motion made by Vice Chairman Coldiron seconded by Supervisor Rieck to approve Suzie getting a new computer with additional software.

Aye: 4

Nay: 0

**Subdivisions-**

**Carl E. & Lesley L. Mease Land Development Plan-**

Waiver requested from SALDO: Section 22-502.11, Improvement of Existing Streets

Motion made by Supervisor Rieck seconded by Vice Chairman Coldiron to approve waiver request from SALDO section 22-502.11 for Carl E. & Lesley L. Mease since it butts up to a state road.

Aye: 4

Nay: 0

**Herr Industrial Subdivision –**

After speaking with Herr's representatives, Ron Ragan and Joel Brown at the January 27, 2014 PC meeting, the Planning Commission voted to recommend to the Board of Supervisors that a public joint work session between the BOS, PC and applicant's representatives, be set up, and to also include the Township Engineer, Solicitor, representatives from the OASA and any other interest parties, including West Nottingham Township. The purpose of this work session would be to discuss the issues and possibilities related to conditionally approving the preliminary plan in an effort to gain interest in this industrial property, thereby taking steps toward getting the sewer lines down Baltimore Pike toward Route 272.

Motion made by Supervisor Rieck seconded by Vice Chairman Coldiron to table this until the next meeting on March 11, 2014.

Aye: 4

Nay: 0

\* **Escrow Reduction- None**

**Supervisors-**

**1)- Roadmaster-** Motion made by Supervisor Turns seconded by Supervisor Ladley to increase Bill Weavers hourly rate to \$28.57.

Aye: 4                      Nay: 0

**2)- Fee Resolution-Stormwater Management permit-** Motion made by Vice Chairman Coldiron seconded by Supervisor Rieck to adopt the Fee Resolution #27-2014.

Aye: 4                      Nay: 0

**3)- OASA- Ed Lennex Re: Fulton Bank Bridge Loan-** Motion made by Vice Chairman Coldiron seconded by Supervisor Ladley to table this until next month & have Winnie Sebastian review it.

Aye: 4                      Nay: 0

**4)- Joint letter to CCCD regarding involvement in MFEMP & manure management process-** Motion made by Vice Chairman Coldiron seconded by Supervisor Turns to fully agree with and support the manure management process.

Aye: 4                      Nay: 0

**5)- Wyndham Creek Development-** Bill Carey discussed the roads in the development not being maintained during snow & ice storms and advised the Board there is an emergency liability that will fall on the township, due to the Irrevocable Road Agreement, the roads must be maintained passable.

**6)- Bills For Approval –** Motion made by Supervisor Turns seconded by Supervisor Rieck to approve the bills as presented by the Treasurer.

Aye: 4                      Nay: 0

**7)- Agricultural Security addition-** Motion made by Vice Chairman Coldiron seconded by Supervisor Rieck to approve the start of the 180 day process to add the following to Ag Security Area for ENT applications received on February 6, 2014 for Jahan Sheikholeslami:

a)- 582 Oxford Rd, Lincoln University, PA, parcel #69-4-10, 57.7 acres

b)- 406 Little Elk Creek Rd. Lincoln University, PA, parcel #69-4-10.02, 11.5 acres

Aye: 4                      Nay: 0

**8)- Oxford School District warming center-** Motion made by Vice Chairman Coldiron seconded by Supervisor Ladley to approve Secretary Pat Brady working with John Reynolds and the School District to set up a designated school for an emergency warming center.

Aye: 4                      Nay: 0

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**9)- Direction to Winnie Sebastian, Esq. to review the Tower situation.** The Board agreed for Winnie to review the Ham Radio Tower paper work for any state law changes , and report back to the Board.

**Minutes For Approval-**

**1)- Organizational & Regular Meeting, January 6, 2014-**

Motion made by Supervisor Turns seconded by Supervisor Rieck to approve the minutes for January 6, 2014 , as submitted by the Secretary. .

Aye: 4

Nay: 0

**Correspondence-**

- \* email dated 1/17/14 from David Connors Re: joint letter to CCCD
- \* American City & County Magazine renewal notice
- \* CCSPCA report & release
- \* Union Fire Company No. 1 Incident List 10/1-10/31, 11/1-11/31 & 12/1-12/31/13
- \* State Police Reports 12/1-12/31/2013
- \* Armstrong letter Re: monthly rate increase to \$67.45
- \* Letter dated 1/29/14 from John A. Lawrence Re: Grant Opportunities
- \* Letter dated 1/15/14 from CCATO Re: review resolutions
- \* letter dated 1/17/14 from Code Inspections Re: Code Enforcement Services
- \* email dated 1/16/14 from Thom Olivieri Re: Board of Auditors Organizational Meeting Minutes
- \* PSATS Legal Defense Partnership, Winter 2014
- \* Letter dated 1/23/14 from John A. Lawrence Re: Grant or Loan Opportunities
- \* Penn Dot LTAP Information Sheet #157/ Winter 2013
- \* brochure PA Land Trust Assoc,
- \* PSATS News Bulletin, January 2014
- \* OASA agenda, reports,, project updates & minutes

**Recognition of Visitors-**

- \* Suzie Hamlin advised the Board that Barbacane Thornton will be at the township to start the audit on Tuesday, February 18, 2014.
- \* Jack Dunlap- stated he is interested in the Emergency Declaration being set up for the upcoming storm

Motion made by Supervisor Ladley seconded by Vice Chairman Coldiron to approve signing the Emergency Declaration for 7 days effective 2/13/14 12:01 A.M

Aye: 4

Nay: 0

**Adjournment-** Motion made by Vice Chairman Coldiron seconded by Supervisor Rieck to adjourn the meeting at 8:37 P.M..

Aye: 4

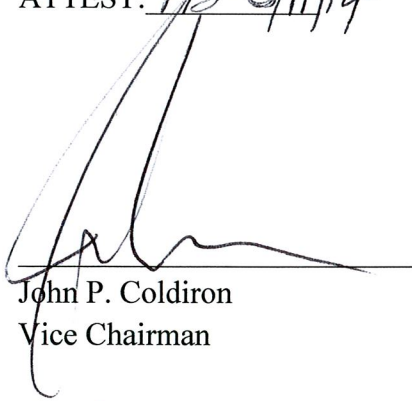
Nay: 0

Respectfully Submitted,

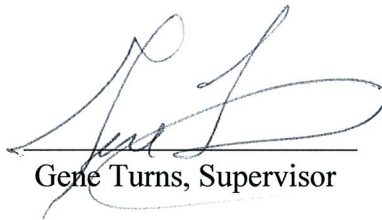


Pat Brady, Secretary

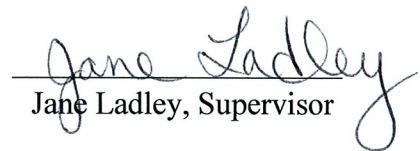
ATTEST: PB 3/11/14



John P. Coldiron  
Vice Chairman



Gene Turns, Supervisor



Jane Ladley, Supervisor



Art Rieck, Supervisor

**East Nottingham Township  
Treasurer's Report**

**FUND BALANCES AS OF 1/31/2014**

**GENERAL FUND:**

ACCOUNT # 98267	792,361.84	
ACCOUNT #215872096	1,047,206.06	
TOTAL GEN FUND:		1,839,567.90

**OPEN SPACE FUND:**

ACCOUNT #215921763	880,308.46	880,308.46
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**STATE FUND**

ACCOUNT #650269	114.63	
TOTAL STATE FUND:		114.63

**CERTIFICATES OF DEPOSIT:**

#3000171186 - MAT.DATE: 12/18/2015(INTEREST RATE -2.25 APY)	100,000.00
#3000170638 - MAT.DATE:1/24/2016(INTEREST RATE - 2.25 APY)	100,000.00
#3000170697 - MAT.DATE: 11/10/2015 (INTEREST RATE - 2.25 APY)	100,000.00

TOTAL CASH ASSETS OF E.N.T.:	3,019,990.99
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**INCOME SUMMARY FOR JANUARY 2014**

TOTAL TAXES AND CERTIFICATIONS:	70,847.52
TOTAL FINES:	260.77
SUBDIVISION & LAND APP FEE	-
PERMITS, REVIEW FEES, INSPECTION FEES:	3,300.00
REFUND CURRENT YEAR EXPENDITURE	822.03
REFUND PRIOR YEAR EXPENDITURES	839.00
ENGINEERING FEES/INSPECTIONS	95.00
FIRE HYDRANT REIMBURSEMENT FEES	4,791.60
INTEREST ON CD 3000171186	2,249.76
INTEREST ON CD 3000170638	2,250.00
INTEREST EARNED GENERAL FUND	65.81
MISCELLANEOUS	6.16
TOTAL INCOME:	<b>85,527.65</b>

GENERAL FUND BALANCE 12/31/2013

763,359.13

BILLS PRESENTED FOR PAYMENT 1/6/2014  
WEEKLY PAYROLL FOR JANUARY

4,519.04  
27,797.94

Date	Number	Payee	Payment		
1/1/2014	ACH	Keystone Health Plan East	7,357.86		
1/2/2014		13854 Lincoln National Life Insurance Company	370.86		
1/2/2014		13855 PECO	587.40		
1/2/2014		13856 Verizon	732.34		
1/5/2014	ACH	National Penn Bank	5.00		
1/6/2014	ACH	941 Federal Tx Dep	1,620.42		
1/6/2014	ACH	PA Dept. of Revenue	459.80		
1/9/2014		13877 Mike Weaver	440.00		
1/9/2014		13878 Joyce Krauss	150.00		
1/9/2014		13879 AFLAC	80.60		
1/9/2014		13880 Advantage Financial Services	337.74		
1/9/2014		13881 Alger Oil, Inc	788.81		
1/9/2014		13882 Allied Administrators for Delta Dental	119.16		
1/9/2014		13883 Armstrong One Wire	39.95		
1/9/2014		13884 AT&T Mobility	234.86		
1/9/2014		13885 Cameron's Hardware & Supply, Inc.	203.87		
1/9/2014		13886 John Deer Financial	5.95		
1/9/2014		13887 Pennsylvania One Call System, Inc.	26.00		
1/9/2014		13888 Toshiba Financial Services	203.52		
1/13/2014	ACH	941 Federal Tx Dep	2,441.34		
1/13/2014	debit	AT&T Mobility	100.67		
1/15/2014	ACH	Comptroller of Maryland	455.53		
1/15/2014	ACH	PA UC FUND	63.03		
1/15/2014	ACH	Keystone Collections Group	1,297.99		
1/16/2014		13895 Deer Park	121.96		
1/16/2014		13896 PSATS - UC Group Trust	425.00		
1/17/2014	debit	Norton Anti Virus	100.69		
1/17/2014		13897 U.S. Postal Service	46.00		
1/21/2014	ACH	941 Federal Tx Dep	1,852.96		
1/21/2014	ACH	PA Dept. of Revenue	351.96		
1/21/2014		13898 cash	103.99		
1/24/2014		13907 Toshiba Business Solution	56.42		
1/24/2014		13908 DCED	56.00		
1/27/2014	ACH	941 Federal Tx Dep	1,840.28		
1/28/2014		Cook, Stephen	500.00		
1/30/2014		13916 Mike Weaver	480.00		
1/30/2014		13917 Joyce Krauss	150.00		
			<u>24,207.96</u>	24,207.96	56,524.94

FUNDS DEPOSITED DURING JANUARY 2014

85,527.65

GENERAL FUND BALANCE 1/31/2014

792,361.84

**East Nottingham Township  
Bills for Approval  
February 11, 2014**

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
2/11/2014	13930	Alger Oil, Inc	fuel	3,821.69
2/11/2014	13931	All American Overhead Door, Inc.	repair garage door	376.00
2/11/2014	13932	Aramark	uniforms	944.30
2/11/2014	13933	Bayshore Ford Truck Sales Inc.	parts	114.18
2/11/2014	13934	Brandywine Auto Parts	parts	137.41
2/11/2014	13935	Cameron's Hardware & Supply, Inc.	supplies	274.31
2/11/2014	13936	Cumberland Truck	parts	173.66
2/11/2014	13937	FreCom	service call	50.00
2/11/2014	13938	Independence Construction Materials	rice for salt	3,343.84
2/11/2014	13939	John Deer Financial	parts	492.00
2/11/2014	13940	Keen Compressed Gas	gas	60.25
2/11/2014	13941	Lancaster Truck Bodies	parts	187.29
2/11/2014	13942	Lawson Products, Inc.	parts	512.41
2/11/2014	13943	Oceanport, LLC	salt	13,801.24
2/11/2014	13944	Oxford Napa Auto Parts	parts	222.66
2/11/2014	13945	Smoker Fabricating, LLC	parts	42.44
2/11/2014	13946	Tractor Supply Co.	supplies	99.99
2/11/2014	13947	Advantage Financial Services	DocStar	337.74
2/11/2014	13948	Allied Administrators for Delta Dental	dental insurance	119.16
2/11/2014	13949	Armstrong One Wire	internet	39.95
2/11/2014	13950	AT&T Mobility	cell phones	283.53
2/11/2014	13951	Central Penn Gas	gas	498.88
2/11/2014	13952	Chester County SPCA	4th quarter 2013	300.00
2/11/2014	13953	Chester Water Authority	fire hydrants	11,761.20
2/11/2014	13954	Conrad O'Brien P.C.	Wyndham Creek solicitor fee	399.00
2/11/2014	13955	Daily Local News	advertising	568.60
2/11/2014	13956	Ehrlich	pest control	85.34
2/11/2014	13957	Office Basics, Inc.	supplies	327.16
2/11/2014	13958	Oxford Area Recreation Authority	2014 dues	8,795.00
2/11/2014	13959	Oxford Regional Planning Commission	2014 dues	200.00
2/11/2014	13960	Solanco Engineering Associates	engineering fees	1,328.75
2/11/2014	13961	Summers & Zim's, Inc.	service call	328.00
2/11/2014	13962	Toshiba Financial Services	maintenance contract	203.52
2/11/2014	13963	Union Fire Co. #1- Endowment Fund	3rd & 4th quarters 2013	400.00
2/11/2014	13964	Hamlin, Suzanne	tax clerk/tax certifications	502.37
2/11/2014	13965	PJ Scheese	mileage	29.12
2/11/2014	13966	Winifred Moran Sebastian	solicitor fees	964.50
				<b>52,125.49</b>
		<b>Escrow Fund:</b>		
2/11/2014	404	Solanco Engineering Associates	engineering fees	<b>1,187.50</b>

**East Nottingham Township  
Bills for Approval  
February 11, 2014**

**Supplemental Checks:**

1/1/2014	ACH	Keystone Health Plan East	health insurance	7,357.86
1/2/2014	13854	Lincoln National Life Insurance Company	life insurance	370.86
1/2/2014	13855	PECO	electric	587.40
1/2/2014	13856	Verizon	phones	732.34
1/5/2014	ACH	National Penn Bank	e-cash managers fee	5.00
1/6/2014	ACH	941 Federal Tx Dep	federal tax deposit	1,620.42
1/6/2014	ACH	PA Dept. of Revenue	state tax deposit	459.80
1/9/2014	13877	Mike Weaver	snow plowing	440.00
1/9/2014	13878	Joyce Krauss	cleaning	150.00
1/9/2014	13879	AFLAC	employee paid health insurance	80.60
1/9/2014	13880	Advantage Financial Services	DocStar	337.74
1/9/2014	13881	Alger Oil, Inc	fuel	788.81
1/9/2014	13882	Allied Administrators for Delta Dental	dental insurance	119.16
1/9/2014	13883	Armstrong One Wire	internet	39.95
1/9/2014	13884	AT&T Mobility	cell phones	234.86
1/9/2014	13885	Cameron's Hardware & Supply, Inc.	supplies	203.87
1/9/2014	13886	John Deer Financial	supplies	5.95
1/9/2014	13887	Pennsylvania One Call System, Inc.	communications	26.00
1/9/2014	13888	Toshiba Financial Services	maintenance contract	203.52
1/13/2014	ACH	941 Federal Tx Dep	federal tax deposit	2,441.34
1/13/2014	debit	AT&T Mobility	cell phone- Supervisor Reick	100.67
1/15/2014	ACH	Comptroller of Maryland	4th quarter taxes 2013	455.53
1/15/2014	ACH	PA UC FUND	4th quarter taxes 2013	63.03
1/15/2014	ACH	Keystone Collections Group	4th quarter taxes 2013	1,297.99
1/16/2014	13895	Deer Park	water	121.96
1/16/2014	13896	PSATS - UC Group Trust	4th quarter taxes 2013	425.00
1/17/2014	debit	Norton Anti Virus	computer security-zoning officer	100.69
1/17/2014	13897	U.S. Postal Service	postage	46.00
1/21/2014	ACH	941 Federal Tx Dep	federal tax deposit	1,852.96
1/21/2014	ACH	PA Dept. of Revenue	state tax deposit	351.96
1/21/2014	13898	cash	petty cash	103.99
1/24/2014	13907	Toshiba Business Solution	color copies	56.42
1/24/2014	13908	DCED	4th Quarter 2013	56.00
1/27/2014	ACH	941 Federal Tx Dep	federal tax deposit	1,840.28
1/28/2014		Cook, Stephen	Check 102 returned for non sufficient func	500.00
1/30/2014	13916	Mike Weaver	snow plowing	480.00
1/30/2014	13917	Joyce Krauss	cleaning	150.00
				<b>24,207.96</b>

**Supplemental Checks-Open Space**

1/27/2014	ACH	Wells Fargo	interest	<b>988.86</b>
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